

Dallas Center-Grimes Community School District  
Board of Directors Meeting  
Monday, September 24, 2018  
7:00 PM  
Heritage Elementary School (Rm 208)  
Grimes, Iowa 50111

Present: Directors Doug Rants, Doug Rothfus, Kathie Hicok, Mark Wills, Ronnie Wiedman, Marco Bejarno, Sarah Wilson, Director of Student Services Angela Dvorak, Business Manager Michelle Wearmouth, and Superintendent Scott Grimes.

Absent: None.

**Receive visitors and read miscellaneous communications**

President Rothfus called the regular meeting to order at 7:02 p.m. Roll call was taken by the secretary and a quorum was acknowledged.

**Appoint a temporary chair**

Director Bejarno motioned, seconded by Director Wills to nominate Director Wiedman as temporary chair. Director Wiedman asked Superintendent Grimes to request nominations for the offices of board vice-president and board president.

Superintendent Grimes requested nominations for the office of board president. Director Hicok nominated Director Rothfus for the office of board president. There were no other nominations. The board indicated unanimous support for the nomination of Director Rothfus for the office of board president.

Superintendent Grimes requested nominations for the office of board vice-president. Director Hicok nominated Director Rants for the office of board vice-president. There were no other nominations. The board indicated unanimous support for the nomination of Director Rants for the office of board vice-president.

Mrs. Wearmouth administered the oath of office to Board President Rothfus and Board Vice-President Rants.

**Approval of Agenda**

Director Hicok moved, seconded by Director Wiedman to approve the agenda as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Approved minutes of previous meeting (s)**

Director Hicok moved, seconded by Director Wilson to approve the minutes from the regular board meeting on Monday, August 25, 2018 and the special meeting September 14, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Presentation of bills for approval**

Director Wiedman motioned, seconded by Director Wills to approve the bills as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Consent Agenda**

Director Hicok motioned, seconded by Director Rants to approve the consent agenda consisting of open enrollment, contract approvals, resignations, and changes, Inter-Agency Agreements for Special Education – IN (ADM, Ankeny, Des Moines, Johnston, Panorama, Perry, Southeast Polk, Urbandale, Waukee, Woodward-Granger), Movie Licensing USA Contract Renewal, 2018-2019 fundraising activities, and tuition reimbursement contract to Scott Blum.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Building Level Reports**

South Prairie Elementary Principal Patty Morris invited all board members to visit South Prairie to see all of the renovations completed this summer. She also discussed work with fifth grade student council and fourth grade student ambassadors at South Prairie and thanked Lynnette Yossi for her work in this area. Principal Morris discussed smart boards installed in the building and professional development in coordination with that equipment.

**Teaching and Learning Report**

Director of Student Services Angela Dvorak discussed the Comprehensive School Improvement Plan (CSIP) Goals and CASA, and the professional development update. She also discussed the state reporting update and SIAC membership and meeting information.

**Director of Student Services Report**

Director of Student Services Angela Dvorak discussed a Specially Designed Instruction (SDI) Grant for elementary levels and an assessment team update. She discussed the Iowa Statewide Assessment for Student Progress (ISASP) also.

**Superintendent Report**

Superintendent Scott Grimes discussed building permits filed within the district. Superintendent Grimes reviewed the staff tailgate successes. Superintendent Grimes invited board members to attend the 2018 IASB Annual Convention and Delegate Assembly to be held November 14-16, 2018.

Superintendent Grimes discussed the superintendent goals for 2018-19. Enrollment projections were reviewed and a draft document of the certified enrollment submission to the Department of Education was discussed.

**Business Manager Report**

Business Manager Michelle Wearmouth reviewed the certified annual report (CAR), Special Education Supplement (SES), and Annual Transportation Report. Mrs. Wearmouth also reviewed a line item budget summary document. She also reviewed the 2018-19 revenue and expenditure summary and public budget comparison for the month ended September 2018.

**OLD BUSINESS**

**Approve Second Reading of Personnel Early Retirement Incentive, Policy 405.5**

Director Rants motioned, seconded by Director Hicok to approve Second Reading of Personnel Early Retirement Incentive, Policy 405.5 as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	no
	Mark Wills	no
	Marco Bejarno	no

**Approve Second Reading of Gifts/Grants/Bequests/Memorials to School, Policy 1003.9**

Director Wills motioned, seconded by Director Hicok to approve Second Reading of Gifts/Grants/Bequests/Memorials to School, Policy 1003.9 as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**NEW BUSINESS**

**Deny the 2018-2019 Open Enrollment IN application for AC, due to late application, filed after the deadline of March 1, 2018**

Director Wilson motioned, seconded by Director Hicok to deny the 2018-2019 Open Enrollment IN application for AC due to late application, filed after the deadline of March 1, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Set monthly meeting days, time, and location**

Director Hicok motioned, seconded by Director Bejarno to set the regular monthly meeting of the Board for 7:00 PM, on the fourth Monday of each month, (except for the months of November 2018, December 2018, and May 2019). All Board meetings shall be in the Boardroom at Heritage Elementary School unless otherwise published.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Approval of the Certified Annual Report**

Director Rants motioned, seconded by Director Hicok to approve the Certified Annual Financial Report for FY 2017-18.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Approval of the Special Education Supplement**

Director Hicok motioned, seconded by Director Wills to approve the Special education supplement report to the Department of Education for FY 2017-2018 noting a special education deficit of \$858,135.05.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Approval of the Annual Transportation Report**

Director Bejarno motioned, seconded by Director Wilson to approve the Annual Transportation Report.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Request to SBRC for Allowable Growth & Supplemental Aid for a Negative Special Education balance for the 2017-2018 school year**

Director Wiedman motioned, seconded by Director Rants to approve the request to the SBRC for Allowable Growth & Supplemental Aid for a Negative Special Education balance for the 2017-2018 school year.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Statement supporting school discipline and conduct codes and policies**

Director Wills motioned, seconded by Director Hicok to approve the resolution supporting the school discipline and conduct codes and policies, to assure staff that the board will support their actions in implementing these codes and policies, and to expect staff to implement these actions and policies as part of their job responsibilities.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Approve all required district committees/School and District level, IASB Delegate and Alternate, and county conference boards**

Director Bejarno motioned, seconded by Director Wills to approve the Board committee membership to be the same as last year and adding Doug Rants to negotiations.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Approve into records the canvass votes of the September 11, 2018 special election**

Director Wilson motioned, seconded by Director Wills to accept into records the canvass of the September 11, 2018 special election.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Approval of Superintendent Goals**

Director Wiedman motioned, seconded by Director Wills to approve the Superintendent Goals as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Approval of Substantial Completion of South Prairie Elementary School Renovation**

Director Bejarno motioned, seconded by Director Wilson to approve Substantial Completion of South Prairie Elementary School Renovation.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Approve Snow Bids**

Director Wilson motioned, seconded by Director Bejarno to approve the recommendation for the District to purchase services from Mahon Trucking for the Dallas Center Properties and Morin Renovations for the Grimes properties.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

### **Comprehensive School Improvement Plan (CSIP)**

Director Wiedman motioned, seconded by Director Rants to approve the Comprehensive School Improvement Plan (CSIP) as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

### **Approval of SIAC Committee Members**

Director Wills motioned, seconded by Director Wiedman to approve the list of SIAC Members for the 2018-2019 School Year as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

### **Financial Statements**

Director Hicok motioned, seconded by Director Wills to approve the financial statements as presented for August 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

### **Board Commendations**

Director Bejarno motioned, seconded by Director Wilson to approve board commendation listing as presented:

- i. Thank you for the DC-G girls' cross country team for volunteering their help with the Dallas Center Fall Festival Road Race. Julie Kopecky
- ii. Thank you to Jerry Hlas, Steve Watson, Holly Glade, Cate O'Donnell, Cara Piepho, Morgan Graff, Kim Matteson, Brian Weidenthaler, Katie Johnston, Laura Scott and EFR representative, Bethany Zeitz for presenting the 2018 DC-G Middle School Parent Bootcamp. Julie Kopecky
- iii. Thanks to Daryl Haynes for all of this work on the swings!!!! His hard work is greatly appreciated! April Heitland
- iv. Thanks to Ryan Weston and his class for building our railroad tracks! April Heitland
- v. I would like to recognize Angela Gloede and Angela Wambold for their leadership. Each early dismissal day, they are providing the Heritage staff with 15 minutes of technology learning. They push us to continue to grow and use

- technology to better engage students. Thank you for preparing thoughtful professional development for us! Diann Williamson
- vi. Mindi Morris goes beyond her nursing duties every day. She approaches every situation with patience and calmness. She is always willing to offer a listening ear to show kids she cares. We appreciate her professionalism and feel very fortunate to have her caring for the students at Heritage Elementary. Thanks for all you do Mindi! Diann Williamson
  - vii. I would like to nominate Jamie Linde for doing a great job facilitating a contract extension for the teaching staff. Paula Harle
  - viii. Thanks to Lynette Groenenboom for all of her hard work and planning for the New Teacher and Mentor Classes. April Heitland, Lori Phillips, and Diann Williamson
  - ix. Special thanks to all those who assisted in the administration office move! Special shout out to Kathy Moline, Sean Shatava, Paul Nutting, Mike Hoskins, Mitch Johnson, Amber Anderson, Thomas Cooper, Debra Cale, and the phenomenal office staff of Christine Thomas, Cindy Ford, Kim Townsend, and Julie Stebbins for their work to get us packed, moved, reinstalled and back in business in a short period of time.
  - x. Thank you to Betsy Grove, Brenda Smith and Valerie Hawthorne for their leadership in our building. These women have done an incredible job of leading us through another great start to the school year. Our students, staff and families are so lucky to have these three individuals working tirelessly on behalf of our great school! We are all indebted to them immensely! Scott Blum
  - xi. Professional learning for our teachers is so important. I would like to thank Angela Dvorak for supporting DCE's professional learning on our PRIDE/behavior expectations. Her expertise, input, and leadership on content, facilitation of learning, and providing feedback to our teachers and associates has been very helpful in our learning and implementation. I recognize that Angela wears many hats and is extremely busy throughout the district. It means so much to the DCE team that she takes time out of her busy schedule to support our staff in such meaningful ways. Thank you, Angela!! Deb Cale
  - xii. The students at DCE have many social/emotional needs that require our staff to understand and respond appropriately to various traumatic situations they have experienced. Dena Owens, a private therapist from Providence Place, has worked with our staff over the past few years, helping them learn more about Trauma Informed Teaching. This professional learning provides our teachers with strategies they can immediately use in the classroom to support those emotional issues that arise. Dena provides therapy for many of our students through her practice at Providence Place. In order to support the parents and the transportation needs they have for the therapy sessions, Dena sees many of those DCE students in our building one day a week. This means that transportation to Grimes is not a roadblock for these students who need these therapy sessions. Dena's support has been extremely helpful for both the students and staff, as we work in partnership to address and meet the emotional needs of our students. Dena not only looks out for the emotional needs of our students, but also recognizes the emotional toll it can take on our staff as they deal with some intense issues, and encourages the self-care of them as well. We are honored and very grateful for Dena Owens and the many supports she provides for our students and staff. Thank you!! Deb Cale

- xiii. Jorge Maldonado continues to make the middle school sparkle! He and his maintenance staff work hard to ensure that our students have a beautiful building in which to learn. Jorge comes to work daily with a willing heart to serve the needs of our students and staff. Jorge - Thank you for coming to work with a smile on your face! It has not gone unnoticed! Joy Augustine

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Closed Session for discussion on land acquisition**

Director Rants moved. Seconded by Director Wills to move into a closed session per Iowa Code 21.5 (1) (j) of the open meetings to discuss the purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the school district would have to pay for that property. Time: 8:59 p.m.

Roll Call Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

The board rose from closed session at 9:10 p.m.

**Approve the proposed land acquisition**

Director Hicok motioned, seconded by Director Wilson to approve moving forward with possible land acquisition.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

**Written and oral communications** - Next regular board meeting, Monday, October 22, 2018

**ADJOURNMENT**

Director Rants moved, seconded by Director Wills to adjourn. Time: 9:11 p.m.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Respectfully submitted,

Michelle R. Wearmouth  
Secretary to the Board

Approved in the meeting of:  
October 22, 2018

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Doug Rothfus, Board President