

Dallas Center-Grimes Community School District  
Board of Directors Meeting  
Board Work Session following adjournment of the regular meeting  
Tour of Oak View 7-8 following Board work session  
Thursday, July 22, 2021 5:00 p.m.  
Administration Center - Board Room  
Grimes, Iowa 50111

Present: Directors Doug Rants, Ryan Carpenter, Mark Wills, Kathie Hicok, Sarah Wilson, and Marco Bejarno, Business Manager Michelle Wearmouth, Director of Communications Anne Wemhoff, and Superintendent Scott Grimes were present. Director Ryan Carpenter attended via Zoom.

Absent: Directors Marco Bejarno

**Receive Visitors and Read Miscellaneous Communications**

President Rants called the regular meeting to order at 5:00 p.m. Roll call was taken by the secretary and a quorum was acknowledged.

**Approval of Agenda**

Director Wiedman motioned, seconded by Director Wills to approve the agenda as presented.

Vote:	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Ronnie Wiedman	yes

**Approve Minutes of Previous Meeting (s)**

Director Hicok motioned, seconded by Director Wilson to approve the minutes from the regular board meeting on Monday, May 24, 2021.

Vote:	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Ronnie Wiedman	yes

**Presentation of Bills for Approval**

Director Hicok motioned, seconded by Wilson to approve the bills as presented.

Vote:	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Ronnie Wiedman	yes

### Appoint and swear in Treasurer and Secretary

Director Wills motioned, seconded by Director Wilson to appoint Michelle Wearmouth as board secretary and treasurer at the salary set. President Rants administered the oath of office to Mrs. Wearmouth.

Wearmouth.	Vote:	Doug Rants	yes
		Ronnie Wiedman	yes
		Kathie Hicok	yes
		Sarah Wilson	yes
		Mark Wills	yes
		Ryan Carpenter	yes

### Consent Agenda

Director Hicok motioned, seconded by Director Wilson to approve the consent agenda consisting of:

- a. Open enrollment
- b. Contract approvals, resignations, and changes
  - i. **Contract approvals**
    1. Elaina Bayse SPED Associate
    2. Britney Pettyjohn SPED Associate
    3. Laura VerHuel SPED Associate
    4. Jacob Hansman Custodian OV
    5. Dylan Martindale Custodian HS
    6. Emily Judd .5 Student Council
    7. Caitlin Sulentic .5 Student Council
    8. Kyler Case Volunteer FB Coach
    9. Megan Seifert PreK Teacher HE
    10. Patricia Barton Interpreter OV
    11. Amber Sprinkle Bus Driver/ Associate OV
    12. Jerry Spidell Custodian OV
    13. Sean Hucker Custodian
    14. Melisa Coulter Associate
    15. Meagan Richard 1st Gr. - HE
    16. Samuel Stumberg 1st Gr. - NR
    17. Amanda Davison Mentor Teacher
    18. Nicole Baker PLC Leader
    19. Anna Fuller Asst. 9th Volleyball Coach
    20. Charmalee White Bus Driver
  - ii. **Resignations**
    1. Patti Moller Library Associate - NR & HE
    2. Sara Smother Yearbook Sponsor Position only
    3. Emily Battani 7-8 Show Choir Director
    4. Chris Zepp Freshman FB Coach (only)
    5. Cari Hall Associate
  - iii. **Changes**
    1. Jalen Raymond to 9th GBB Head coach from Assist.
    2. Katelyn Karlzen to Admin. Assist. from Assoc - OV
- c. Approve Renewal of UnityPoint At Home Employee Services agreement
- d. Student Teaching and Practicum agreement - Drake University
- e. Approval of District Handbooks
  - i. Please use this link to view all handbooks:
    - Transportation Handbook
    - District Wide Classified Staff Handbook
    - District Wide Teacher Handbook

- Oak View School Student Handbook
  - High School Student Handbook
  - Elementary Student Handbook
  - Optional Kindergarten Handbook
  - Preschool Handbook
  - Paraeducator Handbook
  - Substitute Teacher Handbook
  - Talented and Gifted Handbook
  - Lau (EL) Plan for Serving English Learners (ELs)
- f. Accept into record the GASB 75 OPEB report 6/30/2021
- g. Athletico Contract
- h. Crowd Management Services Agreement
- i. Activity Fund Balance Transfer
- j. Accept into record the Arbitrage Rebate Report for the \$13,800,000 General Obligation Bonds, Series 2015.
- k. Approve the paper for official publication *Dallas County News*
- l. Approve school attorney: Ahlers, Cooney, Dorweiler, Haynie, Smith & Allbee, P.C.
- m. Approve depositories with limits
- n. Surety Bond for Board Secretary

Vote:	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Ronnie Wiedman	yes

### **Associate Superintendent of School Improvement**

A written report was submitted discussing new teacher orientation August 10 – 12, 2021, and pre-service staff days for the 2021-22 school year.

### **Superintendent**

Superintendent Grimes reviewed building permit numbers noting a total of 232 for the year which is an increase of 87 over the previous year. He reviewed enrollment projections. He discussed the 2021-2022 Legislative Action Priorities of the board following a survey. Superintendent Grimes reviewed construction at Oak View 7-8, the 5-6 building and high school.

### **Business Manager**

Business Manager Michelle Wearmouth reviewed the 2021-22 tax levies. She also reviewed revenue and expenditure summary for the month ending June 2021.

### **OLD BUSINESS**

#### **Second Reading of Board Policies listed below.**

1. 300 - Statement of Guiding Principles - Updated
2. 301.1 (302.1) - Superintendent of Schools qualifications, Recruitment, Appointment - Renumbered and updated
3. 301.2 (302.1E1) -Superintendent of Schools Appointment - Renumbered and changed to an exhibit
4. 302.3 - Superintendent Salary and Other Compensation - NEW to DCG
5. 301.3 (302.4) - Superintendent of Schools - Functions - Renumbered and updated legal references

6. 301.4 (302.5) - Superintendent Evaluation - Renumbered and updated
7. 301.5 (302.6) - superintendent Professional Development - Renumbered and updated
8. 302.7 - Superintendent Civic Activities - NEW to DCG
9. 302.8 - Superintendent Consulting/Outside Employment - NEW to DCG
10. 303.1 (303.2) - Administrator - Qualifications, Recruitment, Appointment - Renumbered and updated
11. 303.2 (303.2E1) - Building Principals - Appointments - Now an exhibit
12. 303.4 - Administrator Salary and Other Compensation - NEW to DCG
13. 303.3 (303.5) Administrator Duties - Renumbered and updated
14. 303.4 (303.6) Principal Evaluation - Renumbered and updated
15. 303.5 (303.7) - Administrators' Professional Development - Renumbered and updated
16. 303.9 - Administrator Consulting/Outside Employment - NEW to DCG
17. 304.1 - Development and Enforcement of Administrative Regulations - NEW to DCG
18. 304.2 - Monitoring of Administrative Regulations - NEW to DCG
19. 304 (305) - Administrative Code of Ethics - Renumbered and updated
20. 306 (305.1) - Administrative Cabinet - Renumbered and updated
21. 306.1 - Central Administration & Supervisory Personnel - No Change
22. 306.2 - Board Secretary - Rescind
23. 312.1 (303.3) - Administrative Personnel Employment - Individual Contracts - Renumbered and updated
24. 312.2 - Leave to Run for Public Office - Rescind
25. 314.2 -Administrative Personnel Contract Termination Resignation - Rescind
26. 314.3 - Administrative Personnel Contract Termination - Dismissal - Rescind
27. 314.5 (407.5) Administrative, Licensed & Management Employees Reduction in Force - Renumbered and updated
28. 307 - Communication Channels - NEW to DCG
29. 306 - Succession of Authority to the Superintendent - NEW to DCG

Director Hicok motioned, seconded by Director Carpenter to approve Second Reading of listed policies as presented.

Vote:	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Ronnie Wiedman	yes

## **NEW BUSINESS**

### **Approve North Sports Complex Bicycle Parking Improvement Agreement**

Director Wills motioned, seconded by Director Wilson to approve the North Sports Complex Bicycle Parking improvement agreement with the City of Grimes.

Vote:	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Ronnie Wiedman	yes

### **Approve the 2021-22 Legislative Action Priorities**

Director Hicok motioned, seconded by Director Wiedman to approve the 2021-22 Legislative Action Priorities selected by the DC-G board members and send to IASB.

Vote:	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Ronnie Wiedman	yes

### **Approve before and after school childcare rental contracts for 2021-22 school year**

Director Wilson motioned, seconded by Director Wills to approve before and after school childcare rental contracts for the 2021-22 school year.

Vote:	Doug Rants	yes
	Kathie Hicok	abstain
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Ronnie Wiedman	yes

### **Financial Statements**

Director Carpenter motioned, seconded by Director Wills to approve the financial statements as amended for June 2021.

Vote:	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Ronnie Wiedman	yes

### **Board Commendations**

Director Wilson motioned, seconded by Director Wills to approve the board commendations as presented.

- i. What can I say about Chris Thomas, she does it all. She supports all the custodians, building and grounds staff, Paul, Jeff and John. She handles warehouse issues, computer problems, trains us, reminds us to complete our training, and the list goes on and on, all with a smile on her face. Thank you for everything you do for us! You're incredible!!! - Darla VanKooten
- ii. Thank you to Joel Eiteman and his entire crew for their amazing efforts to prepare our high school for the 9th-12th grade transition. They have worked tirelessly to make this a high school we can all be proud of. Thank you team! - Scott Blum
- iii. Thank you Betsy Grove for going above and beyond throughout the summer to prepare for our 9th-12th grade building. You continue to be the heartbeat of our school and we are grateful for your leadership and unwavering support! - Scott Blum
- iv. Thank you to Travis Donahue for seamlessly moving into the role of Assistant Principal. We are so blessed to have your passion, your work ethic, and your drive to constantly make our high school the very best it can possibly be. I am honored to have you as my partner! - Scott Blum

- v. Huge shout out to Darla, Cody, and Kevin at North Ridge! Thank you for all your hard work this summer getting everyone moved and all the classrooms cleaned! You are AWESOME! - Courtney Hixenbaugh
- vi. Cody Milburn and Kevin Lull have done an exceptional job at getting our summer list of things completed in a timely manner. They show up every day and get done what needs to be done. I'm very blessed to have them as co-workers and friends. - Darla VanKooten

Vote:	Doug Rants	yes
	Kathie Hicok	yes
	Sarah Wilson	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Ronnie Wiedman	yes

**Written and oral communications** Next regular board meeting, Monday, August 23, 2021

**ADJOURNMENT**

Director Wills motioned, seconded by Director Wiedman to adjourn. Time: 5:24 p.m.

Respectfully submitted,

Michelle R. Wearmouth  
Secretary to the Board

Approved in the meeting of:  
August 23, 2021

---

Doug Rants, Board President

Dallas Center-Grimes Community School District  
Board Work Session  
Tour of Oak View 7-8 following Board work session  
Thursday, July 22, 2021 5:29 p.m.  
Administration Center - Board Room  
Grimes, Iowa 50111

Present: Directors Doug Rants, Ryan Carpenter, Mark Wills, Kathie Hicok, Sarah Wilson, and Marco Bejarno, Business Manager Michelle Wearmouth, Director of Communications Anne Wemhoff, and Superintendent Scott Grimes were present. Director Ryan Carpenter attended via Zoom.

Absent: Directors Marco Bejarno

President Rants called the work session to order at 5:29 p.m. Roll call was taken by the secretary and a quorum was acknowledged.

Topic 1: Goal Setting

Discussion was held regarding District goals for the 2021-22 school year. Superintendent Grimes presented data on specific goals and tied those to standards.

Topic 2: 2021-2022 Educational Leadership Standards

Superintendent Grimes presented the 2021-2022 Educational Leadership standard to the board. Discussion was held.

No action was taken.

The work session was adjourned at 6:35 p.m. and board members toured the Oak View 7-8 facility.

Respectfully submitted,

Michelle R. Wearmouth  
Secretary to the Board

Approved in the meeting of:  
August 23, 2021

---

Doug Rants, Board President

