

Dallas Center-Grimes Community School District  
Board of Directors Meeting  
Monday, December 17, 2018  
Heritage Elementary, Room 208, 5:00 p.m.  
Grimes, Iowa 50111

Present: Directors Doug Rants, Doug Rothfus, Ronnie Wiedman, Kathie Hicok, Marco Bejarno, Sarah Wilson, Director of Student Services Angela Dvorak, Business Manager Michelle Wearmouth, and Superintendent Scott Grimes

Absent: Director Mark Wills

**Receive visitors and read miscellaneous communications**

President Rothfus called the regular meeting to order at 5:00 p.m. Roll call was taken by the secretary and a quorum was acknowledged.

**Approval of Agenda**

Director Rants moved, seconded by Director Bejarno to approve the amended agenda adding one item for approval to the consent agenda for Ahlers Law Firm engagement letter for bond counsel and disclosure counsel services added due to the emergency need for the work to begin to keep the bond sale schedule and one additional employment contract to contract approvals already on the agenda.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Marco Bejarno	yes

**Approved minutes of previous meeting (s)**

Director Hicok moved, seconded by Director Rants to approve the minutes from the regular board meeting on Monday, November 19, 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Marco Bejarno	yes

**Presentation of bills for approval**

Director Rants motioned, seconded by Director Wilson to approve the bills as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Marco Bejarno	yes



**Superintendent Report**

Superintendent Scott Grimes discussed building permits filed within the district up two percent over the same period last year. Superintendent Grimes discussed the proposed master calendar for 2019-2020. Superintendent Grimes discussed staffing for 2019-2020 and reviewed current resignations along with hiring timelines. Superintendent Grimes reviewed the enrollment update. He also reviewed the 2019 Grimes Chamber and Economic Development luncheon hosted by DC-G on December 12 with performances by DC-G students noting that this is an excellent opportunity for the school to make contact with our business community.

**Business Manager Report**

Business Manager Michelle Wearmouth stated the 2018-19 revenue and expenditure summary and public budget comparison for the month ended December 2018 could not be completed due to the timing of the meeting and December payroll thus will be presented in January 2019. Mrs. Wearmouth reviewed the SBRC application for At Risk/Dropout prevention allowable growth. Mrs. Wearmouth reviewed the 2019-20 new money estimator at both zero and one percent allowable growth. She discussed the new ESSA reporting requirement and school level reporting and coding changes required to accommodate the new Iowa School Report card which will be released in the spring of 2020.

Business Manager Wearmouth reviewed the planning for the upcoming general obligation bond sale of \$20,000,000. Board members reviewed a list of dates for upcoming special meetings associated with the bond process.

**OLD BUSINESS**

**Approve Second Reading of Graduation Requirement - Policy 505.1**

Director Wiedman motioned, seconded by Director Wilson to approve second reading of Graduation Requirement - Policy 505.1 as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Marco Bejarno	yes

**NEW BUSINESS**

**Approve At-Risk Allowable Growth**

Director Rants motioned, seconded by Director Bejarno to approve the application for at-risk allowable growth for the 2019-2020 school year in the amount of \$1,317,158.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Marco Bejarno	yes

**Approval to send request to the SBRC committee for administrative costs for special education through the Grand Wood consortium**

Motion by Director Wilson, second by Director Bejarno to request SBRC approval to charge administrative cost to special education through the Grand Wood consortium.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Marco Bejarno	yes

**Approval of purchase agreement for Bale land**

Director Hicok motioned, seconded by Director Wiedman to approve the purchase agreement of the Bale land of 2.25 acres m/l for a purchase price of \$280,000 as designed in the purchase agreement.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Marco Bejarno	yes

**Motion to approve the FRK new 7-8 school building Design Development and authorize FRK to proceed with construction documents**

Director Rants motioned, seconded by Director Bejarno to approve the FRK Group new 7-8 school building Design Development and authorize FRK Group to proceed with construction documents.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Marco Bejarno	yes

**Approve the list of students working to graduate at Semester, these students are all on track to complete DCG Graduation requirements as of January 11, 2019**

Director Hicok motioned, seconded by Director Bejarno to approve the list of students working to graduate at Semester, these students are all on track to complete DCG Graduation requirements as of January 11, 2019.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Marco Bejarno	yes

**Accept the resignation of Lynne Rinehart at the close of the 2018-2019 school year and approve her application for early retirement benefit under Board Policy Code 405.5 Personnel Early Retirement Incentive. We would like to express gratitude for Lynne’s 23 years of service to the school district, teachers and students of Dallas Center-Grimes Schools**

Director Wilson motioned, seconded by Director Wiedman to accept the resignation of Lynne Rinehart at the close of the 2018-2019 school year and approve her application for early retirement benefit under Board Policy Code 405.5 Personnel Early Retirement Incentive. We would like to express gratitude for Lynne’s 23 years of service to the school district, teachers and students of Dallas Center-Grimes Schools.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Marco Bejarno	yes

**Accept the resignation of Mary Gerzema at the close of the 2018-2019 school year and approve her application for early retirement benefit under Board Policy Code 405.5 Personnel Early Retirement Incentive. We would like to express gratitude for Mary’s 17 years of service to the school district, teachers and students of Dallas Center-Grimes Schools**

Director Hicok motioned, seconded by Director Wiedman to accept the resignation of Mary Gerzema at the close of the 2018-2019 school year and approve her application for early retirement benefit under Board Policy Code 405.5 Personnel Early Retirement Incentive. We would like to express gratitude for Mary’s 17 years of service to the school district, teachers and students of Dallas Center-Grimes Schools.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Marco Bejarno	yes

**Accept the resignation of Steve Watson at the close of the 2018-2019 school year and approve his application for early retirement benefit under Board Policy Code 405.5 Personnel Early Retirement Incentive. We would like to express gratitude for Steve’s 32 years of service to the school district, teachers and students of Dallas Center-Grimes Schools**

Director Rants motioned, seconded by Bejarno to accept the resignation of Steve Watson at the close of the 2018-2019 school year and approve his application for early retirement benefit under Board Policy Code 405.5 Personnel Early Retirement Incentive. We would like to express gratitude for Steve’s 32 years of service to the school district, teachers and students of Dallas Center-Grimes Schools.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Marco Bejarno	yes

## Financial Statements

Director Hicok motioned, seconded by Director Wilson to approve the financial statements as presented for November 2018.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Marco Bejarno	yes

## Board Commendations

Director Rants motioned, seconded by Director Wilson to approve the board commendations as presented.

- i. I would like to recognize the DCG HS/Meadows Key Club for their work on the Key Club Week service project. The club members brought in fleece once their own and were able to make 47 blankets for Mercy Children's Hospital in Des Moines. I commend all of the members' dedication to this project that had some bringing in over \$30 in fleece to donate to make the blankets for the children at the hospital. Other members donated a total of \$150 to have fleece purchased for the event. Great job Key Club! Joanna Poole
- ii. I'd like to recognize the North Ridge Kitchen staff for a commendation. They are kind to our kids and to each other, they jump in to help anywhere they are needed including the emptying of trays, their kitchen is the cleanest and most organized in the district and they fit into our wonderful staff perfectly. I'm proud to call them all friends! Darla VanKooten
- iii. I would like to honor and thank Scott Blum, Dan James, Jonny Getting, Cody Charles, and Jerry Friesen from the high school as well as bus driver Jennifer Kinney and her son Benton for being a blessing to me on November 23rd. They could have spent Black Friday with their families but demonstrated our DCG family connection to assist me in moving from one apartment to another. I could not have been more blessed and appreciative of their kindness! Sean Burton
- iv. To Melissa White for all her work on the Science committee. She has worked diligently to prepare for our upcoming Science inservice with staff. I appreciate all her extra efforts. Patty Morris
- v. Lacey Sedrel for all the extra time in preparing for and organizing the book fair. She was able to make it a successful week even though it was different than the normal conference week. Patty Morris
- vi. Ev VanHouten-VanPelt, our AEA Special Education Consultant, for all the hours spent preparing for our recent IEP meetings. She has really gotten to know our students and has worked hard on their behalf. Patty Morris
- vii. Kim Alex, AEA School Psychologist, for her extra help with our PBIS committees. She is helping us to be organized and ensure we are moving forward as she supports our efforts. Patty Morris
- viii. I would like to recognize and celebrate Diann Williamson for her leadership. She consistently goes above and beyond for the students, families, and staff of Heritage Elementary. Thank you for leading with integrity and dedicating yourself to the success of students. You are one in a million, and we are so very blessed to have you! Kristin Gillis
- ix. Lorrie Grandgenett, Kari Traver, and Terri Spray took time to make a new family feel welcomed in our building today. This small gesture made a huge impact on the family! The parents felt confident in leaving their sons in our care. This is

just one of the things that makes Heritage a great place for working and learning!  
Thank you! - Diann Williamson

- x. We want to thank Barb Rothfus for her continued support and leadership with our preschool professional development this year. She has been key in helping us learn about strong math instruction through the use of our new Bridges resource. We continue to be amazed by the learning of such young minds! - Preschool Teachers
- xi. A huge thank you goes out to the Heritage reading and writing curriculum team members! Your expertise is greatly appreciated in fine tuning our Essential Standards so teams can move forward with their very important work. I am impressed with your conversations and feedback. Thanks Kelly James, Kendra Bradley, Kari Kinnick, Abby Crannell and Rebecca Vaske! - Diann Williamson
- xii. Cindy Bassett has been amazing at filling in while Scott Blum has been away. Her leadership and personality have kept the HS running smoothly during these rough times. She assumed a bigger workload and has done it all with a positive energy that has kept things as normal as possible. Dan James
- xiii. Congratulations to Katheryne Almeida who was recently awarded National Board Certification! National Board Certification is about helping teachers reach the highest standard of excellence, elevating the teaching profession, and it is about our teachers helping children achieve at higher rates. The certification process impacts teaching and learning not only in a teacher's classroom, but also throughout the state and nation. DCG staff is extremely proud of Katheryn's accomplishments and we appreciate all she does to help our students learn the Spanish language! Lori Phillips
- xiv. I would like to thank the English for Speakers of Other Language (ESOL) Teachers: Harka Biswa, Diane Messerli, and LaRee Hawks and the ESL Cohort for all their hard work with the ELL Title III mini grants. Our grant proposals were accepted and we will receive \$10,000 toward ELL supplemental materials and family engagement activities for our ELL students. Thank you for all you do for our students, we look forward to using these new materials next semester with our ELL students! Angela Dvorak
- xv. I would like to thank Sarah Hinrichs, Curriculum Facilitator for Student Services, and Barb Shutt, AEA Reading Consultant, for all their hard work with the SDI grant this year. They have been instrumental in the design and implementation of the SDI professional development and application activities for our special education and reading intervention teachers. Due to their hard work and continued efforts, DC-G has been able to continue to build capacity in this area and focus on improving specially designed literacy instruction for our students! Angela Dvorak
- xvi. I would like to thank Melinda Bryan, Curriculum Facilitator for Student Services, for planning and providing paraeducator trainings in the secondary buildings. This year, all secondary paraeducators can select professional development opportunities that meet their individual needs including accommodations, modifications, high impact instructional strategies for academics and behavior. Paraeducators have also developed personalized professional development plans and set goals for their learning. Due to Melinda's hard work, all secondary paraeducators have received individualized training to help meet the needs of our students! Angela Dvorak
- xvii. The people with whom one works can help define the entire work experience. I am so very fortunate to have a strong, kind, giving, patient, and smart elementary administrative team to work with in this great district. April Heitland, Diann

Williamson, and Patty Morris are always there to support me when I reach out to get their advice. A building administrator always wants to be thoughtful in her/his decisions, and they have always made themselves available to talk me through various situations. I am so grateful for a collaborative team who honors each other's ideas, brings humor to stressful situations, and are always willing to lend a helping. I admire their continued student-centered focus and the passion they demonstrate each and every day. I want to give each of them my deepest heartfelt thanks for inspiring me with their great ideas and encouraging me as I navigate this incredible role as a building administrator! Debra Cale

- xviii. I would like to thank Rebecca Vaske for her support at DCE when I am out of the building. The staff deeply appreciate her presence to support the student needs within our building. Rebecca's support and leadership is greatly appreciated at DCE!! Debra Cale
- xix. I would like to thank Barb Rothfus for the support and guidance she is providing for our new staff. She has taken time to model the implementation of the math curriculum and how to best support students in the process. The teachers and I greatly appreciate her support and dedication! Debra Cale
- xx. Amber Anderson has many responsibilities as a head custodian. Despite her duties, she finds time to talk and work with some of our students who are experiencing some obstacles in their lives. She builds trusting relationships and spends quality time with a few of our students, encouraging them to do their best and to follow the DCE expectations. She is making a difference with our students that will last a lifetime! Thank you! Debra Cale
- xxi. The Dallas Center – Grimes Board of Education wishes to congratulate Activities Director Steve Watson for being selected as both the Central District of Iowa Athletic Director of the Year and also as the Iowa High School Athletic Director of the Year. Dallas Center – Grimes Schools appreciate all that Mr. Watson does in support of DC-G activities and acknowledges the contribution Mr. Watson has made as an exemplary role model for athletic directors throughout the state.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Marco Bejarno	yes



**Written and Oral Communication** - Next regular board meeting, Monday, January 28, 2019 (4th Monday)

**ADJOURNMENT**

Director Rants moved, seconded by Director Bejarno to adjourn. Time: 6:30 p.m.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Sarah Wilson	yes
	Kathie Hicok	yes
	Marco Bejarno	yes

Respectfully submitted,

Michelle R. Wearmouth  
Secretary to the Board

Approved in the meeting of:  
January 28, 2019

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Doug Rothfus, Board President