

Dallas Center-Grimes Community School District  
Board of Directors Meeting  
Monday, April 23, 2018 @ 7:00 PM  
Heritage Elementary School  
Board Room #208  
Grimes, Iowa 50111

Present: Directors Doug Rants, Doug Rothfus, Kathie Hicok, Mark Wills, Sarah Wilson, Marco Bejarno,  
Director of Student Services Angela Dvorak, Business Manager Michelle Wearmouth and  
Superintendent Scott Grimes.

Absent: Director Ronnie Wiedman.

**Receive visitors and read miscellaneous communications**

President Rothfus called the regular meeting to order at 7:00 p.m. Roll call was taken by the secretary and a quorum was acknowledged.

**Approval of Agenda**

Director Rants moved, seconded by Director Wills to approve the agenda as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Approved minutes of previous meeting (s)**

Director Rants moved, seconded by Director Bejarno to approve the minutes from the regular board meeting on Monday, March 26, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Presentation of bills for approval**

Director Hicok moved, seconded by Director Bejarno to approve the bills as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

## Consent Agenda

Director Hicok moved, seconded by Director Wilson to approve the consent agenda consisting of:

- a. Open enrollment
  - b. Contract approvals, resignations, and changes
    - i. Contract approvals
      1. Susan Brown Librarian
      2. Marissa Breese DC Elementary - .5 Music Teacher
      3. Cory Stratton Head Wrestling Coach
    - ii. Resignations
      1. Brittany Walker Mock Trial
      2. Jill Bejarno K-1 PLC leader position
      3. Clint Knoll Head Wrestling Coach - HS
      4. Bret Nyquist Head Wrestling Coach - MS
      5. Angela Gloede 8th Grade Girls' Asst Track
      6. Katy Wellman HS Drama
      7. Ariana Krueger 8th Grade Science and Biology - ME
      8. Jordan Ray Assistant freshman basketball coach
      9. Charlie Byrd Dance Team Volunteer
      10. Jacob Norlin Meadows Teacher
      11. Minnesota Morgan Custodian - HS - 5-4-18
      12. Jon Means Head Boys Track Coach - HS
      13. Linda Ireland Toy Cleaner - Heritage
      14. Alicia Williams 1st grade teacher - SP Elem.
      15. John Tierney Bus Driver - 5-11-18
      16. Cassidy Shiffer Associate – Meadows
      17. Katelyn Buckalew Volleyball 8th
    - iii. Changes
      1. Emily Judd Guidance - ME - FT to ¾ time
      2. Ally Bronnenberg Associate – rate change
      3. Rod Roshek Custodian to Lead Custodian
  - b. One Source Account Service Agreement
  - c. Retirement Investors Club Service Agreement
  - d. Approve the affirmative action officer
  - e. Inter-Agency Agreement for Special Education Instructional Program - 2017-2018  
School Year - Johnston - 1 student
  - f. Employee & Family Resources (EFR)
    - i. Employee Assistance Program Agreement (SAP)
    - ii. Student Assistance Program Agreement (EAP)
  - g. Letter of Agreement with regard to tuition, registration, fees & lodging PLTW and CTE training for Austin Roy and Eric Klein
- Vote: Doug Rothfus yes  
Doug Rants yes  
Kathie Hicok yes  
Marco Bejarno yes  
Sarah Wilson yes  
Mark Wills yes

**Reports**

High school instructor LaRee Hawks discussed the France/Spain 2020 Trip, funding for the trip, and itinerary.

Technology Director Darwin Yossi reviewed the current technology program and upgrades over the previous year. He also discussed the District’s transition to Google mail and the future of the 1:1 technology hardware.

**Director of Teaching and Learning**

Director of Teaching and Learning Greg Carezza discussed the final meeting of the School Improvement Advisory Committee held April 16, 2018. He also reviewed Iowa Assessment results and proficiencies for each core area. Director Carezza discussed curriculum updates and conditions for Learning (CFL) Survey and ESSA Accountability.

**Director of Student Services**

Director of Student Services Angela Dvorak discussed the Employee and Family Resources (EFR) Data for the current year. She also discussed SDI (Specially Designed Instruction) K-6 Literacy Grant for current year.

**Superintendent**

Superintendent Scott Grimes discussed building permits filed within the district. He reviewed enrollment projections and the staffing update. Superintendent Grimes discussed the upcoming Staff Celebration gathering to be held May 16, 2018 at the Grimes Community Center.

Superintendent Grimes discussed the superintendent evaluation procedure noting closed session in May 2018 for review.

Superintendent Grimes discussed a possible date change for the Monday, July 23, 2018 board meeting to one week earlier, Monday, July 16, 2018, due to schedule conflicts.

**Business Manager**

Business Manager Michelle Wearmouth presented revenue and expenditure summary report and the public budget comparison report for the month of April 2018.

Mrs. Wearmouth discussed nutrition negative balance policy 701.1 and legislation signed last week by Governor Reynolds. The board will need to consider revamp of the policy which may include adding alternative meal option, charitable giving account for meals, changes for program budget plans for 18-19.

**Old Business** – none.

**NEW BUSINESS**

**Approve graduation list and sign diplomas**

Director Hicok moved, seconded by Director Wills to approve the graduation list and signing of the diplomas for the Class of 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Approve special summer project list**

Director Bejarno moved, seconded by Director Rants to approve the special summer project list.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Accept into record Arthur J. Gallagher Healthcare Analytics Consulting Actuarial Valuation of Postemployment Benefits as of Fiscal Year End June 30, 2018**

Director Hicok moved, seconded by Director Wilson to accept into record the report of actuarial valuation of postemployment benefits as of fiscal year end June 30, 2018 as prepared by Arthur J. Gallagher Healthcare Analytics Consulting.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Mark J. Becker & Associates - A Consulting Service Agreement between Dallas Center-Grimes CSD and Mark J. Becker & Associates, LLC**

Director Wills moved, seconded by Director Wilson to approve Mark J. Becker & Associates - A Consulting Service Agreement between Dallas Center-Grimes CSD and Mark J. Becker & Associates, LLC.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Approval of Class size guidelines**

Director Rants moved, seconded by Director Hicok to approve the class size guidelines policy.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

### Approve France/Spain 2020 Trip

Director Hicok moved, seconded by Director Rants to approve the France/Spain 2020 Trip.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

### Financial Statements

Director Rants moved, seconded by Director Wills to approve the financial statements as presented for March 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

### Board Commendations

Director Bejarno moved, seconded by Director Wills to approve the commendations as presented.

- i. Thanks to Director of Transportation Jeff Wolfe for his extensive work on the Pay To Ride Service maps, documents, and communication with staff and patrons about this service in 18-19. His expertise and customer service attitude are appreciated as this new option is rolled out for the new year. Michelle Wearmouth
- ii. Congratulations to Dr. Lori Phillips on the award of her PhD degree. Her expertise and continual learning attitude help make #DCGexcellence an everyday occurrence in our District. Michelle Wearmouth
- iii. I would like to nominate Tom Clark for a board commendation for getting our Elementary Schools and Middle School involved in "Battle of the Books" which makes reading comprehension a sport for a competition held in Winterset, in April of each year. He has organized, purchased materials, set up google docs and acted as official coach the last 2 years. We took seven teams from 3 elementaries and the Middle School, and one of our 2 middle school teams made it to the championship rounds this year. Students read books from a list of 20, memorize authors and important details--it really motivates them to read and they are already excited to get the list for next year. Jill Pickell
- iv. A BIG THANK YOU to Jolie Morgan, Travis Donahue, Jonny Getting, and Josh Saba for helping with the HS Speech Classes during the Spontaneous Unit. These wonderful teachers acted as Hosts during the Improvisational game called "Party Quirks." Always nice for kids to see teachers in a different light! Jane Altman
- v. I would like to commend Sherry Tigges for going above and beyond in helping the Kindergarten teachers in preparing for their April move to different classrooms at South Prairie. Patty Morris
- vi. Thank you to Kellee Andrews and Chris Schmidt for helping to make a seamless transition for our teacher going on maternity leave by volunteering to progress monitor her students while she is gone. Patty Morris
- vii. Thank you to our PLC leaders: Kelly Johnson, Alicia Williams, Mindy Greiman, Beth Doeden, Lindsey Updike, and Amanda Christiansen for their leadership this year as we

- transitioned to a K-5 building. You are helping South Prairie grow and continue to develop as a caring learning environment for our students while challenging them to be their best. Your leadership to your teams impacts so many. Patty Morris
- viii. Thank you to Shauna Pertzsch for her work in making Kindergarten roundup run smoothly for our incoming Kindergarten students and their parents. Patty Morris
- ix. Thank you to Byron Peyton in helping to make sure our students get home safely from South Prairie. Patty Morris
- x. Thank you to Kristin Gillis, Diann Williamson, and the preschool teachers for all of her hard work to organize our district preschool information for Kindergarten Round Up. April Heitland
- xi. Thank you to Deanna Sandegren and Mary Deahr for all of their hard work and preparation for Kindergarten Round Up. April Heitland
- xii. Thank you to Kathy Fistler, Cara Piepho, Stephanie Rupp and Angela Dvorak for all of their hard work, planning and facilitating of the Allergy Aware Policy. April Heitland
- xiii. Thanks to Morgan Graff for all of her work with the new website. It looks wonderful! April Heitland
- xiv. Thank you to Sarah Hinrichs and Dakoda Flory for their leadership with the North Ridge SDI learning. April Heitland
- xv. To Mrs. Christiansen for supporting her team of 5th graders, the Wisdom Warriors, in the Battle of the Books competition. The extra time and work that she put in to preparing her students for this competition paid off as they represented South Prairie very well coming in 2nd place in their division. Patty Morris
- xvi. Taher Kitchen staff Susan, Julie, Lupe, Kelly, Rita, Diana and Ed would like to thank Rod Roshek for going out of his way to assist the kitchen staff! Thank you Rod, we appreciate all that you do for us and the students and staff during lunch time. Donna Sevenich
- xvii. Taher High School Kitchen Staff would like to recognize Joel Eiteman and Sean Shatava for help with getting our hand sink and air conditioning working in our High School kitchen!! Thank you!! We don't say it enough!!! Thank you!! Taher Kitchen Staff!!
- xviii. On Saturday, April 7, DCG had 24 fifth and sixth graders split into teams of three or four compete in the Battle of the Books reading competition in Winterset, IA. We even had one team out of 60 teams competing make the 16 team final round. It was so much fun to see so many kids giving up their Saturday to be involved with an activity centered around reading. I would like to thank all the students who participated for all the careful reading and practicing they did to prepare as well as their strong performance at the competition. I would also like to thank Mrs. Christiansen, Mrs. Skow, Mrs. Pickell, and Mrs. Schlafke who all played a role in helping them get ready for the competition. Tom Clark
- xix. Thank you to Jolie Morgan for her leadership at the high school as our instructional coach. Jolie has done an incredible job working with our amazing teachers every day. She has led our personalized PD work this year, and there have been more compliments about this work than any other PD. She is a rock star and a special part of our DCG Family! Scott Blum
- xx. Thank you to Jolie Morgan for her leadership at the high school with our student council. Our students, led by Jolie, have done some phenomenal things for our building and have added a great deal to our overall climate and culture. There are very big things on the horizon because of Jolie and our student council students! Scott Blum
- xxi. Thank you to Joanna Poole for her leadership with our Key Club at the high school. This group is one of the backbones of the school, accomplishing so many things on behalf of

- our school and community. The Students vs Staff basketball game was another huge success because of Key Club. Thanks to Joanna for her time, energy and passion for DCG! Scott Blum
- xxii. Thank you to Megan Curry for her leadership with our National Honor Society at the high school. Megan has been instrumental with this great group of students again this year. They led another fantastic blood drive where hundreds of lives will be saved because of their hard work and our community support. We are excited to add the next crop of great students to NHS! Thanks to Megan for her passion for our school and our kids! Scott Blum
- xxiii. Thank you to Steve Watson for his leadership in our district. Steve is an incredible human being with a heart of gold for our kids, our staff, and our community. He has a tireless work ethic and consistently goes beyond the call of duty. Our district is in such good hands because Steve is here to help lead the way. Thanks to Steve for all of his hard work on behalf of our great schools! Scott Blum
- xxiv. I would like to extend a THANK YOU to Bonnie Ihde for always leading such great student performances! I also want to acknowledge her professionalism and desire to work with her music department to continue to build a strong band program. Traveling to three buildings to promote her love of band is a true testament to her flexibility and dedication. Thank you Bonnie! Diann Williamson
- xxv. Thanks to Lisa Tekippe for all of her work with the 2nd, 3rd, 4th, 5th grade music programs. April Heitland
- xxvi. Thanks to Michelle Wearmouth for walking through my budget with me every month and answering by questions! April Heitland
- xxvii. I would like to thank Amber Anderson, our custodian, for going above and beyond in her responsibilities. She takes the time out of her day to support the emotional/social and academic well-being of a few of our students. She has provided a listening ear, shared her time to play a game when some are anxious and/or stressed, and has even supported the mathematical success of a student by providing a little study session. We are so grateful for her compassion and support. Amber is extremely dedicated to our DCE family, students and staff alike. Deb Cale
- xxviii. Heidi Ridnour has wonderfully shown how to work under pressure during this busy time of Kindergarten Round up, registration, helping schedule class coverage when we are short on substitutes, helping finalize field trips, acting as nurse for half of the day, and so much more! During this entire time, she is always helpful and keeps a welcoming smile for all. Her support is greatly appreciated and does not go unnoticed. The DCE staff and I are greatly appreciative of all she does! Deb Cale
- xxix. A big thank you to Sandy Quintana! We appreciate how kind you are with our students on your bus route. You do an amazing job! Many thanks! Deb and DCE Staff
- xxx. Thanks to Greg Carezza for preparing all of the building principals for the Conditions for Learning Survey. All Admin
- xxxi. Thank you to our Director of Food Service, Donna Sevenich, and Chef Joe Weisz for their presentation to the School Improvement Advisory Council (SIAC) regarding Taher Food Service. It was great to learn about your program and, most of all, the food was outstanding! Thank you for all you do to ensure our students are well fed and eating healthy! (Dr. Greg Carezza)
- xxxii. Thank you to the parents, students, staff members, board members, administrators, and community reps who make up our School Improvement Advisory Committee! Their support of our work in the DC-G District is second-to-none! We appreciate their

questions, their insights, and their willingness to be a sounding board for the good work happening in our district. (Dr. Greg Carenza)

xxxiii. April 8-14th was National Library Week and I would like to take this time to thank our district's librarians, Mary Gerzema, Sandi Ellis, Lacey Snyder, and Janet Broderick for their leadership in running and maintaining our school libraries. These ladies are dedicated to using best practices in their libraries and making them learner focused places for our students to work and learn! Thank you for all you do! (Dr. Greg Carenza)

xxxiv. I would like to thank the following individuals for their support of our Literacy Professional Development at the elementary level.

1. Jennifer Burns, Heartland AEA 11
2. Robin Koskovich, Heartland AEA 11
3. Rebecca Vaske, Dallas Center-Grimes CSD Curriculum Facilitator
4. Barb Shutt, Heartland AEA 11
5. Debra Cale, Dallas Center Elementary Principal

Thank you for your preparation and work in leading elementary literacy professional development and for engaging our staff in deep learning around this topic! Your leadership and your support is greatly appreciated! (Dr. Greg Carenza)

xxxv. Thank you to Lynette Groenenboom for her excellent work in facilitating the ordering, distribution, collection, and preparing of the Iowa Assessments for this spring! This is a tremendous amount of work and I cannot express how much Lynette's attention to detail and organization have meant in getting this process done so smoothly! Thank you! (Dr. Greg Carenza)

xxxvi. I would like to thank Will and Traci Ollendick for volunteering their time in our lunchroom and library on Thursdays! April Heitland

xxxvii. I would like to thank all of our school nurses, Stephanie Rupp, Cara Piepho, Mindi Morris, and Kathy Fistler, AEA Nurse Consultant, MaryAnn Strawhacker, and Morgan Graff, Communications Specialist, as well as all the district and building administrators for their support with developing the Life Threatening Allergy Policy, training, and communication plan. Also, a special thank you to parents Mandy Gard and Emily Nadermann for their support and feedback throughout the development of the Allergy Policy. Thank you all for the teamwork in this process! Angela Dvorak

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes



**Written and oral communications** - Next regular board meeting, Monday, May 21, 2018 (3rd Monday)

**Closed Session for discussion on land and building acquisition**

Director Bejarno moved, seconded by Director Wilson to move into a closed session per Iowa Code 21.5 (1) (j) of the open meetings to discuss the purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the school district would have to pay for that property. Time 9:42 p.m.

Roll Call Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**ADJOURNMENT**

Director Hicok moved, seconded by Director Wills to adjourn. Time: 10:19 p.m.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

Respectfully submitted,

Michelle R. Wearmouth  
Secretary to the Board

Approved in the meeting of:  
May 21, 2018

---

Doug Rothfus, Board President