

Dallas Center-Grimes Community School District
Board of Directors Meeting
Monday, September 28, 2020
Administration Center at 7:00 PM - Board Room
Grimes, Iowa 50111

Present: Directors Doug Rants, Ryan Carpenter, Ronnie Wiedman, Mark Wills, Kathie Hicok, Sarah Wilson, and Marco Bejarno, Business Manager Michelle Wearmouth, Associate Superintendent Jill Van Woerkom, and Superintendent Scott Grimes were present at the meeting site. It is noted that COVID-19 social distancing recommendations were in place for this meeting thus electronic format was required for some attendees.

Absent: None

Receive Visitors and Read Miscellaneous Communications

President Rants called the regular meeting to order at 7:00 p.m. Roll call was taken by the secretary and a quorum was acknowledged. Business Manager Michelle Wearmouth, read two statements aloud during public comment section of the meeting from the following people: Angela Wenell and Mike and Morgan Fountas.

Approval of Agenda

Director Wills motioned, seconded by Director Hicok to approve the agenda as published.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Approved minutes of previous meeting 8/24/20

Director Carpenter motioned, seconded by Director Wiedman to approve the minutes from the regular board meeting on Monday, August 24, 2020.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Presentation of bills for approval

Director Hicok motioned, seconded by Director Wilson to approve the bills as presented.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Consent Agenda

Director Hicok motioned, seconded by Director Wills to approve the consent agenda consisting of:

- a. Open enrollment
- b. Contract approvals, resignations, and changes
 - i. **Contract approvals**
 1. Kirstin Isenhart Volunteer XC Coach
 2. Jessica Isaacson PLC Team Leader
 3. Kevin Lull Custodian (5 hours)
 4. Jolie Morgan Senior Class Sponsor
 5. Tammi Wayman Interpreter
 6. Michael Trude Bus Driver
 7. Katelyn Karlzen Associate
 - ii. **Resignations**
 1. Donna Coffin Associate
 2. Justin Stewart Custodian
 3. Shannon Morgan Associate
 4. Amy Christensen Associate
- c. Inter-Agency Agreements for Special Education – IN (Ankeny, Johnston, Perry, Urbandale, Waukee, Woodward-Granger CSDs)
- d. Inter-Agency Agreements for Special Education – OUT (Woodward-Granger CSD)
- e. Approve district summative evaluation instruments - no changes
- f. 28E Contract for the 20/21 Grandwood school year
- g. Student Teaching and Practicum Agreement with Morningside College.
- h. Renewal of Naviance Agreement for 1 year term.
- i. Approval of District Handbooks
- j. 2020-2021 Fundraising Activities
- k. Tuition Reimbursement - Scott Blum
- l. Accept into record Behrens Tate arbitrage rebate report for \$20,000,000 GO Bonds, series 2019
- m. Approval of systems installed at North Ridge by Control Installation of Iowa, Inc.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Building Level Reports

Principal of South Prairie Elementary Patty Morris reviewed PBIS expectations and procedures and their superhero dance video. Mrs. Morris discussed adaptations teachers are making for students and use of technology in our platforms and expanded teacher collaboration. Principal Morris also reviewed positives of the hybrid learning model.

Associate Superintendent of School Improvement

Associate Superintendent of School Improvement Jill Van Woerkom reviewed the Comprehensive School Improvement Plan (CSIP) Goals and CASA submitted 9-14-2020. She also discussed upcoming state reporting such as Fall BEDS and Fall BEDS Staff as well as the annual desk audit.

Superintendent’s Report

Superintendent Grimes discussed building permits filed within the District. He discussed staffing for 2020-21. Superintendent Grimes, along with Associate Superintendent Jill Van Woerkom, reviewed items pertaining to COVID-19 including online learning and anecdotal data, Edmentum participation and update on internal changes with Edmentum, supports for IEP and ELL services, in-service on Wednesdays and review of learning gaps, curriculum adjustments and planning for October, positive cases and quarantine numbers, and things to consider when transitioning from plans.

Superintendent Grimes reviewed enrollment projections, the upcoming IASB Convention and upcoming presentations to the Board.

Business Manager’s Report

Mrs. Wearmouth presented the Certified Annual Report report (CAR), Special Education Supplement (SES), and Annual Transportation Report. She also reviewed status on FEMA claims.

OLD BUSINESS

Approve minutes of previous meeting 08/03/2020

Director Wilson motioned, seconded by Director Wills to approve the minutes from the regular board meeting on Monday, August 3, 2020 with the following edits: 1) strike the specific data regarding staff survey beginning with “In the survey presented to staff” and 2) replace with “The board was presented with information about staff feedback.”

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Approve Second Reading of Board Policies 106, 106R, and 106R-2

Director Carpenter motioned, seconded by Director Wilson to approve the Second Reading of Board Policies 106, 106R, and 106R-2.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

NEW BUSINESS

Approve Contract Change Order No. 1 for 5-6 Building

Director Hicok motioned, seconded by Director Carpenter to approve contract change order

number 1 for 5-6 building.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Approve the Certified Annual Report 2019-2020

Director Wiedman motioned, seconded by Director Wills to approve the Certified Annual Financial Report for FY 2019-20.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Approve the LEP Supplement and Request to SBRC for Allowable Growth & Supplemental Aid for a Negative LEP balance for the 2019-20 school year

Director Bejarno motioned, seconded by Director Wills to approve the supplement report to the Department of Education for FY 2019-20 noting the LEP deficit of \$95,921.64 and the request to the SBRC for Allowable Growth & Supplemental Aid for a Negative Special Education balance for the 2019-2020 school year.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Approval of the Special Education Supplement and Request to SBRC for Allowable Growth & Supplemental Aid for a Negative Special Education balance for the 2019-20 school year

Director Hicok motioned, seconded by Director Wiedman to approve supplement report to the Department of Education for FY 2019-20 noting a special education deficit of \$1,782,062.29 and the request to the SBRC for Allowable Growth & Supplemental Aid for a Negative Special Education balance for the 2019-2020 school year.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Approval of the Annual Transportation Report

Director Bejarno motioned, seconded by Director Wilson to approve the Annual Transportation Report.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Approve October 26 and November 23 as Board meeting dates

Director Hicok motioned, seconded by Director Wills to approve October 26 and November 23 as Board meeting dates.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

First Reading of Board Policies presented

1. 100 (NEW) Legal Status of the School District
2. 101 (Number change) Educational Philosophy
3. 102 (Number change/ contact updated) Equal Educational Opportunity
4. 102.R1 (Contact updated) Grievance Procedure
5. 102.E1 (Contact updated) Annual Notice of Nondiscrimination
6. 102.E2 (NEW) Continuous Notice of Nondiscrimination
7. 102.E3 (NEW) Notice of Section 504 Student and Parent Rights
8. 102.E4 (NEW) Complaint Form
9. 102.E5 (NEW) Witness Disclosure Form
10. 102.E6 (NEW) Disposition of Complaint Form
11. 103 (NEW) Long-Range Needs Assessment
12. 103.R1 (NEW) Long-Range Needs Assessment
13. 104 (Number change) Anti-Bullying/Anti-Harassment
14. 104.R1 (NEW) Anti-Bullying/Anti-Harassment Investigation Procedures
15. 104.E1 (Number change) Anti-Bullying/Anti-Harassment
16. 104.E2 (Number change) Anti-Bullying/Anti-Harassment
17. 104.E3 (Number change) Anti-Bullying/Anti-Harassment
18. 105 (NEW) Assistance Animals
19. 606.3 (NEW) Animals in the Classroom

Director Carpenter motioned, seconded by Director Wiedman to approve the first Reading of Board Policies listed.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Approval to sell these items on gov.deals

Director Wilson motioned, seconded by Director Bejarno to approve the sale of listed items on gov.deals.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Financial Statements

Director Bejarno motioned, seconded by Director Carpenter to approve the financial statements as presented for August 2020.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Board Commendations

Director Hicok motioned, seconded by Director Wills to approve the commendations as presented.

- i. The South Prairie Associates have all been amazing to step in and do whatever is needed. They have been very helpful in covering for each other when someone is gone, picking up extra duties, and have also helped in the preparation of materials for our online students. They are such a vital part of our South Prairie Family. - Patty Morris
- ii. I'd like to recognize Sarah Broderick for achieving certification in AESOP Absence Management through a series of courses this summer. I'd also like to thank her for the endless hours she has put into preparing the District for the first payroll of the year. - Michelle Wearmouth
- iii. I would like to recognize Scott Blum, Travis Donahue, and Jolie Morgan for all the outstanding work they did in a very short amount of time to help the teachers get ready for an unprecedented new school year. Their continuing dedication to helping the staff and students makes the high school a great place to work and learn. - Danell Duncan
- iv. I'd like to send my appreciation to Sarah Hinrichs for taking on additional responsibilities in our building while I am teaching online. Not only is she supporting our online teachers but the entire staff at North Ridge as well. She makes frequent trips to our building and is willing to help out in any way! Thank you, Sarah! - Rochelle Biegger
- v. I'd like to nominate my DCG Health Staff team: Kathy Fistler, Steph Rupp, Cara Piepho, Pam Short, Diana Stocker & Deb Siegel, for being amazing! This year has been full of new challenges, adaptations and learning curves. Our Health Staff has rolled with the punches, worked above and beyond contracted hours and grown so much closer as a team. I'm so blessed to work with this fabulous group of ladies! - Sara Walsh

- vi. I would like to recognize Lisa Shaffer for the countless hours she spent creating the schedules for Heritage. This is not an easy task with all the moving parts one has to consider when creating schedules for an ever changing elementary building. This was made even more of an undertaking with the hybrid environment to consider. Lisa, you are truly appreciated for your organizational skills and your ability to lead and support change. Thank you for your willingness to help and engage in the finer details. Your efforts did not go unnoticed and to say we couldn't have done it without you is an understatement! - Amy Maxfield
- vii. I would like to take a moment to thank Donna Niemeyer, Michelle Mickle, Laurie Thompson, Rochelle Biegger, Claire Honsey, and Christin Grant for their commitment to our DCG online learners. You are trailblazers! Thank you for all you are doing! - April Heitland
- viii. I would like to thank Lisa Tekippe for her leadership in scheduling and making schedules for our teachers to easily access. - April Heitland
- ix. I would like to thank Jessica Isaccson for her leadership and flexibility. She is such a great resource to her team and leads with such grace and love. - April Heitland
- x. Thanks to Amanda Rosemeyer for sticking with us at North Ridge and keeping us running smooth despite all of the craziness. - April Heitland
- xi. Thanks to Micki, Donna, and Darcy for their problem solving, solution finding, and always doing it with a smile! - April Heitland
- xii. Thank you to Kathy Fistler and Stephanie Rupp for always answering my questions and helping me problem solve solutions to keep our students and staff safe and healthy. - April Heitland
- xiii. I would like to recognize Sara Walsh, Cara Piepho, Kathy Fistler, Steph Rupp, Diana Stocker, Pam Short, and Deb Seigel with our Health Services department for everything they are doing to keep everyone informed and up to date with health guidelines and processes, and for always being available to answer questions. I see the time they have put in to stay informed and keep our students safe. I personally appreciated the multiple training sessions they held for administrative assistants in the district. Not only were these sessions extremely helpful for us, but it showed their level of commitment to the students and families in the district. I have been impressed with their teamwork and ability to adapt in this ever changing environment. We definitely have a superb and committed team of nurses and health associates in our district! - Amy Maxfield
- xiv. Thanks to Scott Heitland and the football coaching staff for thinking outside the box and trying to make the football season a success and as interactive as they can be. With social distancing, things have been very different this year for the team. Thank you for helping keep this year fun and exciting, especially for those senior boys whose last year it is. - Amy Lawton
- xv. I would like to thank all the preschool associates who helped prepare materials the week before preschool started. They spent hours laminating, cutting, and labeling supplies so that all the preschool classrooms would be ready for hybrid or online learning. - Jennifer Haack
- xvi. I would like to nominate our Admin team especially the Communications department for their hard work and leadership getting the hybrid model up and running this school year. Giving us professional work time to make the necessary curriculum changes, the PPE necessary to do our jobs safely, and the social-emotional training made for an easier transition back to school and to the hybrid model of instruction. - Amanda Christiansen
- xvii. Ashley Lubbert--you have done such a great job of coming in as a brand new associate and quickly figuring out your role and how you can support not only the

- student you are assigned to, but also work with the classroom teacher to help things run smoothly in the classroom. - Patty Morris
- xviii. Kari Traver--you have brought a lot of positive energy to our South Prairie Family. Thank you for being that ray of sunshine in the morning for our parents as you greet students and also spending time with the students during your many recess duties. I appreciate your willingness to do whatever is needed and are always willing to jump in wherever needed. - Patty Morris
- xix. Meagan Waterman--I appreciate your willingness to help cover for others when needed. You've been very flexible going through some schedule changes and just doing whatever we need you to do. You have done such an amazing job of developing relationships with the students you work with and have been working closely with the teachers to know how to best support those students. - Patty Morris
- xx. Thank you to Cody Milburn for single handedly taking care of North Ridge Elementary since March. He comes to work on time with a great attitude and a lot of work ahead of him. I am so pleased he's my co-worker. - Darla VanKooten
- xxi. I would like to recognize and thank Mike Hoskins for all of his efforts with distributing technology to students enrolled in the online Return to Learn plan. The list of students who required technology was ever growing and Mike was always on top of these changes. Thanks, Mike, for issuing, delivering, and troubleshooting any issues for the students. I appreciated your communication and responsiveness to issues even though you were very busy. Thank you for your assistance and efforts! - Amy Maxfield
- xxii. I would like to thank Lisa Clayberg for all the support and collaboration she has provided to the principals as we have problem solved various issues around the DCG On-line and Hybrid Model, as well as ideas for professional learning for our teachers. I deeply appreciate how she listens, asks critical questions, and helps us collaboratively solve issues as they arise. She truly embraces the DCG District Model. Thank you!! -Deb Cale
- xxiii. I would like to thank my DCE special education team (Emily Drey, Loryn McLenna, Brooke Vanderham, and Michelle Johnson) for always going above and beyond as they support our students and families. They modify each and every lesson and all the learning activities that are sent for 'at-home' learning. They continually seek feedback from families to ensure they are adequately supporting students as they embark on this learning away from school. They are true collaborators, involving the voices of our families and students to ensure they are providing the best learning supports for our students. Way to go team!! -- Deb Cale
- xxiv. I want to thank Brooke Vanderham for demonstrating great leadership – especially as a second-year teacher. She has earned the respect of staff, students, and families through her kind and giving nature, but also through her expertise and attention to detail. She has provided guidance and leadership to our new special education team, supporting their instructional practices, and has led the task of developing schedules for teachers and associates! She is always willing to take risks if she thinks it will benefit students. Way to go, Brooke. You are one of the most amazing second-year teachers I have met!! -- Deb Cale
- xxv. Thanks to all of our DC-G nurses for their dedication to keeping our students, staff, and families safe. They spend countless hours as we work to ensure our new procedures are in place and working effectively. Thank you for always answering the 'hot-line' with a cheerful and kind voice. The support provided is deeply appreciated and recognized! -- Deb Cale
- xxvi. On August 17, the middle school staff arrived for the first day of in-service. For nearly everyone, this was the first day back in the building to actually work since

March 12, 2020. To complicate matters, the construction project was behind schedule, meaning several staff members walked into rooms without electricity and most of the classroom furniture was still stored in the gymnasium. With a lot of grit, determination and care for one another, everyone got to work doing whatever was needed to get themselves, each other and the building ready.

Furthermore, a hybrid and online model needed to be implemented. Teachers were asked to think outside the box by taking on tasks and responsibilities that go above and beyond the "normal" preparations for a school year. I am inspired and amazed at the resiliency and will-power of staff to push forward, especially our online teachers who are essentially teaching three different groups of students at once!

Unbelievable!

Some additional praises include: 1:1 chromebook initiative was launched, advisory schedules adjusted, special education amendments made, staggered dismissal duties added, furniture moving, disinfecting, social distancing and ongoing support from the health office. The list goes on and on.

Thank you, DC-G Middle School Staff, for making the best of a very challenging and uncertain time. You are all living proof that Impossible IS Possible! -Jerry Hlas

xxvii. Hats off to our amazing nursing team! They are doing their best to follow guidelines to ensure all staff and students remain healthy this year. - Diann Williamson

xxviii. Our Taher staff (Aleigha Gafford, Pheun Cavan, and Robin Wilkinson) have been so kind and flexible in helping us prepare for lunch in this unique year. Each day they take time to deliver lunches to the kindergarten classrooms. This is such a big help to the teachers and students. Thank you for making our days brighter! - Diann Williamson

xxix. It has been amazing to watch the teachers and associates at Heritage come together as a team to create an amazing environment for learning. I am so proud of their hard work and dedication! - Diann Williamson

xxx. My sincerest thanks to Cathy Hines for working with digital learning for our leadership team to prepare for the 20-21 year. She was extremely helpful to the Directors, Principals, Instructional Coaches and Curriculum Facilitators in laying the foundation with multiple facets of what is needed for an understanding of digital learning for our teachers and students. Beyond that, Cathy worked with our team to continue supporting all DCG teachers with facilitating learning virtually for our elementary and secondary teachers on August 19. Cathy led a session on conducting online meetings with students. This learning will be extremely valuable as we embark on the 20-21 year. Thank you, Cathy! - Lisa Clayberg

xxxi. Our DCG Principals, Diann Williamson, Patty Morris, Deb Cale, April Heitland, Jerry Hlas, Lori Phillips, and Scott Blum deserve to be recognized and appreciated for the collaboration engaged in to make our online learning program successful for students, families, and teachers. Each of them has problem-solved with me, taken time to reach out to families, communicated with teachers, and have truly been team players as we navigate these atypical times. My sincerest thanks to each of them for their willingness to do what's right for kids, all while providing leadership for their staff. - Lisa Clayberg

xxxii. DCG Instructional Coaches, Abby Crannell, Kacey Beyer, Ashley Zimmerman, Rochelle Biegger, Katie Johnston, Jim Shutt, and Jolie Morgan, along with our Curriculum Facilitators, Kelli Hutt, Melinda Bryan, and Sarah Hinrichs deserve a huge shout out and thanks for everything they have done to support our buildings in getting ready for the 20-21 year. These individuals have been instrumental in helping develop and facilitate online learning sessions for staff as well as putting hours of time into creating an easy to navigate Learning Hub for our DCG students and families. Their collaboration and teamwork is to be admired. They have been gracious under pressure and deserve many kudos! Our teachers, students, and families will benefit from everything they have done. Thank you to each of you for your leadership! - Lisa Clayberg

xxxiii. Thank you Mary Jane Stites and Lisa Clayberg for the collaboration and problem solving and planning around our online learning model in order to meet the needs of all of our online students. I appreciate the collaboration and thoughtful approach when difficult or unique questions and/or situations have come up. This team approach is valued and greatly appreciated! - Jill Van Woerkom

xxxiv. A huge thank you to Julie Lundy, Deanna Sandegren and DeEtta Rosa for all the work that went into starting a non-traditional school year! I appreciate all the extra time you put into setting up all the unique learning groups, ensuring parents understood each learning group, placing students in the correct learning group and working to get our online students scheduled in needed courses. So happy you are part of the district office team and supporting our DCG families, staff and students! - Jill Van Woerkom

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Written and oral communications - Next regular board meeting, Monday, October 26, 2020
Work session October 12, 2020 7:00 p.m.

ADJOURNMENT

Director Bejarno motioned, seconded by Director Carpenter to adjourn. Time: 10:28 p.m.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Respectfully submitted,

Michelle R. Wearmouth
Secretary to the Board

Approved in the meeting of:
October 26, 2020

Doug Rants, Board President