

Dallas Center-Grimes Community School District
Board of Directors Regular Meeting
Monday, November 19, 2018
7:00 PM
Heritage Elementary School Room 208
Grimes, Iowa 50111

Present: Directors Doug Rants, Doug Rothfus, Mark Wills, Ronnie Wiedman, Marco Bejarno, Sarah Wilson, Director of Student Services Angela Dvorak, Business Manager Michelle Wearmouth, and Superintendent Scott Grimes

Absent: Director Kathie Hicok

Receive visitors and read miscellaneous communications

President Rothfus called the regular meeting to order at 7:00 p.m. Roll call was taken by the secretary and a quorum was acknowledged.

Approval of Agenda

Director Bejarno moved, seconded by Director Wiedman to approve the amended agenda adding one bill for Brocon for South Prairie renovation.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approved minutes of previous meeting (s)

Director Rants moved, seconded by Director Wilson to approve the minutes from the regular board meeting on Monday, October 22, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Presentation of bills for approval

Director Wills motioned, seconded by Director Rants to approve the bills as presented including one additional bill from Brocon for South Prairie renovation.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Consent Agenda

Director Wiedman motioned, seconded by Director Bejarno to approve the consent agenda consisting of:

- a. Open enrollment
 - b. Contract approvals, resignations, and changes
 - i. Contract approvals
 1. Barbara Evans Special Education Teacher - DC Elem.
 2. Rachael Jorgensen Administrative Assistant - Admin. Office
 3. Bernard Pint Sub Bus Driver
 4. Peter Roberts Accompanist
 - ii. Resignations
 1. Morgan Graff Communications Specialist
 2. Dennis Briggs Driver's Education Teacher -
Effective after - Summer 2019
 3. Mandy Smith Preschool Associate - Heritage Elem. -
Effective 11-9-18
 - iii. Changes
 1. Sean Shatava From Maint. to HVAC Tech - Lead
 2. Pam Bailey From Sp Ed Associate to Gen Ed
Associate - Dallas Center Elem.
 - c. Agreement Provision of Supporting Documentation by the SE Polk CSD to Non-Resident School District - 1 student - OUT
 - d. Interagency Agreement for the Special Education Program for the 2018-2019 school year - Woodward - Granger CSD - 1 student - OUT
- Vote:
- | | |
|----------------|-----|
| Doug Rothfus | yes |
| Doug Rants | yes |
| Ronnie Wiedman | yes |
| Sarah Wilson | yes |
| Mark Wills | yes |
| Marco Bejarno | yes |

Building Level Reports

Andrew Wright of Frevert, Ramsey, Kobes Architecture firm presented schematic design and cost estimates for the 7-8 building. Plans are to bid the project in April following board action in March with construction beginning in June. The building is planned to open in the fall of the 2020-21 school year.

Elementary principal April Heitland along with several elementary instructors discussed personalized professional development at North Ridge Elementary. Data is reviewed, self-assessments are completed, and goals are set in advance.

Director of Teaching and Learning Report

Mr. Blum discussed proposed HS course changes. Each proposed course was reviewed and which instructors will teach each new course.

Director of Student Services Angela Dvorak and Superintendent Grimes provided a state reporting update on the 2018-19 Iowa Department of Education desk audit due December 15, 2018. This is one part of the differentiated accountability process. Every school district, accredited nonpublic school, and AEA must submit a universal desk audit for the 2018-2019 school year.

Director of Student Services

Director of Student Services Angela Dvorak presented information on the Affirmative Action Plan update. She also presented an English language learner update and service delivery.

Superintendent Report

Superintendent Scott Grimes discussed building permits filed within the district. Superintendent Grimes discussed the proposed resignation/retirement early notification incentive, a plan similar to that offered last year. Superintendent Grimes discussed the success of the DC-G Education Foundation (Red Dinner). Superintendent Grimes discussed planning for the 7-8 building. He also reviewed administrative structure needs and positions for the future.

Superintendent Grimes reviewed the enrollment update. He also reviewed the 2019 Advocacy Events including Day on the Hill to be held February 5, 2019.

Business Manager

Business Manager Michelle Wearmouth reviewed the 2018-19 revenue and expenditure summary and public budget comparison for the month ended November 2018. Mrs. Wearmouth reviewed the SBRC application for increased enrollment 19-20 and ELL past 5 years. Mrs. Wearmouth reviewed the fiscal audit of 2017-18. Mrs. Wearmouth presented key fiscal facts in a review of the IASB Financial Focus worksheet.

Board Members

Board members reported on the 2018 IASB Convention and delegate assembly.

OLD BUSINESS

Approve Second Reading of Free or Reduced Cost Meals Eligibility - Policy 701.4

Director Rants moved, seconded by Director Wiedman to approve second reading of Free or Reduced Cost Meals Eligibility - Policy 701.4 as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approve Second Reading of Investments - Policy 704.4

Director Bejarno motioned, seconded by Director Rants to approve second reading of Investments - Policy 704.4 as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approve Second Reading of Purchasing -Bidding - Policy 705.1

Director Wilson motioned, seconded by Director Wiedman to approve the second reading of Purchasing-Bidding – Policy 705.1 as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approve Second Reading of Student Progress Reports and Conferences - Policy 505.7

Director Rants motioned, seconded by Director Bejarno to approve second reading of Student Progress Reports And Conferences - Policy 505.7 as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

NEW BUSINESS

SBRC Application for Increased enrollment 19-20 and ELL past 5 years

Director Wills moved, seconded by Director Bejarno to approve the application to the SBRC for increasing enrollment in the amount of \$755,779.20 and for ELL Beyond Five Years in the amount of \$17,783.04.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approve Proposed High School Course Changes-Additions

Director Wiedman motioned, seconded by Director Wills to approve the HS Course changes as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approve First Reading of Graduation Requirement - Policy 505.1

Director Bejarno motioned, seconded by Director Wilson to approve the First Reading of Graduation Requirement - Policy 505.1.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approve 2018 Resignation/ Retirement Early Notification Incentive

Director Wiedman motioned, seconded by Director Rants to approve the 2018 Resignation/Retirement Early Notification Incentive.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Accept into Records the Fiscal Audit 2017-2018

Director Wilson motioned, seconded by Director Wills to accept into records the fiscal audit 2017-2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approve Affirmative Action Plan

Director Wiedman motioned, seconded by Director Bejarno to approve the Affirmative Action Plan.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Motion to approve the schematic design and authorize FRK to proceed with design development for the new 7-8 building

Director Rants motioned, seconded by Director Wills to approve the schematic design and authorize FRK to proceed with design development for the new 7-8 building.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Financial Statements

Director Bejarno motioned, seconded by Director Wiedman to approve the financial statements as presented for October 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Board Commendations

Director Wills motioned, seconded by Director Rants to approve board commendations as follows:

- i. To Melinda Bryan and Lindsey Updike for providing us with professional development on strategies to support EL students. I appreciate the time spent planning and then carrying out our professional development for us. Patty Morris
- ii. To Steph Schultes, Heidi Borton, Lisa Maifeld, and Taylor Murphy for being a fantastic IPI team that plans the day, gathers data, and then puts together information for our staff as we look at our level of student engagement. They do a wonderful presentation for our staff once the data is collected. Patty Morris
- iii. Thanks to Darla VanKooten for always going above and beyond her call of duty. Whether it is to help out with a duty, pop popcorn, or offer a helping hand to a student. She is always there for all of us! April Heitland
- iv. Jenell Stine is a sub para and works hard to help in any way she can. We love having her and she fits in so well. Tammy Tegtmeier
- v. Thank you to Kristine Jimenez, MS world languages teacher, for all of her work with both physical and digital breakouts. As one of the first teachers in our building to embrace breakouts as engaging, team building activities that promote critical thinking and problem solving, Kristine has selflessly given her time, expertise, and materials to other MS teachers to bring breakouts into our own classrooms. We greatly appreciate her collaborative spirit; thank you so much, Kristine! Sandi Ellis
- vi. Joey Hepworth and Cody Milburn help us each day to monitor traffic flow and ensure safety of our students after school. Thanks Guys for always going above and beyond. April Heitland
- vii. Deanna and Mary always greet everyone with a smile and make everyone (students, parents, and staff) at North Ridge feel so special. April Heitland
- viii. Rochelle Biegger goes above and beyond to ensure that we are focused on the right work, looking at student data and engaging in professional growth and learning. April Heitland
- ix. Teri Mayer and Alysia Fullerton are always here for us to ask questions, bounce ideas off of and help us to analyze our student data to make sure we are meeting the needs of all of our students. April Heitland
- x. A great big thank you and commendation for Iowa Select Farms and the Deb and Jeff Hansen Foundation for partnering with DC-G to help supply food for students in need during school breaks through their Power Snack Coupon program. This program supplies students in need with \$8 in coupons for deli ham and whole wheat bread, and short easy recipes to follow. Michelle Wearmouth
- xi. I would like to recommend Jana Arment for a school board commendation. In October, Jana noticed that one of her students was wearing flip flops while waiting for the school bus on a chilly morning. She asked the student why she was wearing flip flops on such a cold day and the student told Jana that she left her only pair of shoes at her grandma's. Sensing that money may be an issue with this family, Jana bought this student a pair of warm boots and gave them to this student. The student (and parent) were very touched by this gesture and wrote Jana a nice thank you note. You just never know the impact of an "Act of Kindness" such as this. Though Jana would likely prefer not to be recognized for this, she is a great example of how much our school bus drivers care about kids. Jeff Wolfe
- xii. I would like to acknowledge our middle kitchen staff , Kellie Kientoff, Sheryl Shields, Kahla McCullough, and Chef Joe for all that they do for our students and staff. They go above and beyond sometimes to help get what our students and staff needs. Kim Matteson

- xiii. THANK YOU to Lindsey Kasperbauer, Scott Blum, Jonny Getting, Austin Roy, and Ben Twigg for participating with the HS Speech Classes during their Improvisation activities. It is great when students can see teachers as peers! Jane Altman
- xiv. We would like to recognize Kacey Beyer and Deb Cale for all of their hard work and dedication to Dallas Center Elementary students and staff. These two work non-stop and provide a wealth of knowledge! They are masters in data collection and care so much about our mental health and wellness too! Lauri Hart and Jill Bejarno
- xv. Thank you Carmin Bullock for being flexible and driving to Dallas Center to support the students of Kids Korner! Your professionalism is impressive! Diann Williamson
- xvi. Cindy Armstrong, Patty Schipper, Angela Wambold, and Kari Kinnick will be hosting student teachers in the spring. Thank you for sharing your wisdom to give back to the profession of teaching and the future of students! Diann Williamson
- xvii. I would love to celebrate our first-year teacher, Mrs. Marissa Breese! Marissa does an outstanding job in the classroom supporting ALL students' learning, as well as their social/emotional needs. The third grade concert this November was a huge success! Each student was included to shine in front of their peers, as well as parents. Marissa shows such grace, patience, care, and kindness to the students and staff at DCE. We are so very lucky to have her as part of our team! Debra Cale
- xviii. I would like to commend Amanda Davison for her perseverance and dedication to her students. She has some unique challenges with behaviors and is handling them with such grace, dignity, and care. She truly cherishes all her students and encourages each child to always do their best, reassuring them that they are loved and can do great things. She views each day as a new opportunity to shine. A BIG thanks to Amanda! We are so grateful to have her on the DCE team! Debra Cale
- xix. Kellen Sulentic has demonstrated such patience and creativity at DCE this year! Because of our summer flood, our gym was unavailable for a few weeks at the beginning of the year. Kellen creatively found other locations and activities for students to engage in until they could return to the gym. Once again, he must find alternate locations for PE due to additional renovations needed in the gym. Kellen has been so gracious and positive during this whole process. We are so thankful for his positive attitude and all the great things he does with students! Thanks, Kellen!! Debra Cale
- xx. I would like to recognize and honor Robin Carder! We have a student at DCE that has extensive transportation needs. She quickly volunteered to take on the role to transport this student so that he could attend school. She also takes time out of her personal schedule to ensure this student can be part of the school activities – which means the world to this student. He was so excited that he got to be part of the music concert this year! Robin, we are so grateful to you and the big heart you have! Many thanks!! Debra Cale
- xxi. Thanks to Darwin Yossi for his help with certified enrollment and helping us correct our building errors. I also appreciate his speedy response when asked for purchase orders for technology! April Heitland
- xxii. Cheryl Voelker would like to recognize the following
- Thank you to STEVE WATSON, for supporting coaches and volleyball team this season. We really appreciate all you do!
 - Thank you to the administrators for allowing over 150 students to support the Fillies at state tournament.
 - Thank you to our coaching staff DAWN WOOD, GAIL GEORGOU, BECCA LAMBERT, SHERI FULLER and volunteer coach MEG JACKSON providing true leadership and modeling what it means to be a team.
 - Thank you to DCG BOOSTER CLUB for support this season.

- Thank you to all parents who volunteered to line judge, work score table and concession stand help.
 - Thank you to MARY GERZEMA, for being our main scorebook home and away!
 - Thank you to DOUG & SHERYL KARDELL and KATIE WOOD, for varsity score table support this season.
 - Thank you to ROB CROUCHURE for chauffeuring the team around for state week (thanks to your family for letting you be with us all week!)
 - Thank you to all fans who supported us this year.
- xxiii. Veterans Day was November 11th, we would like to recognize our staff that have served our country as a member of the military. Thank you for your service to our country.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Closed Session for discussion on land acquisition

Director Bejarno moved, seconded by Director Wilson to move into closed session per Iowa Code 21.5 (1) (j) of the open meetings to discuss the purchase of particular real estate where premature disclosure could be reasonably expected to increase the price the school would have to pay for that property. Time: 9:40 p.m.

Roll Call Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

The Board rose from closed session at 9:49 p.m.

Written and Oral Communication -Next regular board meeting, Monday, December 17, 2018

ADJOURNMENT

Director Rants moved, seconded by Director Wilson to adjourn. Time: 9:50 p.m.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Respectfully submitted,

Michelle R. Wearmouth
Secretary to the Board

Approved in the meeting of:
December 17, 2018

Doug Rothfus, Board President