

Dallas Center-Grimes Community School District  
Board of Directors Meeting  
Monday, February 25, 2019  
Heritage Elementary Room #208  
Grimes, Iowa 50111

Present: Directors Doug Rants, Doug Rothfus, Ronnie Wiedman, Kathie Hicok, Mark Wills, Sarah Wilson, Marco Bejarno, Director of Student Services Angela Dvorak, Business Manager Michelle Wearmouth and Superintendent Scott Grimes.

Absent: None.

**Board Work Session 5:30 p.m.**

The board met at 5:30 to review the budget presentation for the proposed 2019-20 certified budget. This meeting was open to the public. The board enjoyed a light dinner and no action was taken during this presentation.

**Receive visitors and read miscellaneous communications**

President Rothfus called the regular meeting to order at 7:00 p.m. Roll call was taken by the secretary and a quorum was acknowledged.

**Approval of Agenda**

Director Wills moved, seconded by Director Hicok to approve the agenda as published.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Approved minutes of previous meeting (s)**

Director Bejarno moved, seconded by Director Wiedman to approve the minutes from the regular board meeting on Monday, January 28, 2019 and a Special Board Meeting on Monday, February 11, 2019.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Presentation of bills for approval**

Director Rants motioned, seconded by Director Wilson to approve the bills as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

## Consent Agenda

Director Hicok motioned, seconded by Director Wills to approve the consent agenda consisting of:

- a. Open enrollment
- b. Contract approvals, reassignment, and resignations, and changes
  - i. Contract approvals
    1. Melissa Hepworth Custodian - temporary - NR Elem.
    2. Lisa Ellerbusch K-5 Sp Ed Associate
    3. Hayley Wineland Associate - DC Elem - pay rate increase
    4. Sara Walsh Nurse - Heritage and South Prairie
  - ii. Resignations
    1. Rebecca Ladd Special Education Teacher - MS
    2. Judy Peterson Interpreter
    3. Kari Way Bus Driver
- c. Job Description - Activities Director
- d. Inter-Agency Agreement for Special Education 18-19 school year - Johnston Schools (1 student - OUT)
- e. RSP, our enrollment analyst company - 3 year agreement
- f. Inter-Agency Contract for Special Education Instruction Program - SE Polk Schools - (1 student - Tuition OUT)
- g. E-Rate Year 22/Funding Year 2019-2020 (Firewalls)
- h. Communications Innovators - 2019 E-rate RFP Response (Switches)

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

## Building Level Reports

Principal Lori Phillips and teachers will be providing information on the new 7/8 building and the benefits of flexible seating and wide open classroom spaces. The types of collaboration that can be integrated into the curriculum through these building design choices were reviewed.

## Teaching and Learning Report

Director of Student Services Angela Dvorak discussed professional development held February 15, 2019. She also discussed Iowa Statewide Assessment of Student Progress (ISASP) training and state reporting Winter SRI submitted in January 2019.

Science curriculum adoption of Amplify Science was reviewed and K-5 implementation was discussed.

## Director of Student Services

Director of Student Services Angela Dvorak discussed APEX online classes for credit recovery, the basic diploma available to at-risk students, the DMACC consortium for credit recovery, Metro West Alternative school as alternative programs offered in the district. She discussed the high school at-risk redesign also.

**Superintendent Report**

Superintendent Scott Grimes discussed building permits filed within the district. He reviewed enrollment projections and the staffing update. Superintendent Grimes discussed the facility updates for the construction of the 7<sup>th</sup>-8<sup>th</sup> facility.

**Business Manager**

Business Manager Michelle Wearmouth presented revenue and expenditure summary report and the public budget comparison report for the month of February 2019. Mrs. Wearmouth reviewed the new money calculation and state comparison data as provided by IASB. Mrs. Wearmouth discussed the possible proposed 2018-19 budget amendment and noted that the board review again in March when more expenditure data is reviewed.

Business Manager Michelle Wearmouth provided a short summary of the proposed certified budget which was presented in detail during the work session earlier in the evening and noted that the board would be asked to approve the publication of the 2019-20 proposed budget in new business later in the meeting. Mrs. Wearmouth reviewed the process for bidding for a contractor for food service for the next five year terms and discussed the timeline of this process.

**OLD BUSINESS** – none.

**NEW BUSINESS**

**Approval of contract for Activities Director for 2019-2020 school year**

Director Hicok motioned, seconded by Director Wiedman to approve the contract of Brent Buttjer for the position Activities Director for the 2019-20 school year.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Approve DCG Key Club to take the students to the NE-IA Key Club District Convention in Lincoln, NE**

Director Wilson motioned, seconded by Director Rants to approve DCG Key Club to take the students to the NE-IA Key Club District Convention in Lincoln, NE.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Approve Construction Documents and authorize FRK architects & engineers to receive bids for the new 7-8 school building**

Director Bejarno motioned, seconded by Director Wills to approve Construction Documents and authorize FRK architects & engineers to receive bids for the new 7-8 school building.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Resolution tentatively approving the plans, specifications, form of contract and estimate of total cost for the new 7-8 school building, and fixing a date, time and location for hearing thereon and for taking competitive bids, therefore, the date being April 11, 2019**

Director Hicok motioned, seconded by Director Wiedman to approve the resolution tentatively approving the plans, specifications, form of contract and estimate of total cost for the new 7-8 school building, and fixing a date, time and location for hearing thereon and for taking competitive bids, therefore, the date being April 11, 2019.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Resolution to set a Public Hearing for the proposed plan, specifications or contract for, and estimate of total cost of the new 7-8 school building at the next board meeting scheduled for Monday, April 22, 2019 at the regular board meeting at Heritage Elementary**

Director Hicok motioned, seconded by Director Wilson to approve the Resolution to set a Public Hearing for the proposed plan, specifications or contract for, and estimate of total cost of the new 7-8 school building at the next board meeting scheduled for Monday, April 22, 2019 at the regular board meeting at Heritage Elementary.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Approve publishing certified budget 19-20 public hearing notice in the Dallas County News and to set the public hearing date as March 25, 2019 at 7:00 PM**

Director Wiedman motioned, seconded by Director Wilson to approve publishing certified budget 19-20 public hearing notice in the Dallas County News and to set the public hearing date as March 25, 2019 at 7:00 p.m.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Approve teacher election list for the 2019-2020 contracts**

Director Hicok motioned, seconded by Director Bejarno to approve the Teacher Election List for the 2019-2020 contracts as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Approval of Pay to Ride, no change in prices for the 2019-20 school year**

Director Rants motioned, seconded by Director Wilson to approve Pay to Ride, no change in prices for the 2019-20 school year.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Financial Statements**

Director Rants motioned, seconded by Director Wills to approve the financial statements as presented for January 2019.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

## Board Commendations

Director Bejarno motioned, seconded by Director Wilson to approve the board commendations as presented.

- i. South Prairie Kindergarten would like to thank everyone who helped make our Valentine breakfast a success: Sharon Southwick, Carmen Trejo, Patty Morris, Fawn Briggeman, Chris Schmidt, Kellee Andrews, Cassie Parks, Donna Sevenich, Theresa Sandstrom, Lexi Willie, Amanda Christensen, Taylor Murphy, and their 5th grade students who welcomed our parents.
- ii. Thank you to Mike Hoskins, Mitch Johnson, and Darwin Yossi for helping to get the TestNav app working on student laptops so that they are ready to take the ISASP test in April. Jolie Morgan
- iii. Thanks to Eric Mohlis and Dan Voss who both helped guide the DCG Large Group Speech team to success this year by coaching a group. These teachers gave up time before and after school and on weekends to help students gain skills in speaking, organization, and performing. Anne Frett
- iv. Thank you to Jolie Morgan for supporting our PLC's as they constantly work on raising the standard of education! Jolie gathers resources, asks quality questions, and knocks down barriers so our teachers can focus on doing what's best for kids. Cindy Bassett
- v. Thanks to Nurse Stephanie Rupp for always going above and beyond for the health and safety of our students. She is always willing to help in any way and puts student learning as her top priority. April Heitland
- vi. I would like to thank Teri Mayer and Kathy Morrow for their hard work to plan and facilitate the North Ridge Family Literacy Night. April Heitland
- vii. DCG Large Group Speech Selected for All State Speech:  
Performing Groups: Group Mime (2 groups), Musical Theater, Solo Mime  
Non Performing Groups: Ensemble Acting, Group Mime, Reader's Theater  
Thanks to our Coaches Anne Frett, Sarah Schaefer, and Kar Gustafson for their outstanding work with these students. Steve Watson
- viii. I would like to commend Mrs. Debra Cale for her fearless leadership and fierce dedication to our staff and students. Everyday Mrs. Cale sets the tone for professionalism, encouraging teachers to take risks and providing a positive environment filled with compassion. Mrs. Cale has comforted many staff members and families through difficult times this year. She has provided a safe environment in which teachers feel valued and supported. Thank you for all that you do for our community and DCE family! Amanda Davison
- ix. I want to thank Lynette Groenenboom and Cindy Bassett for all of their support with winter Student Reporting in Iowa (SRI) and the Career Technical Education (CTE) report. Due to their attention to detail we were able to accurately certify our student data in a timely manner! Angela Dvorak
- x. I would like to thank all the Instructional Coaches, Building Principals, and Curriculum Facilitators who assisted with ISASP staff training on February 15th. We were able to have a successful day of learning about the new statewide assessment system due to their hard work and collaboration. Angela Dvorak

- xi.** I would like to thank Travis Donahue for all of his work with our At-Risk program. He continually strives to ensure that our DC-G students are successful and have the opportunity to learn in the environment that best fits their unique learning needs. He has also been a driving force with helping us redesign our At-Risk program at the high school. Due to his research, problem-solving, and creative thinking we will have additional learning opportunities for students next year! Angela Dvorak

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes

**Written and oral communications** - Next regular board meeting, Monday, March 25, 2019 (4<sup>th</sup> Monday)

**ADJOURNMENT**

Director Wiedman motioned, seconded by Director Wills to adjourn. Time: 8:25 p.m.

Respectfully submitted,

Michelle R. Wearmouth  
Secretary to the Board

Approved in the meeting of:  
March 25, 2019

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Doug Rothfus, Board President