

Dallas Center-Grimes Community School District  
Board of Directors Meeting  
Monday, April 22, 2019 7:00 PM  
Heritage Elementary School  
Board Room #208  
Grimes, Iowa 50111

Present: Directors Doug Rants, Marco Bejarno, Ronnie Wiedman, Mark Wills, Director of Student Services Angela Dvorak, Business Manager Michelle Wearmouth and Superintendent Scott Grimes.

Absent: Director Doug Rothfus, Kathie Hicok, and Sarah Wilson.

**Receive visitors and read miscellaneous communications**

President Rothfus called the regular meeting to order at 7:00 p.m. Roll call was taken by the secretary and a quorum was acknowledged.

**Approval of Agenda**

Director Wiedman moved, seconded by Director Bejarno to approve the agenda as published.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Marco Bejarno	yes
	Mark Wills	yes

**Approved minutes of previous meeting (s)**

Director Bejarno moved, seconded by Director Wiedman to approve the minutes from the regular board meeting on Monday, February 25, 2019.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Marco Bejarno	yes
	Mark Wills	yes

**Presentation of bills for approval**

Director Bejarno motioned, seconded by Director Wills to approve the bills as presented.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Marco Bejarno	yes
	Mark Wills	yes

**Consent Agenda**

Director Wiedman motioned, seconded by Director Wills to approve the consent agenda consisting of:

- a. Open enrollment
- b. Contract approvals, resignations, and changes
  - i. **Contract approvals**
    - 1. Mitch Johnson           Network Systems Administrator
    - 2. Lynette Groenenboom   District Information Specialist
    - 3. Travis Donahue           Dean of Students - HS

- |                        |   |
|------------------------|---|
| 4. Michelle Johnson    | Special Ed Teacher - DC Elem                  |
| 5. Courtney Hixenbaugh | Special Ed Teacher - NR Elem                  |
| 6. Leslie Perrigo      | Kindergarten - SP Elem                        |
| 7. Peyton Ford         | Special Education - SP Elem                   |
| 8. Tara McCaffery      | .5 Special Ed/.5 Interventionist - SP<br>Elem |
| 9. Tara McCaffery      | Head MS Softball Coach                        |
| 10. Claire Honsey      | 4th Grade Teacher - SP Elem                   |
| 11. Courtney Anderson  | Counselor/HE - from .5 to .7<br>FTE(19-20)    |
| 12. Lexis Sparks       | .5 sped / .5 interventionist Heritage         |

ii. **Resignations**

- |                     |                                       |
|---------------------|---------------------------------------|
| 1. Melissa Weiler   | Health Associate - MS & DC Elem       |
| 2. Ashley Sloan     | PLC Leader - 3rd grade - NR Elem      |
| 3. Sarah Gillen     | .5 Special Ed/.5 Interventionist - HE |
| 4. Jamie Linde      | Teacher - Heritage Elem               |
| 5. Donna Gladfelder | 5th grade PLC leader - NR Elem        |

- b. Phone stipend - Mitch Johnson - \$14.99 per month
- c. Job description - Certified Teacher
- d. Webspec Design, LLC - Agreement
- e. Interagency Agreement with Waukee CSD - (2) students - IN to DC-G
- f. Interagency Agreement with Iowa City CSD - (1) student - OUT from DC-G
- g. Approve the affirmative action officer: Business Manager/Michelle Wearmouth
- h. Employee & Family Resources (EFR) Employee and Student Assistance programs
- i. Adopting the Polk County Multi-Jurisdictional Local Hazard Mitigation Plan
- j. Multivista Construction Documentation - Project Quote and Agreement - \$37,891

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Marco Bejarno	yes
	Mark Wills	yes

**Public Hearing for certified budget amendment 2018-2019 fiscal year**

President pro tem Rants stated, "This is the time and place for the public hearing and for meeting on the matter of approving the amendment 2018-2019 Dallas Center-Grimes Community School certified budget. Are there any questions, comments, or objections from those present?" No responded. President pro tem Rants then asked, "Michelle Wearmouth, as Board Secretary have you had any objections or comments filed in the Secretary's Office?" Mrs. Wearmouth responded that no objections had been filed. President pro tem declared the hearing on approving the amendment 2018-2019 certified budget be closed.

**Public Hearing on the project, bid documents, and estimate of cost for the new 7-8 school building**

President pro tem Rants stated, “This is the time and place for the public hearing on the project, bid documents, and estimate of cost for the new 7-8 school building. Are there any questions, comments, or objections from those present?” No one responded. President pro tem Rants then stated, “Michelle Wearmouth, Board Secretary, have you had any objections filed in the Secretary’s office?” Mrs. Wearmouth responded that no objections had been filed. President pro tem declared the hearing on approving the Amendment 2018-2019 certified budget be closed.

**Reports**

**Building Level Reports**

Director of Operations Paul Nutting presented the initial summer projects list. Director of Technology Darwin Yossi presented information about technology at the 7-8 building project.

**Teaching and Learning Reporting**

Director of Student Services Angela Dvorak presented the School Improvement Advisory Committee update noting that the final meeting was held April 15, 2019. She also discussed ISASP updates noting that the administrative window closed April 19, and noted that electronic administration in grades 6-12 went extremely well. She discussed the Conditions for Learning survey that will be given to grades 3-12 as part of the ESSA requirements.

**Director of Student Services**

Director of Student Services Angela Dvorak presented Employee and Family Resources (EFR) data from both the student and the employee assistance programs.

**Superintendent Report**

Superintendent Scott Grimes presented building permits filed within the district and noted that we continue to increase in housing. He also updated the board on staffing changes. He invited board members to attend the staff recognition and retirement ceremony on May 15, 2019 at the high school auditorium. Superintendent Grimes discussed enrollment projections, class list sizes, class size guidelines, and district placement policy. Superintendent Grimes discussed the superintendent evaluation procedure. He also discussed the PLC Conference in Minneapolis to be held in June 2019

**Business Manager**

Business Manager Michelle Wearmouth discussed the revenue and expenditure summary report and the Public Budget Comparison report for the month of April 2019.

**OLD BUSINESS – none.**

**NEW BUSINESS**

**Approve graduation list and sign diplomas**

Director Wills motioned, seconded by Director Bejarno to approve the graduation list and signing of the diplomas for the Class of 2019.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Marco Bejarno	yes
	Mark Wills	yes

**Approval to Reserve \$300,000 to committed fund balance from 18-19 budget for use of opening new 7-8 building**

Director Bejarno motioned, seconded by Director Wills to approve to Reserve \$300,000 to committed fund balance from 18-19 budget for use of opening new 7-8 building.

Vote: Doug Rants yes  
 Ronnie Wiedman yes  
 Marco Bejarno yes  
 Mark Wills yes

**Accept into record and consider construction bids for the 7-8 building project**

<b>BID DATE/TIME:</b>	April 11, 2019 @ 2:00 pm			
<b>CONTRACTOR:</b>	Lang Construction Group	The Hansen Company	Sande Construction	Rochon Corporation
<b>BID SECURITY:</b>	yes	yes	yes	yes
<b>BASE BID:</b>	\$ 32,300,000.00	\$ 31,630,000.00	\$ 34,930,724.00	\$ 30,800,000.00
<b>ALTERNATIVES</b>				
1. Change of Movable Glass Wall Construction	\$ 442,400.00	\$ 398,000.00	\$ 397,681.00	\$ 397,000.00
2. Tennis Courts	\$ 694,800.00	\$ 477,200.00	\$ 562,256.00	\$ 588,000.00

Director Wills motioned, seconded by Director Wiedman to accept into record the bids received for 7-8 building project.

Vote: Doug Rants yes  
 Ronnie Wiedman yes  
 Marco Bejarno yes  
 Mark Wills yes

**Resolution making award of construction bids for the 7-8 building project**

Director Bejarno motioned, seconded by Director Wills to approve awarding the bid for the 7-8 building project to Rochon Corporation of Iowa, Inc., with a base bid of \$30,800,000.

Roll Call Vote: Doug Rants yes  
 Ronnie Wiedman yes  
 Marco Bejarno yes  
 Mark Wills yes

**Approve a notice to proceed with the 7-8 building project, pending final contract approval with the districts legal counsel**

Director Wills motioned, seconded by Director Wiedman to approve a notice to proceed with the 7-8 building project, pending final contract approval with the districts legal counsel.

Vote: Doug Rants yes  
 Ronnie Wiedman yes  
 Marco Bejarno yes  
 Mark Wills yes

**Approve Chelsea Robinson (special education teacher - DC Elem.) 1 year leave of absence - 2019-2020 school year**

Director Bejarno motioned, seconded by Director Wills to approve Chelsea Robinson (special education teacher - DC - Elem.) one year leave of absence - the 2019-2020 school year with terms as presented.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Marco Bejarno	yes
	Mark Wills	yes

**Approve summer project list**

Director Wills motioned, seconded by Director Wiedman to approve the special summer project list.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Marco Bejarno	yes
	Mark Wills	yes

**Move to Deny open enrollment (OUT) for JA for the 2019-2020 school year due to late application - received after the deadline or March 1, 2019**

Director Bejarno motioned, seconded by Director Weidman to deny open enrollment (OUT) for JA for the 2019-2020 school year due to late application - received after the deadline or March 1, 2019.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Marco Bejarno	yes
	Mark Wills	yes

**Approve 2018-19 budget amendment**

Director Wills motioned, seconded by Director Bejarno to approve the 2018-2019 budget amendment.

Roll Call Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Marco Bejarno	yes
	Mark Wills	yes

**Approve the DCGHS Band 2021 Trip**

Director Bejarno motioned, seconded by Director Wiedman to approve the DCGHS Band 2021 Trip.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Marco Bejarno	yes
	Mark Wills	yes

## Financial Statements

Director Wills motioned, seconded by Director Bejarno to approve the financial statements as presented for March 2019.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Marco Bejarno	yes
	Mark Wills	yes

## Board Commendations

Director Wills motioned, seconded by Director Wiedman to approve the commendations consisting of:

- i. I would like to take a moment to thank the associates at North Ridge for their hard work and dedication they put forth each day to all of the students at North Ridge. They are such an important part of our family. We couldn't do it without them. April Heitland
- ii. Thanks to Heidi Washington for implementing the Clever Touch in her classroom this year and always being a trailblazer! April Heitland
- iii. Thanks to Diane Messerli and all of the support she provides for our EL students and their families. She goes above and beyond the call of duty! April Heitland
- iv. Thank you to HS Faculty Members Scott Blum, Ben Twigg, Travis Donahue, and Austin Roy for helping out with Improvisation Activities in the HS Speech Classes. The students enjoyed seeing teachers in a different environment than their own subject area. Jane Altman
- v. Thank you to Lynette Groenenboom, Angela Dvorak, Valerie Hawthorne, Cindy Bassett, Ben Twigg, Jolie Morgan, Travis Donahue and the entire high school staff for an incredible job with the ISASP assessments. Our entire building went above and beyond the call of duty to take care of our kids, and to create the best testing environment for our kids for two weeks. I am grateful for their hard work, professionalism, and passion for our school. Scott Blum
- vi. I'd like to thank Chris Thomas for her hard work to provide connections to employees through the Benefits Fair, and connections between our staff and our communities through inclusion of several local businesses. This event takes many hours of planning and coordination, and the 2019 benefits fair was a resounding success. Michelle Wearmouth
- vii. I'd like to thank Julie Stebbins for quickly adapting pages of raw data into certified staff contracts in a very short period of time. This task requires many hours of comparing data and checking as well as months of working with staff on lane advancement materials. This year the turn-around time was incredibly short, and Julie worked diligently to make that happen timely! Michelle Wearmouth
- viii. Thanks to Rochelle Biegger for her leadership she provides PLC leaders and their work this year at NR as well as the huge role that she plays in our professional development for all of our teachers. April Heitland
- ix. Commendation for Chef Joe - School lunch. We add the qualifier "school" lunch. But we can hardly say that in our district any more. Not only does Chef Joe makes us lunch, he allows us to experience food. I brag about our personal Chef to my friends and family. It is high time that I brag about him here. I have

invited Chef Joe into my Spanish classroom twice now. I'll give him an idea of what I am looking for, and he runs with it! He is so thoughtful about the food combinations and preparing the food in a way that appeals to the students. ALL of my students tried EVERYTHING that he prepared, yucca chips to quinoa salad to prickly pear fruit. It wasn't until college or after that I had tried quinoa or yucca. Our students are able to try so many new foods with the help of Chef Joe. He talks with the students and shares his knowledge so easily. The lunch line is another great place to see Chef Joe. He is able to greet students by names, a feat considering that he is in a different building in the district every day of the week. He tries new recipes with the students. "Here, have a taste. If you like it, hop in line. If not, don't worry." He takes the pressure off and allows students to try new food. Thank you, Chef Joe. Lara Roy

- x. Thank you to Angela Dvorak and Lynette Groenenboom for their coordination and communication surrounding ISASP. They were essential in helping our process run smoothly! Lynette helped us manage issues at the high school throughout our 6 days of testing and Angela kept up communication with any support we needed. Cindy Bassett
- xi. The high school Botany classes would like to thank Mary Schaeffer for donating gardening supplies, including pots, tools, and various other equipment and supplies. Thanks for thinking of us! Dave Harwood
- xii. Thank you to Megann Schultz, Amy Lawton, and Stacy Heidemann for presenting at Parent University about Responsive Classrooms at DCE! We are so lucky to have you in our DCE Family! Kacey Beyer
- xiii. The following is our board commendation for Ashley Sloan . . . . . As she prepares to move to a new position in a new building, we would like to commend Ashley Sloan for her 5 awesome years as a third grade teacher at North Ridge. In that time, Ashley has done so many important things for our school. First, she has been an outstanding PLC leader. She always brings us new, fresh ideas and takes risks, yet keeps us focused on student learning. Ashley's organizational skills kept us all in line even when we were a PLC of seven diverse-thinking teachers! Secondly, Ashley has been an amazing example of character in our building. She knows how to address issues with students and staff respectfully, always preserving everyone's dignity. Finally, Ashley's best quality (and why we will miss her like crazy) is her great sense of humor. What will we do without her? Get ready to laugh till you cry, South Prairie! (And multiple times a week). You are getting a good one. We wish you the best in your new endeavors, Ashley!  
Jayna Gossling
- xiv. I would like to thank Angela Dvorak and Lynette Groenenboom for supporting the transition to the new Iowa Statewide Assessment of Student Progress (ISASP). They have investigated and supported the administration of the assessment to ensure all students and teachers could be successful during the testing period. Their assistance and quick responses are greatly appreciated. They continually helped with a positive smile and encouraging words. Thanks so much for your awesome help!! Debra Cale
- xv. I would like to thank Mr. Scott Grimes and Mrs. Angela Dvorak for taking time to listen and assist in making action plans for some unique needs we have had at Dallas Center Elementary. They have made themselves available to listen, help problem solve, and respond so that student needs to can be met in the best

possible ways. All of us at DCE are very grateful for the tremendous support that has been provided by both Mr. Grimes and Mrs. Dvorak. Many thanks to both!!  
Debra Cale

- xvi. Many thanks to Heidi Ridnour for making the DCE office a welcoming environment! She greets students, staff, parents, and community with a warm smile and kind words. As students come to the office with various needs, she is extremely supportive, always working to develop a strong relationship with them. A big thanks to Heidi for making the office a welcoming environment. Debra Cale
- xvii. I would like to thank Nurse Cara Piepho for her outstanding care of our students. She is always so kind, caring, nurturing, and supportive. She works closely with staff to ensure students' health needs are being met in the best possible ways. Our students and staff are very lucky to have such an outstanding school nurse. Many thanks to Cara for the continuous care and words of encouragement she provides!  
Debra Cale
- xviii. I would like to recognize and honor Kacey Beyer, Stacy Heidemann, Amy Lawton, and Megann Schultz for their continued support of our Parent University! They are doing an outstanding job in assisting our school in making strong family partnerships. Parents have voiced their gratefulness for the opportunity to learn about important topics that support the social/emotional and academic growth of their children. Many thanks to these outstanding teachers for always going the extra mile! Debra Cale
- xix. Tom Clark deserves recognition for his time devoted to "Battle of the Books." He shared his lunch time with students in order to prepare them for the competition. His amazing dedication has allowed our 5th grade students an opportunity to be part of something great. Thank you Tom! Diann Williamson
- xx. Thank you Bonnie Ihde, Gena Pierce, Lisa Shaffer, and Mary Schaeffer for planning and facilitating our PBIS Assembly for 3rd quarter. You made it interactive and fun while still keeping a focus on being our BEST. We all enjoyed our amazing musical guests - the high school jazz band! Diann Williamson
- xxi. Abby Crannell is so much more than just an instructional coach at Heritage! Not only does she help to support students academically by collaborating with teachers, she is also willing to lend a hand whenever there is a need. It could be answering a phone, helping a student get a band aid, or being a mentor to students throughout the day. I am grateful to have her on our Heritage team!  
Diann Williamson
- xxii. I would like to give a board commendation to Lynette Groenenboom, she was awesome at helping us at the high school with ISAPS and then she willingly helped me set up for prom and was so much help and so thoughtful. I appreciated everything she has done to help with prom. Desiree Lozada
- xxiii. Congratulation to Holly Ellis, Allison Koch, Alex Thomas and Elizabeth Vane for being selected to the All State Individual Events Speech Festival. Also thanks to Mrs Jane Altman for her work with these students and Mrs. Anne Frett for taking the students to the All State Festival. Steve Watson
- xxiv. Thanks to Mary Deahr and Deanna Sandegren for being all things ISASP at NR and keeping us all organized and on top of things! April Heitland



- xxv. Thanks to Angela and Lynnette for all their help with getting the information and the materials. April Heitland
  - xxvi. Thanks to Sarah Hinrichs for training us all! April Heitland
  - xxvii. Thanks to Kristin Gillis for organizing preschool/optional kindergarten data sheets and managing all of that for all of the elementaries! April Heitland
  - xxviii. Thank you to the 36 students in 5th, 6th, and 7th grades for giving up a Saturday and representing your school so well in the Battle of the Books reading competition. You worked so hard and represented Heritage, South Prairie, and the Middle School very well. Congratulations to Tess Meggison, Evin Jerry, Alex Pries, and Sam Watkins for winning the 64 team competition! Tom Clark
  - xxix. I would like to thank Amanda Christiansen, Trish Owen, and Elizabeth Reels for all the help they gave me and their students in preparing for the Battle of the Books competition. It is very much appreciated and we couldn't do it without all of you. Tom Clark
  - xxx. Thank you Diann Williamson for your continued support of the Battle of the Books reading competition. You have encouraged us from the start and always given us the time and resources that we need. We appreciate everything you do to help make everything possible. Tom Clark
  - xxxi. I would like to give a board commendation to Mr. Eric Mohlis. Mr. Mohlis, thank you for your talent, patience and drive that you pass along to your students. You are an amazing Music Teacher/Director. My daughter, Megan, has grown so much over the last 3 years in HS DC-G Singers. Your encouragement daily and confidence in her has helped her grow in her music abilities. Thank you for believing in your students and your positiveness that you exhibit with all your students. Your concerts are well planned and display the talent of DC-G. Thank you! Ann Kurth
  - xxxii. I would like to thank all the building principals and School Assessment Coordinators (SAC) who assisted with planning for and administering the new Iowa Statewide Assessment of Student Progress (ISASP). I would also like to give a special thanks to Lynette Groenenboom for managing the Pearson student registration system and assisting with monitoring the test sessions. Due to everyone's hard work and planning we had a successful first year of ISASP administration! Angela Dvorak
  - xxxiii. I would like to thank Sarah Hinrichs and Abby Crannell for presenting about our elementary literacy Multi-Tiered Systems of Support (MTSS) at the School Improvement Advisory Committee. They provided a wonderful, detailed explanation of our literacy supports across all of our elementary buildings. Angela Dvorak
- |       |                |     |
|-------|----------------|-----|
| Vote: | Doug Rants     | yes |
|       | Ronnie Wiedman | yes |
|       | Marco Bejarno  | yes |
|       | Mark Wills     | yes |

**Written and oral communications** - Next regular board meeting, Monday, May 20, 2019

**Closed Session for negotiations**

Director Wiedman moved, seconded by Director Bejarno to move to enter a closed session to discuss negotiations that are exempt from the open meetings law per Iowa Code 20.17(3).  
Time: 8:38 p.m.

Roll Call Vote: Doug Rants	yes
Ronnie Wiedman	yes
Marco Bejarno	yes
Mark Wills	yes

The Board rose from exempt session at 9:13 p.m.

**Approve administrator contracts as presented for the 19-20 school year**

Director Wills moved, seconded by Director Bejarno to approve administrator contracts as presented for the 19-20 school year.

Vote: Doug Rants	yes
Ronnie Wiedman	yes
Marco Bejarno	yes
Mark Wills	yes

**Approve classified staff terms of employment and increases as presented for the 19-20 school year**

Director Wiedman moved, seconded by Director Wills to approve classified terms of employment documents including increases as presented for the 19-20 school year.

Vote: Doug Rants	yes
Ronnie Wiedman	yes
Marco Bejarno	yes
Mark Wills	yes

**ADJOURNMENT**

Director Bejarno motioned, seconded by Director Wills to adjourn. Time: 9:23 p.m.

Vote: Doug Rants	yes
Ronnie Wiedman	yes
Marco Bejarno	yes
Mark Wills	yes

Respectfully submitted,

Michelle R. Wearmouth  
Secretary to the Board

Approved in the meeting of:  
April 22, 2019

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Doug Rants, Board President pro tem