

Dallas Center-Grimes Community School District
Board of Directors Meeting
Monday, July 23, 2018, 7:30 PM
Heritage Elementary
Grimes, Iowa 50111

Present: Directors Doug Rants, Doug Rothfus, Kathie Hicok, Mark Wills, Marco Bejarno, Sarah Wilson, Business Manager Michelle Wearmouth, and Superintendent Scott Grimes. Director Bejarno arrived at 7:51 p.m.

Absent: Director of Student Services Angela Dvorak and Director Ronnie Wiedman.

Receive visitors and read miscellaneous communications

President Rothfus called the regular meeting to order at 7:30 p.m. Roll call was taken by the secretary and a quorum was acknowledged.

Approval of Agenda

Director Hicok moved, seconded by Director Rants to approve the agenda as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Approved minutes of previous meeting (s)

Director Rants moved, seconded by Director Wills to approve the minutes from the regular board meeting on Monday, June 25, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Presentation of bills for approval

Director Hicok moved, seconded by Director Rants to approve the bills as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Appoint and swear in Treasurer and Secretary

Director Hicok motioned, seconded by Director Wilson to appoint Michelle Wearmouth as board secretary and treasurer at the salary set.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Consent Agenda

Director Wills motioned, seconded by Director Hicok to approve the consent agenda consisting of:

- a. Open enrollment
- b. Contract approvals, resignations, and changes
 - i. Contract approvals
 - 1. Joseph Hepworth Custodian - HS
 - 2. Erin O’Leary SP Elementary - 3rd grade teacher
 - 3. Melissa Weiler Nurse Associate - DC Elem & MS
 - 4. Abigail Houseman Family & Consumer Science - Meadows
 - 5. Andrea Ford 1st Grade Teacher - DC Elem
 - 6. Katrina Carley Gym Supervisor
 - 7. Heidi Borton Teacher Mentor - SP Elem.
 - 8. Logan Cornwell Special Education Associate
 - ii. Resignations
 - 1. Dana Means Family & Consumer Science - HS
 - 2. Austin Hauser 8th Grade Assistant Track Coach
 - 3. Austin Hauser Meadows Teacher Associate
 - iii. Changes
 - 1. Adreonna Tucker Family & Consumer Science - transfer from Meadows to HS
- c. Polk County Early Childhood Iowa (Board), United Way of Central Iowa (UWCI) as fiscal agent and Dallas Center-Grimes School District
- d. Mercy College Training Center Training Site Agreement
- e. Annual Maintenance July 2018 - July 2018 Workers’ Right to Know
- f. General Services Agreement (Transportation) - Between DuPont Pioneer and Dallas Center-Grimes CSD
- g. Approval of telephone stipends - 2018-2019
- h. Substitute Staff Pay
 - i. Substitute Teachers

Year	2017-18	Recommended 2018-19
Per Day	\$130.00	\$130.00

- ii. Non-Teacher Substitutes

Position	2017-18– Per Hour	Recommended 2018-19– Per Hour
Substitute Bus Drivers	\$22.49	\$23.16
Bus Drivers/Extra Curricular Weekdays	\$15.75	\$15.75
Bus Drivers/Extra Curricular Weekend/Holiday/short notice	\$15.75	\$15.75
Secretaries	\$14.00	\$14.00
Custodians	\$14.00	\$14.00
Associates	\$11.85	\$11.85

- i. Activity Fund Balance Transfer
- j. Approval of District Handbooks
- k. Approve the paper for official publication -*Dallas County News*
- l. Approve school attorney - Ahlers, Cooney, Dorweiler, Haynie, Smith & Allbee, P.C.

- m. Approve depositories with limits: Wells Fargo, Bankers Trust, and City State Bank, ISJIT, IPAS as district depositories, with a depository limit of \$15,000,000 each.
- n. Surety Bond for Board Secretary
- o. Approve contract with Asset Services, Inc for 2018-19 asset tracking database, physical inventory, asset tagging, and replacement cost valuation (PPEL) \$23,530
- p. Inter-Agency Agreement for Special Education Program 2017-2018 School Year - Johnston CSD - 1 student
- q. Iowa City Community School District - Contract For The Provision Of Students Served By The University Of Iowa Hospitals & Clinics - 2017-2018 school year - 1 student
- r. Contractual Agreement between the Iowa Department of Education and Dallas Center-Grimes Schools to provide services for compensation as described in the contract (SDI Specially Designed Instruction - Special Education)

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Facility Planning Committee presentation of petition for a bond vote

Mr. Danny Beyer, member of the Facility Planning Committee, presented a petition to the Board with 166 signatures from eligible voters of the District.

Director of Teaching and Learning/Director of Student Services Information

New Teacher Orientation Planning

Mentoring and Induction (M & I) Program Updates

- 1. Co-Leaders - Diann Williamson, April Heitland, and Lori Phillips
- 2. Funded through TLC Funds
- 3. Program Goals / Outcomes
- 4. Program Components
 - o Ethics for Educators Course
 - o Learning Focused Interactions
 - o Self-Reflections
 - o Mentor/Mentee Logs
- 5. Participation Numbers
 - o 5 (Year 1) Mentees
 - o 14 (Year 2) Mentees
 - o 19 District Mentors
- 6. Meeting Times
 - o Sept.19, Oct.17, Nov.14, Jan.16, Feb. 20

Superintendent Report

Superintendent Scott Grimes discussed building permits filed within the district. Superintendent Grimes discussed repair work at Dallas Center Elementary following flooding on June 30, 2018. Superintendent Grimes reviewed the 2018-19 Call for Legislative Priorities by Iowa Association of School Boards.

Superintendent Grimes reviewed a request from City of Dallas Center via contractor Progressive Structures regarding placement of a small amount of the walking trail on school property.

Superintendent Grimes discussed the staff tailgate to be held on Friday, September 14 from 5:30 p.m. to 7:30 p.m. before the varsity game against Glenwood CSD.

Superintendent Grimes discussed drainage issues at North Ridge Elementary and a request from the City of Grimes requesting access to our property to extend a soil berm to divert water flow.

Superintendent Grimes reviewed enrollment projections and the staffing update. He also reviewed progress on the land purchase agreement.

Business Manager

Mrs. Wearmouth presented the Levy Review July 2018.

OLD BUSINESS

Approve Second Reading Policy 604.11 - Guidelines for the Use of a Professional Therapy Dog

Director Hicok motioned, seconded by Director Rants to approve the Second Reading Policy 604.11 - Guidelines for the Use of a Professional Therapy Dog.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Marco Bejarno	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Approve Second Reading Policy 701.1 - Nutrition Program Sales and Account Balances

Director Rants motioned, seconded by Director Wills to approve the Second Reading Policy 701.1 - Nutrition Program Sales and Account Balances.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Marco Bejarno	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

NEW BUSINESS

Approve First Reading of Good Conduct Rule - Policy 503.10 and 503.10R

Director Wills motioned, seconded by Director Hicok to approve First Reading of Good Conduct Rule - Policy 503.10 and 503.10R.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Marco Bejarno	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Approve the 2018-19 Legislative Action Priorities

Director Rants motioned, seconded by Director Wilson to approve the 2018-19 Legislative Action Priorities selected by the DC-G board members and send to IASB.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Marco Bejarno	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Resolution Ordering a Special Election on the Issuance of \$46,000,000 General Obligation school bonds

Director Hicok motioned, seconded by Director Wilson to approve the Resolution Ordering a Special Election on the Issuance of \$46,000,000 General Obligation school bonds.

Roll Call Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Marco Bejarno	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Action to approve request of the City of Dallas Center to allow a small portion of Burnett walking trail on school property located at 1205 13th Street, Dallas Center, Iowa without easement requirement

Director Hicok motioned, seconded by Director Wills to approve allowing the City of Dallas Center to place a small portion of the walking trail on the Burnett Complex on school property at 1205 13th Street (Dallas Center Elementary) location without easement, and further address the walking trail in the renewal of the 28E agreement of the Burnett Sports Complex.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Marco Bejarno	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Deny the 2018-2019 Open Enrollment IN application for CB, due to this students need for additional staffing

Director Hicok motioned, seconded by Director Wills to deny the 2018-2019 Open Enrollment IN application for CB due to this students need for a teacher associate as required by the child's IEP.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Marco Bejarno	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Deny the 2018-2019 Open Enrollment OUT application for AC, due to late application, filed after the deadline of March 1, 2018

Director Hicok motioned, seconded by Director Wilson to deny the 2018-2019 Open Enrollment OUT application for AC due to late application, filed after the deadline of March 1, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Marco Bejarno	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Deny the 2018-2019 Open Enrollment IN application for TW, due to late application, filed after the deadline of March 1, 2018

Director Wills motioned, seconded by Director Bejarno to deny the 2018-2019 Open Enrollment IN application for TW due to late application, filed after the deadline of March 1, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Marco Bejarno	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Approve additional exchange students to enroll at Dallas Center-Grimes for the 2018-2019 school year, board approval is needed when more than 3 exchange students enroll

Director Bejarno motioned, seconded by Director Wilson to approve additional exchange students to enroll at Dallas Center-Grimes for the 2018-2019 school year, board approval is needed when more than 3 exchange students enroll.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Marco Bejarno	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Request from City of Grimes for access to North Ridge Property to extend berm and redirect water flow

Director Rants motioned, seconded by Director Wills to grant the City of Grimes and/or their approved contractor access to extend the berm at their expense and to coordinate work times with District staff.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Marco Bejarno	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Financial Statements

Director Wills motioned, seconded by Director Wilson to approve the financial statements as presented for June 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Marco Bejarno	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Board Commendations

Director Rants motioned, seconded by Director Wilson to approve the board commendations listing.

- i. I would like commend Sean Shatava for all he does to help out the IT department. Any time we need him to do something, he always finds a way to get it done! He is a very hard worker and is very talented at what he does! I would also like to commend Sean Shatava and Paul Nutting for their quick response when we had wind damage to our wireless tower on top of North Ridge this summer. With their help we were able to dismantle the damaged tower and order and install a brand new tower! Darwin Yossi
- ii. I would like to honor and celebrate Kristin Gillis! She has amazingly supported the summer interview processes for DCE, registration questions from families, and has expertly handled the open enrollment processes, ensuring all the details were carefully completed. Each time I went to Heritage to work, she greeted me with a kind and genuine smile, offering her support to any work that was before me. Her compassion, kindness, and willingness to always lend a helping hand is greatly appreciated!! Deb Cale
- iii. Amber Anderson and Tom Cooper definitely deserve gold stars! They worked so hard in June to get the DCE classrooms cleaned and ready so that teachers would then have the opportunity to tinker in their classrooms over the summer. Unfortunately, the June flood hit us. Even though this unfortunate, mother-nature event devastated our building, they kept their smiles and continued to do the work that was needed. Their hard work and positive attitude is greatly appreciated! I would like to honor and celebrate their continued efforts, positive attitude, and genuine smiles when I see them each day! Deb Cale
- iv. Steve Klehn and Clint Reynolds have done an outstanding job this summer making sure Heritage is clean from ceiling to floor. They began this work the day after teachers left the building and have been working hard ever since. Thank you gentleman for providing us with a safe and clean building for learning! Heritage Staff
- v. I would like to extend a sincere THANK YOU to Kristin Gillis! She amazes me everyday with her talents, organization, and efficiencies. I am proud to have her in the front office welcoming our students and families to Heritage Elementary. Diann Williamson
- vi. Thank you to Jeanne Peters, Teri Mayer, Jordan Paup, Donna Gladfelder, and Rochelle Biegger for helping plan the professional development pathways for the 2018-19 school year. Your insight and professionalism were incredibly helpful. April Heitland
- vii. A big thank you to our administrative assistant, DeEtta Rosa, our custodians, Joel Eiteman, Rod Roschek, and our technology department for working hard all summer to be sure our building is in top condition for the arrival of our 8th and 9th grade students. Your attention to detail is evident, and I feel confident that we are now prepared to begin the school year. Thank you for all you do! Lori Phillips

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Marco Bejarno	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Written and oral communications - Next regular board meeting, Monday, August 27, 2018

ADJOURNMENT

Director Rants moved, seconded by Director Bejarno to adjourn. Time: 8:07 p.m.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Marco Bejarno	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes

Respectfully submitted,

Michelle R. Wearmouth
Secretary to the Board

Approved in the meeting of:
August 27, 2018

Doug Rothfus, Board President