

Dallas Center-Grimes Community School District
Board of Directors Meeting
Monday, October 22, 2018 - 7:00 PM
Heritage Elementary School - Room 208
Grimes, Iowa 50111

Present: Directors Doug Rants, Doug Rothfus, Kathie Hicok, Mark Wills, Ronnie Wiedman, Marco Bejarno, Sarah Wilson, Director of Student Services Angela Dvorak, Business Manager Michelle Wearmouth, and Superintendent Scott Grimes.

Absent: None.

Receive visitors and read miscellaneous communications

President Rothfus called the regular meeting to order at 7:00 p.m. Roll call was taken by the secretary and a quorum was acknowledged. Grimes resident Melissa Weiler spoke to the Board with a request for a crossing guard at the round-about near Heritage elementary. Two other patrons addressed the board with a request for a crossing guard at Heritage elementary.

Approval of Agenda

Director Hicok moved, seconded by Director Wills to approve the agenda as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approved minutes of previous meeting (s)

Director Rants moved, seconded by Director Wills to approve the minutes from the regular board meeting on Monday, September 24, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Presentation of bills for approval

Director Hicok motioned, seconded by Director Bejarno to approve the bills as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Consent Agenda

Director Bejarno motioned, seconded by Director Wilson to approve the consent agenda consisting of:

- a. Open enrollment
- b. Contract approvals, resignations, and changes
 - i. **Contract approvals**
 1. Nicholas Drucker Volunteer HS Boys Basketball
 2. Amy Maxfield Special Education PK Associate
 - ii. **Resignations**
 1. Brianne Kiley Associate -DC Elem
 2. Lindsey Veach Associate - DC Elem
 3. Kim Townsend Admin Assistant – Admin Office
 - iii. **Changes**
 1. Pam Bailey Sp Ed Associate - from 7.5 to 8.0 hours
 2. Mary Beth Byrnes Bus Driver - change of hours
 3. Jennifer Kinney Bus Driver - from substitute to regular
 4. Amy Dutchuk General PK Associate
- c. Inter-agency Agreement - Waukee Schools (1) student - OUT
- d. Slocumb Payne Teacher Inventory Copyright License Agreement - for ELP identification
- e. Iowa State University - Student Teaching and Practicum Agreement
- f. Iowa International Center for Interpreters Agreement - for family conferences
- g. Medical Enterprises, Inc. - Drug & Alcohol Testing Consortium Service Agreement
- h. Inter-Agency Agreements for Special Education – OUT -Johnston Schools - 10 students
- i. DC-G Staff Committee work outside of DC- G Organization - 2018-19
- j. Sign Language Interpreter - Job Description Revised

Building Level Reports

Instructors Julie Morgan Kopecky, Courtney Anderson, Megann Schultz and Travis Donahue along with Director of Student Services Angela Dvorak discussed At-Risk identification and supports. Certified therapy dog, Jasper, was introduced to the Board and his interactions with students were discussed.

Principal Debra Cale discussed DCE Pride behavior support program and things occurring at DC Elementary this year.

Director of Teaching and Learning

Director of Student Services Angela Dvorak provided state reporting updates including Fall Beds and Fall Beds Staff report as well as Student Reporting in Iowa (SRI).

Updates on TLC and Instructional Coaching

Director of Student Services Angela Dvorak discussed that many staff members and administrators attended the Jim Knight Model - The Impact Cycle as well as training for all instructional coaches, curriculum facilitators and administrators.

Superintendent

Superintendent Scott Grimes discussed building permits filed within the district. Superintendent Grimes discussed certified enrollment count noting that we are up a total of 114.12 resident students and total served student count for 3,122.15. Superintendent Grimes invited board members to attend the 2018 IASB Convention and Delegate assembly.

Superintendent Grimes discussed planning for the 7-8 building. He also discussed the early retirement incentive noting that two individuals have requested information at this time. He discusses a letter received on the issue from a past employee.

Superintendent Grimes discussed walking paths to schools.

Business Manager Report

Business Manager Michelle Wearmouth reviewed the 2018-19 revenue and expenditure summary and public budget comparison for the month ended October 2018. Mrs. Wearmouth discussed the Standard and Poor’s Priority Lien Revenue Debt review document, a possibly rating change associated with this review and subsequent materials event notice required if the rating is changed.

Old Business -None

NEW BUSINESS

American Education Week Proclamation

Director Wills motioned, seconded by Director Wilson to approve the proclamation designating the week of November 12-16, 2018 as American Education Week at the Dallas Center-Grimes, and to thank the students, patrons, and staff for their contribution to education at Dallas Center-Grimes.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Request to the SBRC for Allowable Growth for cost in excess of revenues for Limited English Proficient \$89,618.55

Director Rants motioned, seconded by Director Bejarno to request to the SBRC for allowable growth for cost in excess of revenues for Limited English Proficient \$89,618.55.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Accept into record competitive quotes for used school bus

Thomas Bus Sales: no new or used school buses available that meet that criteria

Hoglund Bus Sales: no new or used school buses available that meet criteria

School Bus Sales: one school bus that meets all specifications, and three that come close (72 passenger buses)

Director Wills motioned, seconded by Director Wiedman to accept into records the competitive quotes received per specifications set for a used school bus.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approve competitive quote recommendation to purchase used school bus

Director Bejarno motioned, seconded by Director Hicok to approve the purchase of a used 2016 Blue Bird All American 84 passenger school bus from School Bus Sales Corporation in the amount of \$69,125 and including delivery, radio, camera system, and adding a box for the wabasto heater.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Substitute Teacher Rate November 1, 2018 through June 3, 2019

Director Wilson motioned, seconded by Director Wills to increase the substitute teacher pay rate by \$5/day to \$135 per day as of November 1, 2018 through the 2018-19 school year.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Substitute Teaching Incentive for the 2018-19 school year

Director Hicok motioned, seconded by Director Wilson to offer a substitute teacher incentive program which includes \$500 additional substitute pay stipend for those working 50 total days in the 2018-19 school year and \$1,000 additional substitute pay stipend for those working 100 total days in the 2018-19 school year.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approve First Reading of Free or Reduced Cost Meals Eligibility - Policy 701.4

Director Wiedman motioned, seconded by Director Wills to approve first reading of Free or Reduced Cost Meals Eligibility - 701.4.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approve First Reading of Investments - Policy 704.4

Director Bejarno motioned, seconded by Director Hicok to approve first reading of Investments - Policy 704.4.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approve First Reading of Purchasing-Bidding - Policy 705.1

Director Hicok motioned, seconded by Director Wiedman to approve first reading of Purchasing-Bidding - Policy 705.1.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approve First Reading of Student Progress Reports and Conferences - Policy 505.7

Director Bejarno motioned, by Director Wills to approve the first reading of Student Progress Reports and Conferences - Policy 505.7.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approval of Substantial Completion of the Softball Field Addition as recommended by the FRK Architects

Director Rants motioned, seconded by Director Wiedman to approve substantial completion of the softball field addition as recommended by the FRK Architects.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Accept the resignation of Mindi Morris at the close of the 2018-2019 school year and approve her application for early retirement benefit under Board Policy Code 405.5 Personnel Early Retirement Incentive. We would like to express gratitude for Mindi’s 18 years of service to the school district, teachers and students of Dallas Center-Grimes Schools

Director Wills motioned, seconded by Director Rants to accept the resignation of Mindi Morris at the close of the 2018-2019 school year and approve her application for early retirement benefit under Board Policy Code 405.5 Personnel Early Retirement Incentive. We would like to express gratitude for Mindi’s 18 years of service to the school district, teachers and students of Dallas Center-Grimes Schools.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Financial Statements

Director Bejarno motioned, seconded by Director Hicok to approve the financial statements as presented for September 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Board Commendations

Director Rants motioned, seconded by Director Bejarno to approve board commendations as presented.

- i. I would like to commend Megan Fangman and Lynne Rinehart. They have been a huge support to Dallas Center Elementary. They cover duties, help struggling new general education teachers, help with behavior students, and are positive rays of sunshine on hard days. They truly know how to brighten both students and staffs days. They constantly take on tasks that aren't theirs to handle and never complain. They are the structure that holds this building together. Bre Nelson
- ii. The DCG Football Team would like to recognize Merle Baer and Daryl Haynes for their care and attention to all our football fields in the spring/summer/fall. We

- have outstanding game and practice fields and it is much due to their care and attention. Thank you!
- iii. The DCG Football team would like to give a shout out to Mike Vaughn for volunteering his time to video tape our varsity games again this year. He does a great job and gives up a lot of Friday nights to be with us. We appreciate his talents and time. Thank you!
 - iv. The DCG Football team would like to recognize Jerod Torrey for his efforts at keeping us healthy this past football season. I think we stretched him to the max with a season high number of injuries - but he is the ultimate professional and was always there for us and our kids. Thanks Jerod!
 - v. We would like to recognize the following Taher employees for going over and above at their jobs to help us on a project for our class. Kelli Kientoff, Sheryl Shields, Kahla McCullogh, and Chef Joe Weisz. During the month of September the 7th grade science classes studied cells. For a final project the students decorated a cookie to represent a typical plant or animal cell. Kelli and her gang along with Chef Joe took extra time to bake around 236 extra large cookies for this project. We really appreciate your willingness and extra effort that you showed us and our students. Mr. Jaspering and Miss Scott
 - vi. We have many severe health needs at Dallas Center Elementary. Taking care of all those needs simultaneously can be a daunting task. I would like to thank Cara Piepho and Melissa Weiler for their dedication and diligence in continuously meeting our students' health needs. They do this work each day with a smile, making each student feel comfortable, safe, and special. Their work with these students make it so that these students feel healthy so that they can focus on their learning in the classroom. Debra Cale
 - vii. Megann Schultz and Jasper, DCE's counselor and therapy dog, provide comfort to so many of our students as they encounter difficult situations in and out of school. It is amazing to watch Jasper react when a student is upset. The students do not even need to say a word; Jasper can just sense it, and immediately moves toward the student. Because we have so many students who have experienced, or are experiencing trauma, this comfort that Jasper and Megann provide is priceless. I would like to thank them both for the commitment they show to our students and staff. We are so grateful to have them both on staff! Debra Cale
 - viii. Most days, we are working short staffed, as we seldom have enough subs to cover our teachers and associates who are out that day. I would like to commend Kristin James and Heidi Ridnour for always stepping up and helping find coverage for the positions who do not have subs. They collaboratively brainstorm to come up with solutions that will least impact the learning of our students. I appreciate their leadership in this endeavor. It is yet another example of how DCE staff work together as a team to support each and every one of our students. A BIG thanks to Kristin and Heidi! Debra Cale
 - ix. Lori Townsell, Alisha Springer, Kam Bain, Deanna Weber, Paige Herbsleb for doing morning drop off and parent pick up every day at North Ridge in all weather conditions. April Heitland
 - x. Patty Morris and Barb Rothfus for their leadership for the elementary science curriculum! April Heitland
 - xi. Thank you to Rich Weiss, his two assistants and the Grimes Lions Club for providing vision screening for our many preschool students at DCG again this fall. This is a valuable health screening and they did a great job of making it fun for the kids as well! Thanks again, Mindi Morris

- xii. I would like to commend Jamie Linde, Christina Powers and Heather Roberts. Your collaboration and teamwork have created a successful learning environment. Thank you for being willing to problem solve and learn every day!
Diann Williamson
- xiii. Thank you Courtney Anderson for being an encourager! You provide positive words and hugs to help students begin each day with motivation. Diann Williamson
- xiv. I would like to thank Lynette Groenenboom for all her help with Fall Staff BEDS and her attention to detail to ensure that we have all 458 staff members represented accurately in the data we report to the Iowa Department of Education! Angela Dvorak
- xv. I would like to thank all the staff who assisted with Fall Student Reporting in Iowa (SRI) data: Cindy Ford, Darwin Yossi, Heidi Ridnour, Shauna Pertzsch, Betsy Grove, Valerie Hawthorne, DeEtta Rosa, Deanna Sandegren, Kimberly Matteson, Kristin Gillis, Brenda Smith, Brian Weidenthaler, Julie Stebbins, Lynette Groenenboom, Cindy Bassett, Ben Twigg, Julie Kopecky, Marc Juergens, Emily Judd, and Scott Grimes. Because of all their hard work and collaborative effort we were able to certify our reports in a very timely manner prior to the due date. I really appreciate everyone's hard work this year and the timely data entry! Angela Dvorak
- xvi. I would like to thank Sarah Hinrichs and Melinda Bryan, Curriculum Facilitators for Student Services, for all their planning and delivery of special education professional development this year! Sarah and Melinda have provided a clear vision for professional development for all of our special education staff and they have done an amazing job with following up with teachers to assist with implementation. Due to their combined efforts we have had a very successful start to the school year and our special education teams at each building are providing quality services to our students! Angela Dvorak
- xvii. I would like to thank Lisa Hofmann for starting Club Para at Meadows and the High School for our paraeducators! This time has allowed our paraeducators to build positive, collaborative relationships with each other and with our teachers and has also provided them with ongoing professional development and support within their jobs. Angela Dvorak
- xviii. I would like to thank Debra Cale for all of her support with district level work this year! She has supported our District Leadership Team (DLT), School Improvement Advisory Committee (SIAC), and the Administrative Team with school improvement planning. We have truly appreciated Debra's leadership, insight, and collaboration in our district level work. Angela Dvorak
- xix. The Administration Office would just like to thank Chef Joe Weisz for preparing lunch for us during our first week in the Dallas Center Elementary Building. The lunch was wonderful and it was very thoughtful of Chef Joe to prepare this lunch for us and welcome us to our new home.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Closed Session for discussion on land acquisition for two properties

Director Bejarno motioned, seconded by Director Wills to move into a closed session per Iowa Code 21.5 (1) (j) of the open meetings to discuss the purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the school district would have to pay for that property. Time: 9:27 p.m.

Roll Call Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Action on acceptance of land donation agreement and developer’s agreement

Director Wilson motioned, seconded by Director Rants to approve the land donation agreement and the developer’s agreement.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Written and oral communications Next regular board meeting, Monday, November 19, 2018

ADJOURNMENT

Director Rants moved, seconded by Director Wills to adjourn. Time: 9:39 p.m.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Kathie Hicok	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Respectfully submitted,

Michelle R. Wearmouth
Secretary to the Board

Approved in the meeting of:
November 19, 2018

Doug Rothfus, Board President

