

Dallas Center-Grimes Community School District
Board of Directors Meeting
Monday, February 22, 2021 7:00 PM
Administration Center at 7:00 PM - Board Room
Grimes, Iowa 50111

Present: Directors Doug Rants, Ryan Carpenter, Ronnie Wiedman, Mark Wills, Kathie Hicok, Sarah Wilson, and Marco Bejarno, Business Manager Michelle Wearmouth, Principal Lori Phillips, Director of Communications Anne Wemhoff, and Associate Superintendent Jill Van Woerkom, were present. Director Bejarno arrived at 7:29 p.m. It is noted that COVID-19 social distancing recommendations were in place for this meeting thus electronic format was required for some attendees.

Absent: Superintendent Scott Grimes

Receive Visitors and Read Miscellaneous Communications

President Rants called the regular meeting to order at 7:00 p.m. Roll call was taken by the secretary and a quorum was acknowledged.

Approval of Agenda

Director Carpenter motioned, seconded by Director Wills to approve the agenda as presented.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Approve Minutes of Previous Meeting (s)

Director Hicok motioned, seconded by Director Wilson to approve the minutes from the regular board meeting on Monday, January 27, 2021.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Presentation of Bills for Approval

Director Carpenter motioned, seconded by Director Wills to approve the bills as presented.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Consent Agenda

Director Wiedman motioned, seconded by Director Wilson to approve the consent agenda consisting of:

- a. Open enrollment
- b. Contract approvals, reassignment, and resignations, and changes
 - i. **Contract approvals**
 - 1. Gabriel Adam Associate
 - 2. Caryn Brown Volunteer MS Cheer Coach
 - 3. Michaela Peters Volunteer Girls Golf
 - 4. Brooklyn Herr Associate
 - 5. Mikel Brandhorst Science - HS
 - 6. Julie Holland Bus Driver and Associate
 - ii. **Transfers**
 - 1. Jane Altman From .5 FTE LA/.5FTE ELP to 1 FTE LA - HS
 - 2. Jordan Paup From Teacher to Counselor - SP
 - 3. Sandi Ellis From MS to HS - Teacher Librarian
 - 4. Elyse Webb From Teacher to Curriculum Facilitator
 - 5. Heidi Borton From Teacher to Instructional Coach
 - iii. **Resignations**
 - 1. Jennifer Kinney Associate and Bus Driver
 - 2. Carson Roberts IT Field Support Tech.
 - 3. Amanda Sims Associate
 - 4. Steve Britt Director of Jazz One only
 - 5. Tyson Allen Asst. Varsity Football
- c. Interagency Agreement with West Des Moines - 2 students OUT to West Des Moines
- d. Interagency Agreement with Norwalk - 1 student OUT to Norwalk
- e. Student Teaching and Practicum Agreement - William Penn University
- f. Student Teaching and Practicum Agreement - Faith Baptist Bible College
- g. Student Teaching and Practicum Agreement - Upper Iowa University
- h. Letter of engagement with Ahlers Law Firm for Bond Counsel for upcoming sale of general obligation bonds

Vote: Doug Rants	yes
Ronnie Wiedman	yes
Kathie Hicok	yes
Marco Bejarno	yes
Sarah Wilson	yes
Mark Wills	yes
Ryan Carpenter	yes

Public Hearing on the bid documents and estimated cost of furniture for the new 7-8 school building

President Rants stated, "This is the time and place for the public hearing on the bid documents and estimated cost for furniture for the new 7-8 school building. Are there any questions, comments, or objections from those present?" No one responded. President Rants then asked, "Michelle Wearmouth, Board Secretary, have you had any objections filed in the Secretary's office?" Mrs. Wearmouth indicated that no objections have been filed. President Rants declared the hearing on the bid documents and estimated cost for furniture for the new 7-8 school building to be closed.

RSP Associates

Mr. Rob Swartz of RSP Associates reviewed enrollment projections and demographic information.

Building Level Reports

Principal Lori Phillips and a team of middle school educators presented on their plans for the new 7-8 building and their professional development using Enneagrams. The concept for the new building is “You Belong Here!” and there will be a campaign to welcome students and parents to the new facility.

Associate Superintendent of School Improvement

Associate Superintendent Jill Van Woerkom presented information regarding professional development held February 19, 2021. She also reviewed the SIAC committee meeting held February 8, 2021. Discussion was held regarding ISASP testing (Iowa Statewide Assessment of Student Progress) including training for staff on March 3, 2021. Mrs. Van Woerkom also reviewed the Winter SRI report and CTE application submitted.

Superintendent

In Superintendent Grimes’ absence, Mrs. Van Woerkom and Mrs. Wearmouth presented information on several items. Building permit numbers were reviewed noting 22 new permits for a total of 125. The vaccination clinic was reviewed with 161 employees vaccinated on Friday, February 19, 2021. There were six students and two staff members who tested positive last week, and 74 students and five staff members in quarantine. The student absentee rate was 4.44% and staff absentee rate was 5.07%.

Mrs. Wearmouth reminded board members that a special board meeting will be held March 1, 2021 to review the proposed budget for the 2021-2022 fiscal year. She also noted the special board meeting on May 10, 2021 for the action on the sale of bonds.

Mrs. Van Woerkom discussed the diversity and inclusion committee and goals for that committee including how it will connect with our Learning Model and drive our decision making in the future. Full committee work will begin in August 2021.

Mrs. Wearmouth reviewed the enrollment projections noting not much change from last month. More information should be available after March 1, 2021 when online registration begins.

Mrs. Van Woerkom reviewed the staffing update noting that we are still identifying needs in the secondary as we transition between high school and the 7-8 building. She noted that we will need to increase the number of coaches and sponsors as participation increases. Mrs. Wearmouth noted that the negotiations committee will meet next week and further review staffing.

Mrs. Wearmouth reviewed the facility updates noting that upgrades to technology in the administration office is planned for March, that progress continues from north to south at the 7-8 facility. She noted that work continues on bidding and ordering items for specific areas. She discussed the 5-6 facility renovation moving staff to the new pod over spring break and the ordering of technology to upgrade each classroom with similar presentation products. She noted that the superintendent is working with the architect on the initial needs and uses of the high school renovation.

Mrs. Van Woerkom reviewed future meeting presentations.

Business Manager

Business Manager discussed the public budget comparison report and the revenue and expenditure report for the month of February 2021.

OLD BUSINESS

Second Reading of Board Policies

Director Wilson motioned, seconded by Director Carpenter to approve the second reading of the listed policies.

1. 102 - Equal Education Opportunity - Updated
2. 102.E4 - Discrimination Complaint Form - Updated title
3. 501.1 - Compulsory Attendance - Updated per IASB
4. 501.07 - Entrance - Admissions - Updated per IASB
5. 502.5 - Search and Seizure - Updated per IASB
6. 502.5E1 - Search and Seizure Checklist - New to DCG per IASB
7. 507.8 - Student Special Health Services - Updated per IASB
8. 602.3 - Basic Instruction Program - Updated per IASB
9. 602.6 - Special Education - updated per IASB
10. 602.27 - Instruction at a Post-Secondary Educational Institution - Updated per IASB
11. 602.3 - Virtual/ On-line Courses - Updated per IASB
12. 701.3 - Financial Records - Updated per IASB
13. 705.1R1 - Suspension and Debarment of Vendors and Contractors Procedure - New to DCG per IASB
14. 705.1R2 - Using Federal Funds in Procurement Contracts - New Policy

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

NEW BUSINESS

Resolution Directing the Advertisement for Sale of, Not to Exceed \$1,135,000, General Obligation School Bonds, Series 2021A, Approving Electronic Bidding Procedures and Approving Official Statement

Director Wills motioned, seconded by Director Bejarno to approve the Resolution Directing the Advertisement for Sale of, Not to Exceed \$1,135,000, General Obligation School Bonds, Series 2021A, Approving Electronic Bidding Procedures and Approving Official Statement.

Roll Call Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Resolution Fixing the Date of Sale of, Not to Exceed \$4,110,000, General Obligation School Refunding Bonds, Series 2021B , Approving Electronic Bidding Procedures and Approving Official Statement

Director Hicok motioned, seconded by Director Wilson to approve the Resolution Fixing the Date of Sale of, Not to Exceed \$4,110,000, General Obligation School Refunding Bonds, Series 2021B, Approving Electronic Bidding Procedures and Approving Official Statement.

Roll Call Vote: Doug Rants	yes
Ronnie Wiedman	yes
Kathie Hicok	yes
Marco Bejarno	yes
Sarah Wilson	yes
Mark Wills	yes
Ryan Carpenter	yes

Resolution Fixing the Date of Sale of, Not to Exceed \$8,620,000, General Obligation School Refunding Bonds, Series 2021C, Approving Electronic Bidding Procedures and Approving Official Statement

Director Bejarno motioned, seconded by Director Wills to approve the Fixing the Date of Sale of, Not to Exceed \$8,620,000, General Obligation School Refunding Bonds, Series 2021C, Approving Electronic Bidding Procedures and Approving Official Statement.

Roll Call Vote: Doug Rants	yes
Ronnie Wiedman	yes
Kathie Hicok	yes
Marco Bejarno	yes
Sarah Wilson	yes
Mark Wills	yes
Ryan Carpenter	yes

Resolution Fixing the Date of Sale of, Not to Exceed \$1,600,000, General Obligation School Refunding Bonds, Series 2021D, Approving Electronic Bidding Procedures and Approving Official Statement

Director Hicok motioned, seconded by Director Wiedman to approve the Resolution Fixing the Date of Sale of, Not to Exceed \$1,600,000, General Obligation School Refunding Bonds, Series 2021D, Approving Electronic Bidding Procedures and Approving Official Statement.

Roll Call Vote: Doug Rants	yes
Ronnie Wiedman	yes
Kathie Hicok	yes
Marco Bejarno	yes
Sarah Wilson	yes
Mark Wills	yes
Ryan Carpenter	yes

Accept and consider bids for the 7-8 building furniture procurement

Director Wills motioned, seconded by Director Bejarno to accept into record the bids received for 7-8 building furniture procurement.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Approve recommended vendors for the 7-8 building furniture procurement

Director Hicok motioned, seconded by Director Wilson to approve the recommended bids from vendors for the 7-8 building furniture procurement.

- ii. Furniture Package A - Premier Furniture & Equipment - \$905,292.00
- iii. Furniture Package B - Wenger Corporation - \$71,558.94

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Approve Contract Change Order No. 2 for Administration Center

Director Hicok motioned, seconded by Director Carpenter to approve the contract change order # 2 for Administration Center.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

First Reading of Board Policies listed below

Director Wilson motioned, seconded by Director Bejarno to approve first reading of the policies as presented.

- 501.06 - Student Transfers Out or Withdrawals - update legal reference
- 503.2 - Secondary School Student Organizations - updated per IASB
- 505.1 - Graduation Requirements - added legal reference
- 505.2 - Early Graduation - updated legal reference
- 507.2 - Administration of Medication to Students - updated legal reference
- 507.5 - Emergency Plans and Drills - updated legal reference
- 602.5 - Summer School Instruction - updated per IASB
- 602.2 - Global Education = updated legal reference
- 602.17 - Citizenship - updated legal reference
- 602.26 - Use of the Internet and Digital Devices - updated per IASB
- 602.26R - Use of the Internet and Digital Devices - updated per IASB
- 604.2 - Student Health Services - updated per IASB
- 701.2 - Transfer of Funds - New to DCG per IASB suggestion
- 404.0 Employee Leaves of Absence - Update per IASB
- 502.11 Corporal Punishment, Mechanical Restraint an Prone Restraint – Updated IASB
- 502.11R corporal Punishment - Rescind per IASB
- 502.1 Student Code - Discipline Policy - Updated
- 503.6 Physical Restraint and Seclusion of Students - NEW
- 503.6E1 Use of Physical Restraint and/or Seclusion Form - NEW
- 503.6E2 Debriefing Letter of Guardian -NEW
- 503.6E3 Debriefing Meeting Document - NEW
- 503.6R1 Use of Physical Restraint and Seclusion with Students – NEW

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Financial Statements

Director Hicok motioned, seconded by Director Wiedman to approve the financial statements as presented for January 2021.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Board Commendations

Director Carpenter motioned, seconded by Director Wills to approve the board commendations as listed.

- i. A huge shout out to Erin Bachman, Kam Bain, Sherry Climburek, Paige Herbsleb, Rhonda Neal and Alisha Springer for braving the elements for drop off and pick up of our students. They put on a smile even when the temperature is -28! - April Heitland
- ii. Thank you to Darla VanKooten and Jeanne Peters for helping with parent drop off and pick up. They saw a need and rolled up their sleeves to help! You are both so very much appreciated! - April Heitland
- iii. Thanks to Bart Black for always trying new ways to get our students engaged in physical activity. You are innovative and inspiring! - April Heitland
- iv. Thank you to Travis Mateer for his leadership in the classroom, his team and also at the building level. His desire to achieve excellence motivates all of us at North Ridge! - April Heitland
- v. Thank you to Jessica Soukup for continually reflecting on what is best for her students! - April Heitland
- vi. Thank you to Delilah Bonner for her constant work to ensure that her student has what is needed to be successful. She is an advocate and such a positive role model for our staff and students. - April Heitland
- vii. Thank you to Nurse Steph for her constant collaboration and communication. She is always willing to step in and help in any way! - April Heitland
- viii. Thank you to Micki, Donna, Rob, and Jessica for their continued commitment to our students at NR and making sure they are getting the best food around! You always go above and beyond! - April Heitland
- ix. I would like to recognize Deb Cale, Diann Williamson, and Patty Morris for their constant communication and collaboration. You live the district model every day! - April Heitland
- x. Thank you to Ashley Sloan and Kacey Beyer for stepping in to assist with coaching cycles! You are appreciated! - April Heitland
- xi. Thank you to Sarah Hinrichs for supporting our online teachers and stepping in whenever we need you! - April Heitland
- xii. We are so lucky to have so many incredible Substitute Teachers in our school district. I want to send a commendation to one Sub. in particular: Bryan Church. Mr. Church has frequently been a sub at the Middle School over the last three years. I have been blessed to have him take my sub jobs. It's not always easy subbing for choir, especially in past years where my class sizes were VERY large (80-140 students in on class). Mr. Church is always willing to sub for me when he's available and does it with a smile on his face! He follows the sub plans perfectly. Mr. Church always goes above and beyond to serve our students. He is a shining example of #DCGExcellence in all that he does! - Joy Augustine
- xiii. To the DCG Large Group Speech coaches (Frett, Schaefer, Gustafson): Thanks for your time and efforts with this speech season. The kids and parents appreciate the opportunity to practice and perform during this mixed up school year. - Jenny Rants
- xiv. I would like to Thank Miss Valarie Rich for sorting the art from last year at Heritage and Dallas Center Elementary. This was a wonderful gift Thank you Valarie - Amy Cory
- xv. I'd like to give a ***BIG THANKS*** to our maintenance crew and the sub-contractors (Daryl Haynes, Sean Shatava, Randy Hull, Chris Morin and Joe Mahon and crews) who move our snow, salt and brine our parking lots and sidewalks. They've had it pretty constant all winter and I appreciate everything they do!!! - Darla VanKooten
- xvi. Rod Roschek does an amazing job of keeping the Meadows building clean and functioning smoothly. I see him go above and beyond to help anyone in need and seems to always have a great attitude and an uplifting spirit. Rod's energy and attitude truly contributes to make the Meadows building a special environment for students and staff. I personally am very grateful for all that he does. - Jerod Torrey

- xvii. I would like to give a big thank you to Sean Shatava for getting on the roof of Meadows in single digit weather to work on the heat pump. I appreciate that he is willing to do all that he can to fix issues in our building to keep it open for kids to learn. - Marc Juergens
- xviii. I would like to thank Rod Roshek and the team of custodians at Meadows for keeping our sidewalks and building clean and safe. Because of their hard work during the winter weather, they have made it safe for students and staff to be at school. Thanks for all you do. - Marc Juergens
- xix. I want to commend Amanda Christiansen for all the work she puts in with the Battle of the Books competitors at South Prairie. She is able to excite them about reading and challenge them to read throughout the year. She gives up her own lunch time during the day even to support students with this endeavor. I so appreciate all the extra work she does to provide this opportunity for our students at South Prairie.
- xx. I commend Melissa Campbell for her ability to speak open and honestly with parents about topics that can be extremely difficult for parents to hear sometimes. Her way of presenting the information helps them feel at ease and make good decisions for their children. She puts herself in their shoes as a parent and is able to deliver information with so much compassion. It is easy for her to gain trust with her honest and caring communication. - Patty Morris
- xxi. I would like to commend Taylor Cook for her ability to put her students first and to make sure they have what they need to be successful not only this year, but also in years to come. When she sees a student struggling, she works to figure out what accommodations need to be made and then helps to create a plan for others to use in the future. - Patty Morris
- xxii. Lynnette Yossi is always looking out for our students. She has a way of seeing what isn't being done and takes the initiative to contact people that can make it happen. She goes out of her way to make sure each student feels safe and comfortable each day at school and has been instrumental in helping to keep our protocols in place to keep our students distanced at recess and throughout the day. She is solution focused and willing to step in and do all she can to help. -Patty Morris
- xxiii. I would like to commend Allison Prohaska for finding a way to utilize technology to provide opportunities for all students to complete activities during the whole group number corner and then sharing this with her team. She exemplifies collaboration and leads her team in this process. - Patty Morris
- xxiv. Ashley Zimmerman did an amazing job preparing and working through data day with our teachers. She digs in right along with them, analyzing the data and helping to ensure our students are getting the supports needed. - Patty Morris
- xxv. I would like to commend Bonnie Ihde on her positive attitude and the amazing contribution she continues to make to our Heritage team. This year, Bonnie's year was atypical due to the restrictions caused by COVID-19. She has made the best possible shifts and created new strategies to be able to still teach music to our elementary students. Because band was also put on hold for 5th grade this year, Bonnie has not had any band lessons to teach. Instead, Bonnie has been asked to help with duty coverage in the afternoons and has been amazing. She is always smiling, always positive, and such a wonderful asset to our team here at Heritage. Thank you, Bonnie for ALL you do!- Amy Maxfield
- xxvi. I would like to commend Jennifer Heffernen, Lex Sparks, Lanna Nuckolls, and Emilie Bassett for all of the hours and all of the effort it took for them to facilitate a seamless transition for all of their students when the Hybrid Learning Model ended and everyone returned to in person learning. These teachers have an especially challenging schedule requiring specific coverage for specific students and they were able to figure out a plan that worked best for their students. I admire their tenacity and flexibility - job well done! - Amy Maxfield
- xxvii. I once again am reminded what an amazing job Claire Honsey is doing with her online students. Having the opportunity to observe her in action is a true joy. Technology is such a strength and she continues to find ways to keep her students excited and engaged in this learning environment. She is truly deserving of a commendation for how she has embraced this opportunity to work with students in a virtual classroom. - Patty Morris

xxviii. I would like to commend Chris Schmidt on her continued support for both teacher and students through her leadership in our SAT process. She collaborates with teachers to help them figure out supports they can put in place for struggling students and also facilitates collaborative conversations with parents to help put a strong team of support in place for these students. This is all in addition to her classroom work as a reading interventionist. She is such a strong advocate and support for our students. - Patty Morris

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Written and oral communications -Board work session, Monday, March 1, 2021 and next regular board meeting, Monday, March 29, 2021 (5th Monday)

ADJOURNMENT

Director Bejarno motioned, seconded by Director Carpenter to adjourn. Time: 9:17 p.m.

Vote:	Doug Rants	yes
	Ronnie Wiedman	yes
	Kathie Hicok	yes
	Marco Bejarno	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes

Respectfully submitted,

Michelle R. Wearmouth
Secretary to the Board

Approved in the meeting of:
March 29, 2021

Doug Rants, Board President