

Dallas Center-Grimes Community School District
Board of Directors Meeting
Monday, June 24, 2019
Heritage Elementary Room #208 at 7:00 PM
Grimes, Iowa 50111

Present: Directors Doug Rants, Doug Rothfus, Kathie Hicok, Mark Wills, Sarah Wilson, Marco Bejarno, Ronnie Wiedman, Director of Student Services Angela Dvorak, Business Manager Michelle Wearmouth and Superintendent Scott Grimes.

Absent: None.

Receive visitors and read miscellaneous communications

President Rothfus called the regular meeting to order at 7:02 p.m. Roll call was taken by the secretary and a quorum was acknowledged.

Approval of Agenda

Director Rants moved, seconded by Director Wills to approve the agenda as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approved minutes of previous meeting (s)

Director Bejarno motioned, seconded by Director Wiedman to approve the minutes from the regular board meeting on Monday, May 20, 2019.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Presentation of bills for approval

Director Wiedman motioned, seconded by Director Bejarno to approve the bills as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Consent Agenda

Director Bejarno motioned, seconded by Director Wills to approve the consent agenda consisting of:

- a. Open enrollment
- b. Contract approvals, resignations, and changes

i. **Contract approvals**

- | | |
|-----------------------|-------------------------------------|
| 1. Cindy Armstrong | Preschool PLC Team Leader - HE |
| 2. Dakota Flory | Asst 7th/8th Wrestling Coach |
| 3. Thomas Pearce | Volunteer HS Football |
| 4. Emily Battani | Asst 7th/8th Grade Show Choir |
| 5. Madison Waymire | Volunteer Girls Cross Country |
| 6. Calvin Schlak | 6th-8th Grade Mock Trial |
| 7. Cassy Lowry | 6th Grade Social Studies - MS |
| 8. Christy Leonard | Associate |
| 9. Margaret Shaw | SpEd Associate |
| 10. Nicole Kline | From .5 to 1.0 FTE - PK Gen. Assoc. |
| 11. Jordan Paup | Kindergarten PLC Leader - NR Elem. |
| 12. Travis Mateer | 5th Grade PLC Leader - NR Elem. |
| 13. Lorainna Nedved | Dance Team |
| 14. Amanda Rosemenyer | Associate |
| 15. Roxanne Morales | SpEd Associate |
| 16. Roxanne Morales | School Bus Driver |
| 17. Jennifer Kinney | SpEd Associate |
| 18. Amanda Sims | SpEd Associate |
| 19. Betsy Carter | SpEd Associate |
| 20. Michelle Henry | SpEd Associate |
| 21. Amy Maxfield | Administrative Assistant - HE |
| 22. Jennifer Marrs | SpEd Associate |
| 23. April Swayne | Associate |
| 24. Enoch Simon | Substitute School Bus Driver |
| 25. Jordan Sump | Middle School Generalist - Meadows |
| 26. Dusty Helmers | SpEd Associate |
| 27. Heidi Washington | PLC Team Leader NR |
| 28. Karene Rosenbury | PLC Encore Leader – ELP |
| 29. John Tierney | Substitute Bus Driver |

ii. **Resignations**

- | | |
|--------------------|--|
| 1. Jessica Cahill | Associate - MS |
| 2. Patricia Degnan | ELP PLC Leader |
| 3. Bryan McDougall | Paraeducator - DCE |
| 4. John Klaessy | 7th Grade Boys BB Coach |
| 5. Aaron Barker | Associate - SP Elem. |
| 6. Monica Choda | Associate - HS |
| 7. Adam McDonnell | PE Teacher/Strength & Cond. Coach &
Assistant Track Coach - HS |
| 8. Logan Cornwell | Associate - DCE |
| 9. Ryan Behr | Football coach |
| 10. Ron Benge | Substitute Bus Driver (due to non-return
of contract & no response to attempts
to contact him by District admin) |

iii. **Changes**

- | | |
|--------------------|--|
| 1. Serena Peters | From Gen. Assoc. To Gen. PreK |
| 2. Deb Nichols | From 1.0 to .5 FTE/Gen. Pre K Assoc - HE |
| 3. Nicole Kline | From .5 to 1.0 FTE - PK Gen. Assoc. - HE |
| 4. Sherry Cimburek | Change from HE to NR - Sp Ed Assoc. |
| 5. Mary Deahr | Change of hours - NR Elem. |
| 6. Janet Rice | Preschool SpEd Assoc Hrs change |
- c. Crowd Management Services Agreement
d. Job Description - Electrician Journeyman
e. Job Description – amend the title of Health Assistant to Health Associate
f. Copier Maintenance Agreement 19-20 with Midwest Office Technology
g. Asset Services - Fixed Asset Inventory proposal for 2019-2020 - \$18,825
h. Interagency Agreement with Newton CSD - 1 student - IN to DC-G
i. Designated hot lunch representative Rachael Jorgensen, application review officer Julie Stebbins, hearing officer Scott Grimes, approve hot lunch application, and set charges
- | | |
|--------------------|-----|
| Vote: Doug Rothfus | yes |
| Doug Rants | yes |
| Ronnie Wiedman | yes |
| Kathie Hicok | yes |
| Sarah Wilson | yes |
| Mark Wills | yes |
| Marco Bejarno | yes |

Teaching and Learning Report

Director of Student Services Angela Dvorak presented on state reporting, self-assessment of MTSS implementation (SAMI training), and summer curriculum work. She also discussed plans for back to school trainings.

Director of Student Services Report

Student Malaina Elliott addressed the board under the topic summer curriculum work about differentiated learning for students who do not qualify under the ELP criteria. Her mother, Malinda Elliott, also addressed the board about challenging opportunities for students who do not qualify for the ELP program.

Director of Student Services Angela Dvorak and Safety Committee Coordinator Sarah Hinrichs discussed the procedure for work on the Emergency Operations Manual Update and the need for confidentiality of the District’s plan.

Closed Session for review of the Emergency Operations Manual and Threat Assessment Manual

Director Rants motioned, seconded by Director Wills that we hold a closed session as authorized by section 21.5(1)(a) of the open meetings law to review or discuss records which are required or authorized to be kept confidential. 7:19 p.m.

- | | |
|--------------------|-----|
| Vote: Doug Rothfus | yes |
| Doug Rants | yes |
| Ronnie Wiedman | yes |
| Kathie Hicok | yes |
| Sarah Wilson | yes |
| Mark Wills | yes |
| Marco Bejarno | yes |

Director Wiedman motioned to exit closed session and Director Bejarno seconded to arise from closed session at 7:55 p.m.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Superintendent Report

Superintendent Grimes provided a written report that contained information about building permits within the district, enrollment projections, class size, and staffing for 2019-20.

Business Manager

Business Manager Michelle Wearmouth reviewed the revenue and expenditure summary report.

Old Business – None.

NEW BUSINESS

Plans and procedures for approving late bills

Director Bejarno motioned, seconded by Director Wills to give Doug Rothfus or Doug Rants, on behalf of the board, the authority to approve fiscal year 2018-2019 school bills after the regular June board meeting, with all bills paid to be approved by the board in July.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Substitute Rates for 2019-20

Director Wiedman motioned, seconded by Director Wilson to approve substitute rates for 2019-2020 as presented.

Vote: Doug Rothfus yes
 Doug Rants yes
 Ronnie Wiedman yes
 Kathie Hicok yes
 Sarah Wilson yes
 Mark Wills yes
 Marco Bejarno yes

i. Substitute Staff Pay

Year	2018-19	Recommended 2019-20
Per Day	\$135.00	\$135.00
Substitute Incentive	\$500 for 50 full days Additional \$500 for 100 full days	\$500 for 50 full days Additional \$500 for 100 full days

ii. Non-Teachers

Position	2018-19 Per hour	Recommended 2019-20 - Per hour
Substitute Bus Drivers	\$23.14	\$23.86
Bus Drivers/Extra Curricular: All	\$15.75	\$15.75
Secretary Substitute	\$14.00	\$14.00
Custodian Substitute	\$14.00	\$14.00
Associate Substitute	\$11.85	\$11.85

Approve StreetSmarts Drivers Education - a 3-year proposal beginning Fall 2019

Director Wills motioned, seconded by Director Bejarno to approve StreetSmarts Drivers Education - 3 year proposal beginning Fall 2019.

Vote: Doug Rothfus yes
 Doug Rants yes
 Ronnie Wiedman yes
 Kathie Hicok yes
 Sarah Wilson yes
 Mark Wills yes
 Marco Bejarno yes

Approve the increase for the cost of Driver’s Education effective August 1, 2019, from \$325 to \$345 for both resident and non-resident students

Director Hicok motioned, seconded by Director Wiedman to approve the increase for the cost of Driver’s Education effective August 1, 2019, from \$325 to \$345 for both resident and non-resident students.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approve 2019-2020 Phone and Data Stipends

Director Hicok motioned, seconded by Director Wilson to approve 2019-2020 phone and data stipends.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approve the sale of three school buses that would require a significant amount of money to repair

Director Wills motioned, seconded by Director Bejarno to approve the sale of three school buses that would require a significant amount of money to repair.

- i. Bus 21, 2000 Thomas Conventional. 1HVBBABNOXH205048 This bus is a 20 year old-bus and has 155,000 miles on it. It requires rust repairs of \$4,855 in order to put this bus back in service. This is the last of our small capacity school buses. Estimated value: \$800
- ii. Bus 35, 2007 Thomas Conventional. 4UZABRCS07CX52429 This is a 13 year-old country route bus with 170,000 miles on it. We have required body work totaling \$13,746 and another \$5,573 of additional rust repairs that should be done. So a total of \$19,319 to put this bus back into service. Estimated value: \$4,000
- iii. Bus 11, 2007 Thomas MVP. 1T88S4C2171284520 This bus has a pin-hole in the cylinder wall so it will need a new engine in order to get it back on the road. Estimates to repair range from \$25,000 for a certified warrantied rebuilt engine to \$15,000 to buy a salvaged engine and have it installed. Estimated value: \$400

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approve Joint Representation in Iowa Department of Education IDEA Complaint Process and Waiver of Conflict of Interest

Director Hicok motioned, seconded by Director Wills to approve Joint Representation in Iowa Department of Education IDEA Complaint Process and Waiver of Conflict of Interest.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Approve Emergency Operations Manual Update

Director Wills motioned, seconded by Director Wiedman to approve the Emergency Operations Manual Update as reviewed in closed session.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Financial Statements

Director Bejarno motioned, seconded by Director Hicok to approve the financial statements as presented for May 2019.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Board Commendations

Director Wilson motioned, seconded by Director Wills to approve the board commendations as presented.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

- iv. I would like to thank Sarah Bosen for being with us this year in music. I feel very fortunate to have found such a caring person to fill in half days for our music classes. You have been a true gift to our students. Patty Morris
- v. Heidi Borton, Steph Schultes, Taylor Murphy, and Lisa Maifeld for completing our IPI walks, analyzing data, and presenting information to the staff. I so appreciate your leadership in this area to ensure we are maintaining our high engagement standards. Patty Morris
- vi. Lynnette Yossi for helping to work through rainstorm dismissal and taking care of our students at the expense of her own "dryness". Patty Morris
- vii. To Melissa White for her years of being instructional coach at South Prairie. She makes learning fun for adults and yet knows just how to push people out of their comfort zone. She has shown over and over again her knowledge of teaching and researched based instructional practices. She can motivate and inspire others to be better. From the Amazing Race to the Bachelor, she creates great learning opportunities. She has heartfelt stories and quotes to go along with our learning as well and made us all reflect on ourselves. Patty Morris
- viii. Thank you to Steve Watson, Mary Gerzema, Jim Ryan, and Cindy Bassett for the amazing impact they have had on our kids, our school, and our community. Good luck to each of you in your next adventure. Scott Blum
- ix. Bart Black for planning an amazing Field Day at North Ridge. It was the best day for students and staff! April Heitland
- x. Thank you to Kathy Morrow for her dedication and service to the students of the Dallas Center-Grimes School District. April Heitland
- xi. Thank you to Dennis Briggs for serving as our Drivers Education Instructor for several years. Dennis is calm and patient with our new drivers; yet, he holds them to the highest standards and expects them to take their new responsibilities seriously. It has been a joy to work with Dennis and he will be missed at Meadows. Lori Phillips
- xii. Clint Reynolds and Steve Klehn began diligently cleaning our building on June 7th. Their impressive work ethic ensures that Heritage is sparkling clean each year and ready for students. THANK YOU! Diann Williamson
- xiii. On behalf of the Heritage staff, I would like to THANK Kristin Gillis for her service to the families and staff of Heritage Elementary. Although we will greatly miss her bright smile, kind heart and efficient ways, we are excited to share her with the district. Good luck on your new endeavor Kristin! Diann Williamson

Written and oral communications Next regular board meeting, Monday, July 22, 2019

ADJOURNMENT

Director Bejarno motioned, seconded by Director Wills to adjourn. Time: 8:18 p.m.

Vote:	Doug Rothfus	yes
	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Marco Bejarno	yes

Respectfully submitted,

Michelle R. Wearmouth
Secretary to the Board

Approved in the meeting of:
July 22, 2019

Doug Rothfus, Board President