

Dallas Center-Grimes Community School District
Board of Directors Meeting
Monday, August 27, 2018
Heritage Elementary at 7:00 p.m. - Room 208
Grimes, Iowa 50111

Present: Directors Doug Rants, Doug Rothfus, Kathie Hicok, Mark Wills, Marco Bejarno, Ronnie Wiedman, Sarah Wilson, Business Manager Michelle Wearmouth, Director of Student Services Angela Dvorak, and Superintendent Scott Grimes. Director Bejarno arrived at 7:51 p.m.
Absent: None

Receive visitors and read miscellaneous communications

President Rothfus called the regular meeting to order at 7:00 p.m. Roll call was taken by the secretary and a quorum was acknowledged.

Approval of Agenda

Director Wilson moved, seconded by Director Bejarno to approve the agenda as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Ronnie Wiedman	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approved minutes of previous meeting (s)

Director Rants moved, seconded by Director Wills to approve the minutes from the regular board meeting on Monday, July 23, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Ronnie Wiedman	yes
	Mark Wills	yes
	Marco Bejarno	yes

Presentation of bills for approval

Director Rants moved, seconded by Director Wills to approve the bills as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Ronnie Wiedman	yes
	Mark Wills	yes
	Marco Bejarno	yes

Consent Agenda

Director Wiedman motioned, seconded by Director Wilson to approve the consent agenda consisting of:

- a. Open enrollment
- b. Contract approvals, resignations, and changes
 - i. Contract approvals
 1. Katelyn Karlzen Associate
 2. Kelsey Kramer Associate
 3. Jodi King Associate
 4. Cole Williams Associate
 5. Heather Roberts Associate
 6. Gail Georgou Asst HS Volleyball Coach
 7. Nancy Robinson School Bus Driver
 8. Larry Adams School Bus Driver
 9. Aaron Barker Special Ed Associate
 10. Dylan Goodner Special Ed Associate
 11. Abby Wych Special Ed Associate
 12. Melissa Hepworth Associate
 13. Pamela Short Associate
 14. Carrie Criswell Special Ed Associate
 15. Kim DeLong Custodian - HE
 - ii. Resignations
 1. Hannah Matteson DC Elem Associate
 2. Karen Ryan Associate
 - iii. Changes
 1. Diane Messerli ELL Teacher to Full-time
- c. Inter-Agency Contract for Special Education Instructional Program - 2017-2018 School Year - (1) student - Woodward-Granger Schools
- d. Inter-Agency Contract for Grandwood - Special Education Instructional Program (1 student) - 2018-2019 - Woodward-Granger Schools
- e. Inter-Agency Contract for Woodward Academy Day School - Special Education Instructional Program (1 student) - 2018-2019 - Woodward-Granger Schools
- f. Agreement for Payment of Grandwood Program Costs 2018-2019 - Woodward-Granger Schools
- g. Agreement for Payment of Woodward Academy Day School Program Costs 2018-2019 - Woodward-Granger Schools
- h. Approve Title 1 Representative - Debra Cale
- i. Annual Approval of District Plans - Anti-Bullying, Diversity Plan, Bloodborne Pathogen, and Right to Know/Hazardous Communication Plan
- j. Substitute Teacher Handbook
- k. Approve district evaluation instruments - no changes
- l. Simpson College - Student Teaching and Practicum Agreement
 - Vote: Doug Rothfus yes
 - Doug Rants yes
 - Kathie Hicok yes
 - Sarah Wilson yes
 - Ronnie Wiedman yes
 - Mark Wills yes
 - Marco Bejarno yes

Building Level Reports

Dallas Center-Grimes Community Education Association president Jamie Linde addressed the Board regarding a request for an extension to the current master contract. She provided a document with suggested language for an extension.

President Rothfus asked Superintendent Grimes to discuss the administrative recommendation to proceed with the re-certification process and not approve an extension but to proceed with typical negotiations following the re-certification vote. Board members addressed questions to both the superintendent and the board.

Director of Student Services Report

Director of Student Services Angela Dvorak reviewed the back-to-school meetings and trainings including summer trainings, new teacher orientation, PLC training, and the all staff in-service. She also reviewed Chapter 12 improvement goals in the Comprehensive School Improvement Plan (CSIP), and Annual Progress Report (APR) goals as well as SIAC goals. State Reporting updates were also discussed.

Superintendent Report

Superintendent Grimes discussed the September 11th Special Election and information presented at public meetings. Superintendent Grimes reviewed building permits filed within the district. He also reviewed a staffing update. Superintendent Grimes discussed the upcoming IASB Convention and Delegate Assembly to be held November 14-16.

Superintendent Grimes reviewed district enrollment noting 3,134 students in grades OK through 12th which is an increase of 123 students from the previous year. Superintendent Grimes discussed the upcoming staff tailgate September 14, 2018 from 5:30 to 7:00 p.m. before the varsity game against Glenwood.

OLD BUSINESS

Approve Second Reading of Good Conduct Rule - Policy 503.10 and 503.10R

Director Hicok motioned seconded by Director Rants to approve the Second Reading of Good Conduct Rule - Policy 503.10 and 503.10R.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Ronnie Wiedman	yes
	Mark Wills	yes
	Marco Bejarno	yes

NEW BUSINESS

Annual Progress Report (APR) / SIAC Goals

Director Hicok motioned, seconded by Director Wills to approve the Annual Progress Report (APR) / SIAC Review Goals as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Ronnie Wiedman	yes
	Mark Wills	yes
	Marco Bejarno	yes

Recommendation to implement Early Retirement Policy 405.5 2018-2019

Director Rants motioned, seconded by Director Hicok to approve the first reading of Early Retirement Policy 405.5 as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Ronnie Wiedman	yes
	Mark Wills	yes
	Marco Bejarno	yes

Recommendation to update Policy Gifts 1003.9

Director Rants motioned, seconded by Director Hicok to approve the 1st Reading of Policy Gifts 1003.9 as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Ronnie Wiedman	yes
	Mark Wills	yes
	Marco Bejarno	yes

Deny the 2018-2019 Open Enrollment IN application for HS, due to late application, filed after the deadline of March 1, 2018

Director Hicok motioned, seconded by Director Wilson to deny the 2018-2019 Open Enrollment IN application for HS due to late application, filed after the deadline of March 1, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Ronnie Wiedman	yes
	Mark Wills	yes
	Marco Bejarno	yes

Deny the 2018-2019 Open Enrollment IN application for BP, due to late application, filed after the deadline of March 1, 2018

Director Bejarno motioned, seconded by Director Wilson to deny the 2018-2019 Open Enrollment IN application for BP due to late application, filed after the deadline of March 1, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Ronnie Wiedman	yes
	Mark Wills	yes
	Marco Bejarno	yes

Deny the 2018-2019 Open Enrollment OUT application for IG, due to late application, filed after the deadline of March 1, 2018

Director Wiedman motioned, seconded by Director Hicok to deny the 2018-2019 Open Enrollment OUT application for IG due to late application, filed after the deadline of March 1, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Ronnie Wiedman	yes
	Mark Wills	yes
	Marco Bejarno	yes

Deny the 2018-2019 Open Enrollment OUT application for JG, due to late application, filed after the deadline of March 1, 2018

Director Rants motioned, seconded by Director Wilson to deny the 2018-2019 Open Enrollment IN application for HS due to late application, filed after the deadline of March 1, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Ronnie Wiedman	yes
	Mark Wills	yes
	Marco Bejarno	yes

Deny the 2018-2019 Open Enrollment OUT application for EH, due to late application, filed after the deadline of March 1, 2018

Director Hicok motioned, seconded by Director Wiedman to deny the 2018-2019 Open Enrollment IN application for EH due to late application, filed after the deadline of March 1, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Ronnie Wiedman	yes
	Mark Wills	yes
	Marco Bejarno	yes

Deny the 2018-2019 Open Enrollment OUT application for AH, due to late application, filed after the deadline of March 1, 2018

Director Rants motioned, seconded by Director Hicok to deny the 2018-2019 Open Enrollment IN application for AH due to late application, filed after the deadline of March 1, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Ronnie Wiedman	yes
	Mark Wills	yes
	Marco Bejarno	yes

Financial Statements

Director Bejarno motioned, seconded by Director Wilson to approve the financial statements as presented for July 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Ronnie Wiedman	yes
	Mark Wills	yes
	Marco Bejarno	yes

Board Commendations

Director Bejarno motioned, seconded by Director Wills to approve the board commendations as follows:

- i. We would like to thank all of the Instructional Coaches (Jolie Morgan, Jim Shutt, Katie Johnston, Melissa White, Abby Crannell, Rochelle Biegger, Kacey Beyer), Curriculum Facilitators (Sarah Hinrichs, Melinda Bryan), Communications Specialist (Morgan Graff) Education Association Representatives (Jamie Linde, Wayne Bauman, Jeanne Peters), Chris Thomas (Administration Office), and Lori Phillips (Meadows Principal) and Scott Grimes (Superintendent) for presenting at the New Teacher Professional Development days on August 13th, 14th, and 15th. Because of their great planning, presentations, and support we had a great start of the year for all of our new teachers. Angela Dvorak and Lynette Groenenboom
- ii. Thank you to Cindy Bassett, Betsy Grove, Scott Blum, and Lynette Groenenboom for their important work to help complete our August State Reporting in a timely manner! Your collaboration is GREATLY appreciated!
Angela Dvorak
- iii. Thank you to all the building principals, April Heitland, Patty Morris, Lori Phillips, Diann Williamson, Debra Cale, Jerry Hlas, Scott Blum and Scott Grimes (Superintendent) for their leadership during our PLC Leader Training days. I would also like to thank all of the Instructional Coaches and Curriculum Facilitators for being a part of these key meetings! Angela Dvorak
- iv. I would like to thank Donna Sevenich, Chef Joe, and the staff of Taher for their leadership and support in providing food for our New Teacher Orientation, PLC Leader Training, and All-Staff Back-To-School Meetings. Donna and her staff have an amazing attention to detail and created wonderful meals for our staff! Your collaboration is greatly appreciated...and the food was delicious! Angela Dvorak
- v. Thank you to Scott Blum, Betsy Grove, and Brenda Smith at the High School, Lori Phillips at Meadows, and Diann Williamson and Kristin Gillis at Heritage for their work to accommodate all of our August meetings for New Teachers, PLC Training, Special Education Training, AEA Training, Response Team Training, and CPI Training! They went out of their way to make sure we had everything we needed and have made us feel at home in the building! Thank you for your kindness! Angela Dvorak and Lynette Groenenboom
- vi. I would like to thank Melinda Bryan, Sarah Hinrichs, Kathy Fistler, Stephanie Rupp, Cara Piepho, and Mindi Morris as well as the AEA Staff including Justin Larson, Catherine Hines, Sheri Hauptert, and Robin Koskovich for leading our Special Education Training on August 16th and August 20th for the district's special education staff and supporting our special education teachers and associates in preparing for the beginning of the school year. Due to their hard

- work in planning the professional development, the special education staff had an amazing training full of great activities and learning experiences! Angela Dvorak
- vii. I would like to send a special thank-you to Lynette Groenenboom for all her hard work and dedication to ensuring that we had everything in place for all the back-to-school trainings and meetings. Her attention to detail has been extremely helpful with making sure that we had a successful start to the school year! She has been a GREAT support to everyone in the district! Angela Dvorak
 - viii. The DCG Football Coaches and Team would like to thank Merle Baer for his care and attention to our game fields and practice fields. We appreciate the pride he takes in helping our stadium look TOP NOTCH! Scott Heitland
 - ix. I would like to commend Lynette, Morgan and Angela for all of their hard work behind the scenes as we brought in our new staff, and our entire staff! They worked their tails off and did an excellent job taking care of everybody! Scott Blum
 - x. I would like to commend April, Diann and Lori for all of their hard work with the new teacher days, and for leading our great new teachers through the mentoring program. Scott Bum
 - xi. Although there were many people involved, we would like to recognize the hours of work and dedication that Patty Morris put into the completion of our building renovation. She spent endless hours moving boxes and furniture, keeping our staff updated on the progress, and helping us to all stay calm and see the vision. Patty wasn't afraid to "roll up her sleeves" to help get the job done. Thank you, Patty! South Prairie Staff
 - xii. To April Heitland and Deanna Sandegren at North Ridge for allowing Shauna and I to invade your space as our building was being renovated. We really appreciate all the extras Deanna did with phone calls, mail delivery, laminating...so many things that helped us out a great deal. April opened up her building to all our staff to get things ready for fall. Many teachers were able to go there to print and make copies which was such a great stress reliever for them since they weren't able to enter the building at South Prairie. Their continued words of support to us all were also so much appreciated. Your support means so much and you truly model what it means to be a team. Patty Morris
 - xiii. To Diann Williamson and Kristin Gillis at Heritage for scheduling meetings in their building for various teams, setting up interviews, and being there whenever we needed extra support or a helping hand while we were out of our building at South Prairie. Your time and support is so much appreciated. You both were so willing to do whatever you could to help us out. Another great example of how leaders model being a team and supporting each other. Patty Morris
 - xiv. To Theresa Sandstrom and the South Prairie custodial crew for their hard work in getting our building ready. They are still working hard as we just begin to settle in our beautiful building. There was a lot to do in a short amount of time once they were all back in the building and we started getting classrooms set up, and they worked hard to get it all done. They have done a lot of moving of items this summer for sure! Patty Morris
 - xv. To Paul Nutting and Kathy Moline for all their efforts in the renovation project at South Prairie. They have been great to work with and are amazing problem solvers when things don't go quite the way you expected. I appreciate how they have been there to answer my calls, texts, and assure me when it seemed like things were not going to get done in time. We made it! Although there are still things being done, so much was complete in a short timeline. Patty Morris

- xvi. To Sean Shatava for doing what I didn't think was going to be possible: getting crews here and getting all the whiteboards hung in just a couple of days so teachers could move into their classrooms when approval was given. So much happened in a short time. Sean also has gotten the projectors hung as well as many other items around the building. I am truly amazed at how quickly he has been able to get some of these finishing touches done. Patty Morris
- xvii. To Darwin, Mike, and Mitch for spending hours here getting our projectors wired and ready to go. They have also spent so much time making sure the cabling, internet, all the technology "stuff" was done for our building. Mike has worked hard on our phone system as well and getting that operational for us. They have all been very patient with us and explain things along the way. They also still have a lot to do, but we are in much better shape than we thought we would be to start school because of their efforts. Patty Morris
- xviii. To Shauna Pertzsch for the extra support throughout the summer and always being willing to do wherever was needed during our displacement. She spent time in different buildings depending on what was available and what was needed. I was always able to email or call her and she would get things complete right away as we were not always together due to the crazy summer. I knew I could always trust her to do whatever tasks needed to be done and she'd have it ready for me. Patty Morris
- xix. To Melissa White for meeting throughout the summer to prepare for PD, readjusting PD, then readjusting again as we weren't able to get into our building quite as soon as we had hoped. I so appreciate her flexibility and how she always thinks about the teachers and their needs first. She is able to determine what is most important to protect their precious time at the beginning of this year as they were working so hard to get their classrooms unpacked and set up. Patty Morris
- xx. To the entire South Prairie staff for working all weekend and late nights to be ready for open house. They joyfully entered the building at 3:00 on Thursday, and to my amazement, had their classrooms unpacked, decorated, and ready to receive parents by Monday at 4:30. So many associates were also willing to come in on the weekend and help us which just shows the dedication of our entire staff. They are a team, a family, and support each other. I am so fortunate to have such a fantastic team of educators at South Prairie. Patty Morris
- xxi. Thank you to Deanna Sandegren and DeEtta Rosa for processing the on line registrations. April Heitland
- xxii. Thank you to Rochelle Biegger, Donna Niemeyer, Michelle Mickle, Kylie Calease, Ashley Sloan, Adam Tjeerdsma, and Donna Gladfelder for their hard work and preparation in making our collaboration day such a success! April Heitland
- xxiii. Thank you to Darla, Cody, and Joey for their hard work over the summer to make North Ridge sparkle! April Heitland
- xxiv. Sorting through and determining the extent of flood damage can be a daunting task. Then dealing with insurance adjusters, contractors, restoration workers, and anxious staff can really halt your normal work day. I would like to extend my deepest, heartfelt thanks to Scott Grimes, Paul Nutting, Michelle Wearmouth, Jalen Raymond, and Sean Shatava. They have all reached out and supported the work at Dallas Center Elementary in many ways. They patiently entertained my string of questions and concerns, and provided reassurance and positive words as we moved forward in repairing the flood damage to our building. And because of Jalen's hard and quick work, the damage at DCE was less severe! We are very blessed to have such a dedicated team. The DCE family is very grateful for all of

their work in making our school ready and welcoming for our amazing students.
Thank you!! Deb Cale

xxv. Play and socialization is such an important part of our school day. A BIG thanks to Hayley Wineland for taking the lead on our playground project. We have several phases we will go through this year as we update the DCE play area, but it is really taking shape with new picnic tables, activity tables, wildflower areas, and bridges. More is yet to come, and the DCE family is so thankful that Hayley is leading the way in making our playground area a place where our students can grow, play, engage, and be creative. Thank you, Hayley!! Deb Cale

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Ronnie Wiedman	yes
	Mark Wills	yes
	Marco Bejarno	yes

Written and oral communications - Next regular board meeting, Monday, September 24, 2018

ADJOURNMENT

Director Rants moved, seconded by Director Hicok to adjourn. Time: 8:52 p.m.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Marco Bejarno	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Ronnie Wiedman	yes
	Mark Wills	yes

Respectfully submitted,

Michelle R. Wearmouth
Secretary to the Board

Approved in the meeting of:
September 24, 2018

Doug Rothfus, Board President