

Dallas Center-Grimes Community School District
Board of Directors Meeting
Monday, May 21, 2018
Heritage Elementary School, Grimes, Iowa 50111
6:00 PM - School Board Member appreciation meal
7:00 PM Board Meeting - Room #208

Present: Directors Doug Rants, Doug Rothfus, Ronnie Wiedman, Kathie Hicok, Mark Wills, Sarah Wilson, Director of Student Services Angela Dvorak, Director of Teaching and Learning Greg Carezza, Secretary pro tem Morgan Graff, and Superintendent Scott Grimes.

Absent: Director Marco Bejarno.

Receive visitors and read miscellaneous communications

President Rothfus called the regular meeting to order at 7:00 p.m. Roll call was taken by the secretary and a quorum was acknowledged.

Approval of Agenda

Director Rants moved, seconded by Director Wilson to approve the agenda as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Approved minutes of previous meeting (s)

Director Rants moved, seconded by Director Wiedman to approve the minutes from the regular board meeting on Monday, April 23, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Presentation of bills for approval

Director Rants moved, seconded by Director Wills to approve the bills as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Consent Agenda

Director Hicok motioned, seconded by Director Wiedman to approve the consent agenda consisting of:

- a. Open enrollment
- b. Contract approvals, resignations, and changes

- i. Contract approvals

Clint Knoll	Head 7th & 8th Wrestling Coach
Megann Schultz	.5 School Counselor, .5 At-Risk - DC Elem
Jasper	Therapy Dog, DC Elem
Zach Mulder	Asst HS Wrestling Coach
Sheri Fuller	Asst 9th Volleyball Coach
Katelyn Buckalew	Asst HS Softball Coach (2018)
Bret Larsen	Asst 8th Grade Girls Track
Jalen Raymond	Asst 8th Girls Basketball Coach
Adam Juhl	Asst 9th Boys Basketball Coach
Desiree Tamez	Jr/Sr Prom Coordinator
Desiree Tamez	HS National Honor Society
Morgan Petersen	7th and 8th Cheerleading
Karla Gustafson	HS Drama
Adam Juhl	Math - HS and ME
Tara Ellingson	9th Grade Integrated Science - ME
Ben Twigg	Counselor - HS
Robin Wisgerhof	Sub Bus Driver
Carson Fascian	Summer Help
Jacob Gibson	Science Teacher - ME
Deanna Weber	Sp Ed Associate
Heather Willrich	.5 At Risk/.5 Special ed - DC Elem
Heidi Ridnour	Summer Project Operations Dept
Jaylen Raymond	Summer Help
Lori Townsell	Summer Help
Sarah Gillen	.5 special education/.5 interventionist - Heritage

- ii. Resignations

Ashley Randall	Heritage Associate
Allison O'Brien	Freshman Softball coach
Brent Tisl	Meadows Associate
Aubrey Christensen	Interpreter - American Sign Language
Joyce Breckenridge	DC Elementary Associate
Amanda Nims	DC Elementary Teacher
Abbi Wych	Heritage Associate
Amanda Berkley	Prom Coordinator
Patty Howard	Associate - MS
Joel Rankin	1/2 time PLC leader - ME

- iii. Changes

Jessica Heirigs	Heritage - from mentoring 2 people to 1
Sally Brown	Transfer from Curriculum Facilitator to Teacher - Meadows

- c. Moody’s April 27,2018 Issuer Comment Report
- d. IJUMP Agreement
- e. 2018/2019 Fundraising Activities
- f. IASB Membership Dues 2018-2019
- g. SchoolMessenger Renewal Authorization - 12 month Unlimited Notification Service
- h. 28E Agreement for Juvenile Court Officer -Third Amendment to the DC-G -Woodward School Based Supervision Contract
- i. BCP LLC (Auditorium Supervision)
- j. SAI Agreement for Mentoring and Induction Program

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

School Board Member Recognition

Superintendent Grimes discussed IASB’s document honoring school board members and stated, “School Boards Matter: Making a Difference for Iowa Students. Volunteer school board members spend thousands of hours each year analyzing budgets, monitoring student achievement data, adopting effective policies and making key decisions to ensure that each Iowa student receives an excellent education. Thank you for your service!”

Building Level Reports

Activities Director Steve Watson presented information regarding student activities and participation levels.

Project Lead the Way Presentation (PLTW)

Mr. Austin Roy, DC-G High School Teacher and Dr. Greg Carezza, Director of Teaching and Learning presented information about Project Lead The Way classes offered next year at DC-G.

Dallas Center-Grimes Education Foundation Presentation

Mrs. Mitzi Chizek, president of the DCG Educational Foundation discussed the Foundation projects and distribution of the Burnett scholarship funds.

Director of Teaching and Learning

In written format, information was presented on the 2018-2019 curriculum review process/cycle overview and curriculum review updates. Information on the mentoring and induction program was also included in the written report.

Director of Student Services

In written format, information was presented about the completion of life-threatening allergy training and the safety plan including threat assessment procedures.

Superintendent

Superintendent Scott Grimes discussed building permits filed within the district. He reviewed enrollment projections and the staffing update. Superintendent Grimes discussed the recommended

school fees and prices for 2018-19. Superintendent Grimes reviewed Go Fan, a phone application for activity passes which is recommended by Activities Director Watson. Superintendent Grimes discussed the Staff Celebration gathering held May 16, 2018 at the Grimes Community Center to honor staff for years of service to the District.

Business Manager

In written format, the revenue and expenditure summary report and public budget comparison reports were presented to the Board.

Old Business - none

NEW BUSINESS

Move to Deny open enrollment (IN) for LW for the 18-19 school year due to late application - received after the deadline of March 1, 2018

Director Hicok motioned, seconded by Director Wills to deny open enrollment (IN) for LW for the 18-19 school year due to late application - received after the deadline of March 1, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Move to Deny open enrollment (OUT) for SS for the 18-19 school year due to late application - received after the deadline of March 1, 2018

Director Wiedman motioned, seconded by Director Hicok to deny open enrollment (OUT) for SS for the 18-19 school year due to late application - received after the deadline of March 1, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Accept Competitive quotes into record for summer softball projects: Lighting, Bleachers, Pressbox

Competitive Quotes for Softball Bleachers, Pressbox and Lighting		
Contractor	Package	Quote
Musco Sports Lighting	Lighting	\$97,900.00
Ardent Lighting Group	Lighting	103,800.00
Seating and Athletic Facility Enterprises	Bleachers	\$119,715.00
Seating and Athletic Facility Enterprises	Pressbox	\$36,500.00
Heartland Seating, Inc.	Bleachers	NO BID
Heartland Seating, Inc.	Pressbox	NO BID

Director Rants motioned, seconded by Director Wills to accept into record the competitive quotes received for summer projects for lighting, bleachers, pressbox.

Vote: Doug Rothfus yes
 Doug Rants yes
 Ronnie Wiedman yes
 Kathie Hicok yes
 Sarah Wilson yes
 Mark Wills yes

Approve contract for summer lighting project with Musco Sports Lighting

Director Rants motioned, seconded by Director Wiedman to approve the contract with Musco Sports Lighting in the amount of \$97,900.

Vote: Doug Rothfus yes
 Doug Rants yes
 Ronnie Wiedman yes
 Kathie Hicok yes
 Sarah Wilson yes
 Mark Wills yes

Approve contract for summer bleacher project with Seating and Athletic Facility Enterprises

Director Hicok motioned, seconded by Director Wills to approve the contract with Seating and Athletic Facility Enterprises in the amount of \$119,715.

Vote: Doug Rothfus yes
 Doug Rants yes
 Ronnie Wiedman yes
 Kathie Hicok yes
 Sarah Wilson yes
 Mark Wills yes

Approve contract for summer press box project with Seating and Athletic Facility Enterprises

Director Rants motioned, seconded by Director Wilson to approve the contract with Seating and Athletic Facility Enterprises in the amount of \$36,500.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Approve school fees and nutrition prices for 18-19 school year

Director Hicok motioned, seconded by Director Wiedman to approve school fees & nutrition prices for 2018-19 school year as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Approve the sale of school vehicles (3)

Director Wills motioned, seconded by Director Hicok to approve the sale of these (3) school vehicles via GovDeals.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Approve Spring Break 2019 trip

Director Wiedman motioned, seconded by Director Wills to approve Spring Break trip 2019 to Washington DC - 8th Grade, March 15-18, 2019.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Taher Food Service Contract for the 2018-19 school year, 4th Extension to the Agreement

Director Wills motioned, seconded by Director Hicok to approve the Taher Food Service Contract for the 2018-19 school year, 4th Extension to the Agreement.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Approve AP test weighting change

Director Hicok motioned, seconded by Director Wills to approve AP Change for 2018-19 school year as amended.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Financial Statements

Director Rants motioned, seconded by Director Wiedman to approve the financial statements as presented for April 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Board Commendations

Director Hicok motioned, seconded by Director Rants to approve the Board commendations consisting of:

- i. I would like to thank the staff of Roy R. Estle Memorial Library for inviting the third grade students of Dallas Center Elementary for a book tasting. I also want to thank them for supporting a student in my classroom by encouraging him in all areas of his life. They are amazing! Stacy Heidemann
- ii. I would like to thank Rochelle Biegger for her support of PLC Leaders, Professional Development and data collection and analysis at North Ridge. Her knowledge, passion for learning and organization are irreplaceable. April Heitland
- iii. I would like to thank Vicki Ostwinkle, Michelle Rosenberg, Kylie Calease, Ashley Sloan, Adam Tjeerdsma, and Donna Gladfelder to their commitment to the PLC leader position and the PLC process. Their leadership is greatly appreciated. April Heitland
- iv. Thank you to all the amazing teachers in our district as we celebrate them during Teacher Appreciation Week! Thank you for loving, caring and inspiring our kids

- every single day! Teachers are simply the heart and soul of this great school district and I am so grateful for everything they do for our kids! Scott Blum
- v. Thank you to Betsy Grove for her tireless work ethic with seniors and their parents as she takes care of everything surrounding graduation. She is simply amazing! Scott Blum
 - vi. Thank you to Megan Curry and Jane Altman for working so hard coordinating 200 plus students taking 300 plus advanced placement exams over the span of two weeks. We are grateful for your hard work and commitment! Scott Blum
 - vii. Thank you to Cindy Bassett and Jolie Morgan for all the time and energy they put in to celebrating our teachers during Teacher Appreciation Week! They went over and above the call of duty to make our teachers feel so special as they rightly deserve. Scott Blum
 - viii. Thank you to Lori Phillips for taking time to work with me on the master schedule. It is very much appreciated! Scott Blum
 - ix. Thank you to Cindy Bassett, Greg Carezza and Lynette Groenenboom for all of their hard work preparing with our incredible CTE teachers for their CTE day with our local business partners! This was a great celebration of all the amazing opportunities our students have at DCG, and these three leaders were instrumental in the success of this day, and throughout the entire year! Scott Blum
 - x. I would like to commend Lisa Maifeld on the fantastic 3rd and 4th grade concerts. The students did such a great job on their "Go West" musical. Even when weather caused us to postpone the concerts for a week, they still did such a wonderful job. They knew their parts and the concerts ran very smoothly. Patty Morris
 - xi. I would like to thank Angela Dvorak for her guidance and leadership in my new position this year! Sarah Hinrichs
 - xii. We would like to take this opportunity to thank Chef Joe Weisz of the DCG Food Service Team for his super positive approach to the 3rd grade Taste Testing program this past school year. Every month Chef Joe puts so much thought into preparing dishes that will entice the kids to try new foods and understand the things they eat both from a nutritionist point of view and from a naturalist point of view. His passion and enthusiasm comes out whenever he talks about food, flavors and cooking. 3rd grade at Dallas Center Elementary
 - xiii. Joe went above and beyond when he brought geese and chickens from his personal farm for the kids to see and interact with. Joe also provided a hands-on learning opportunity for the kids by bringing soil and seeds and presenting a lesson on growing your own herbs. Every third grader will take home a little personal herb garden to tend at home this summer. A big thanks to Chef Joe for a job well done! 3rd grade at Dallas Center Elementary
 - xiv. Angela Dvorak has coordinated and led our SDI learning this year. She helps us analyze our data to engage in meaningful conversations to improve instruction for students. Thanks for all your support and hard work! Diann Williamson
 - xv. Thanks to Mindi Morris for providing more than just health support to our students. She goes beyond her nursing duties to help kids feel connected and safe at school. Diann Williamson
 - xvi. I would like to thank Abby Crannell and all the teachers who have supported our student talent show tryouts. Abby has watched many interesting student acts

every day for the past 3 weeks! These tryouts are after school and she willingly gives up her time to organize this event. She has shown great dedication and kindness to our students, who demonstrate their vulnerability during these audition times. The good news – everyone made the cut!! We are so excited to see the talents of our DCE students. Thanks for helping our students shine, Abby!! Deb Cale

- xvii. I would like to thank Angela Dvorak for being such a super woman the last few months. It is AMAZING the ways she pulls together student achievement data, provides professional learning, supports IEPs, is a vital team member of designing behavior plans, mentors, coaches, AND smiles the entire time!! She is an integral part to the success of our staff in the work they do. As a first-year principal, I am ever so grateful for the countless times she has guided and coached me as various issues have surfaced. She is always kind, making me feel valued, even when I ask the same question ten times. I am eternally grateful to her for all the support she has given me and to the DCE staff and students! Deb Cale
- xviii. I would like to extend a BIG thanks and welcome to Tom Cooper! We are so grateful he is part of our staff, helping take care of our wonderful building. The teachers are thrilled about how he is so thorough and takes time to do the little things that matter so much. We are much appreciative! Deb Cale and the DCE Staff
- xix. To Mrs. Duncan for working hard to provide students the opportunity to show off their creative side at the South Prairie Art Show. Patty Morris
- xx. I would like to recognize Sandy Butelli for her dedication to South Prairie and the school lunch program for 39 years. Donna Sevenich
- xxi. School Board Member Recognition - We would like to take this opportunity to thank the Dallas Center-Grimes School Board Members for their service to our school and our community. We truly appreciate all that you do and for the time put into serving all of the Dallas Center-Grimes CSD!
- xxii. Thank you to Chris and his staff at the Food Depot for the great food that was prepared for our 2018 Staff Celebration Gathering held at the Grimes Community Center on Wednesday, May 16th.
- xxiii. Congratulations to staff members that were recognized at the Staff Celebration Gathering at the Grimes Community Center on May 16th. Awards were given to 5, 10, 15, 20 years of service to the students of Dallas Center-Grimes CSD. Also congratulations to the three retirees that were recognized - Vicki Ostwinkle, Cindy Hansen, and Sandy Butelli.
- xxiv. Thank you to the Grimes Economic Development for delivering cookies and coffee to each building in the DC-G School District in honor of Teacher Appreciation Week, it was very thoughtful of your group and it was very much appreciated. Thank you!

xxv. Thank you to Diann Williamson and Kristin Gillis for your flexibility, patience, and support with the Teaching and Learning staff as we have utilized Heritage Elementary School for many of our curriculum and team meetings this school year. You have made us feel so welcome and we appreciate you both very much!
Dr. Greg Carezza and Lynette Groenenboom

xxvi. I would like to express my deepest thanks and appreciation to the following individuals who have worked hard to provide support for our professional learning at the elementary level in regards to literacy.

Jennifer Burns (Heartland Area Education Agency)

Rebecca Vaske (DC-G District Curriculum Facilitator)

Robin Koskovich (Heartland Area Education Agency)

Barb Shutt (Heartland Area Education Agency)

Debra Cale (Dallas Center Elementary Principal)

Because of your leadership, we continue to grow in our learning about and implementation of balanced literacy instruction. Thank you for the time you have given to our teachers and our district. Dr. Greg Carezza

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Superintendent’s Evaluation - Closed Session

Director Rants moved, seconded by Director Wilson to move into closed session per Iowa Code section 21.5 to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session. Time: 8:39 p.m.

Roll Call Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

The board rose from closed session at 9:34 p.m.

Written and oral communications - Next regular board meeting, Monday, June 25, 2018 (4th Monday)

ADJOURNMENT

Director Wiedman moved, seconded by Director Hicok to adjourn. Time: 9:35 p.m.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Respectfully submitted,

Michelle R. Wearmouth
Secretary to the Board

Approved in the meeting of:
June 25, 2018

Doug Rothfus, Board President