



2021-2022 Activity Handbook

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Dallas Center-Grimes Community Schools District Mission Statement

Empowering Students to Take Charge of Their Futures!

The Dallas Center-Grimes Community School District is committed to developing positive, productive, and responsible citizens who are independent thinkers, value themselves and others, and have the knowledge, skills, and desire to be lifelong learners. Excellence in education comes from setting high expectations for all and providing the resources needed for every student to excel.

Athletics Mission Statement

The purpose of the Dallas Center-Grimes Athletic Department is to offer Student-Athletes the opportunity to compete in an environment that supports high expectations, personal growth, sportsmanship, enthusiasm and models the Six Pillars of Character.

Belief #1- We will create an environment where student-athletes and staff have an enjoyable and meaningful experience while keeping the focus of athletics as a game and a learning process, not a way of life.

Belief #2-The primary goal of every student-athlete is a good education. The DCG staff will promote excellence in the classroom for all.

Belief #3-Participation and contributions of all student-athletes is crucial to the total development of our athletic programs and overall school climate.

Belief #4-Sportsmanship/Citizenship will be displayed at all times (inside and outside the organized program) by athletes, parents and spectators in the program on and off the arena.

Belief #5-Competing in a Dallas Center-Grimes uniform will develop lifelong skills to enhance the student's ability for a successful lifestyle. (EX: Fitness, Goal Setting, Leadership, Teamwork and Healthy Habits).

Belief #6-DCG will be committed to competing at the highest levels possible for each activity.

STUDENT AND PARENTAL RIGHTS

The Dallas Center-Grimes Community School District does not discriminate in its educational programs and activities on the basis of a student's disability. It has been determined that your child has a qualifying disability for which accommodations may need to be made to meet his or her individual needs as adequately as the needs of other students. As a parent, you have the right to the following:

- o participation of your child in school district programs and activities, including extracurricular programs and activities, to the maximum extent appropriate, free of discrimination based upon the student's disability and at the same level as students without disabilities;
- o receipt of free educational services to the extent they are provided students without disabilities;
- o receipt of information about your child and your child's educational programs and activities in your native language;
- o notice of identification of your child as having a qualifying disability for which accommodations may need to be made and notice prior to evaluation and placement of your child and right to periodically request a re-evaluation of your child;
- o inspect and review your child's educational records including a right to copy those records for a reasonable fee; you also have a right to ask the school district to amend your child's educational records if you feel the information in the records is misleading or inaccurate; should the school district refuse to amend the records, you have a right to a hearing and to place an explanatory letter in your child's file explaining why you feel the records are misleading or inaccurate;
- o hearing before an impartial hearing officer if you disagree with your child's evaluation or placement; you have a right to counsel at the hearing and have the decision of the impartial hearing officer reviewed.

Inquiries concerning the school district's compliance with the regulations implementing Title VI, Title IX, the Americans with Disabilities Act (ADA), § 504 or Iowa Code § 280.3 should be directed to: Michelle Wearmouth, 2405 W 1st St. PO Box 680, Grimes, Iowa 50111, telephone: 515-992-3866, who has been designated by the school district to coordinate the school district's efforts to comply with the regulations implementing Title VI, Title IX, the ADA, § 504 and Iowa Code 280.3.

Nondiscrimination Statement

Students, parents, employees and others doing business with or performing services for the Dallas Center-Grimes Community School District are hereby notified that this school district does not discriminate on the basis of race, color, creed, religion, gender, national origin, sexual orientation, gender identity, disability, age (for employment), marital status (for programs), or socioeconomic status (for programs) in admission or access to, or treatment in, its programs and activities or hiring and employment practices. Any person having inquiries concerning the school district's compliance with the regulations implementing Title VI, Title VII, Title IX, the Americans with Disabilities Act (ADA), 42 U.S.C. § 504 or Iowa Code § 280.3 is directed to contact: Angela Johnston, 1414 Walnut St. Suite 200, Dallas Center, Iowa 50063, telephone: 515-992-3866, who has been designated by the school district to coordinate the school district's efforts to comply with the regulations implementing Title VI, Title VII, Title IX, the ADA, 42 U.S.C. § 504 and Iowa Code 280.3.

Bullying/Harassment Board Policy 105 (Use what you want from the following board policy.

Harassment and bullying of students and employees are against federal, state and local policy, and are not tolerated by the board. The board is committed to providing all students with a safe and civil school environment in which all members of the school community are treated with dignity and respect. To that end, the board has in place policies, procedures, and practices that are designed to reduce and eliminate bullying and harassment, as well as processes and procedures to deal with incidents of bullying and harassment. Bullying and harassment of students by students, school employees, and volunteers who have direct contact with students will not be tolerated in the school or school district.

The board prohibits harassment, bullying, hazing, or any other victimization of students, based on any of the following actual or perceived traits or characteristics, including but not limited to, age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status. Harassment against employees based upon the employee's race, color, creed, sex, sexual orientation, gender identity, national origin, religion, age or disability is also prohibited.

This policy is in effect while students or employees are on property within the jurisdiction of the board; while on school-owned or school-operated vehicles; while attending or engaged in school-sponsored activities; and while away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the school or school district.

If, after an investigation, a student is found to be in violation of this policy, the student shall be disciplined by appropriate measures, which may include suspension or expulsion. If after an investigation a school employee is found to be in violation of this policy, the employee shall be disciplined by appropriate measures, which may include termination. If after an investigation a school volunteer is found to be in violation of this policy, the volunteer shall be subject to appropriate measures, which may include exclusion from school grounds. "Volunteer" means an individual who has regular, significant contact with students.

When looking at the totality of the circumstances, harassment and bullying mean any electronic, written, verbal, or physical act or conduct toward a student which is based on any actual or perceived trait or characteristic of the student and which creates an objectively hostile school environment that meets one or more of the following conditions:

- Places the student in reasonable fear of harm to the student's person or property;
- Has a substantially detrimental effect on the student's physical or mental health;
- Has the effect of substantially interfering with the student's academic performance; or
- Has the effect of substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school.

"Electronic" means any communication involving the transmission of information by wire, radio, optical cable, electromagnetic, or other similar means. "Electronic" includes but is not limited to communication via electronic mail, internet-based communications, pager service, cell phones, electronic text messaging or similar technologies.

Harassment and bullying may include, but are not limited to, the following behaviors and circumstances:

- Repeated remarks of a demeaning nature;
- Implied or explicit threats concerning one's grades, achievements, property, etc.;
- Demeaning jokes, stories, or activities directed at the student;
- Unreasonable interference with a student's performance.

Sexual harassment of a student by an employee means unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when:

- Submission to the conduct is made either implicitly or explicitly a term or condition of the student's education or benefits;
- Submission to or rejection of the conduct is used as the basis for academic decisions affecting that student; or

- The conduct has the purpose or effect of substantially interfering with the student's academic performance by creating an intimidating, hostile, or offensive education environment.

In situations between students and school officials, faculty, staff, or volunteers who have direct contact with students, bullying and harassment may also include the following behaviors:

- Requiring that a student submit to bullying or harassment by another student, either explicitly or implicitly, as a term or condition of the targeted student's education or participation in school programs or activities; and/or
- Requiring submission to or rejection of such conduct as a basis for decisions affecting the student.

Any person who promptly, reasonably, and in good faith reports an incident of bullying or harassment under this policy to a school official, shall be immune from civil or criminal liability relating to such report and to the person's participation in any administrative, judicial, or other proceeding relating to the report. Individuals who knowingly file a false complaint may be subject to appropriate disciplinary action.

Retaliation against any person, because the person has filed a bullying or harassment complaint or assisted or participated in a harassment investigation or proceeding, is also prohibited. Individuals who knowingly file false harassment complaints and any person who gives false statements in an investigation shall be subject to discipline by appropriate measures, as shall any person who is found to have retaliated against another in violation of this policy. Any student found to have retaliated in violation of this policy shall be subject to measures up to, and including, suspension and expulsion. Any school employee found to have retaliated in violation of this policy shall be subject to measures up to, and including, termination of employment. Any school volunteer found to have retaliated in violation of this policy shall be subject to measures up to, and including, exclusion from school grounds.

The school or school district will promptly and reasonably investigate allegations of bullying or harassment. The building principal or designee will be responsible for handling all complaints by students alleging bullying or harassment. The superintendent or designee will be responsible for handling all complaints by employees alleging harassment.

A variety of age appropriate resources for parents are available in the guidance office. Also, a link is provided on the school's website under each building's counseling department and/or community resources.

Investigation of Child Abuse by a School Employee

In compliance with the child abuse policy passed by the State Board of Education, the Dallas Center-Grimes Schools designate the following as investigators of physical and sexual abuse of students by school employees:

1. Investigators for Dallas Center-Grimes Primary
Investigator Alternate Investigator
Michelle Wearmouth Lisa Clayberg 2405
W 1st St. PO Box 680
Grimes, IA 50111
515-992-3866
2. Second level investigators will be an official from outside the district's regular staff.

The primary investigator will examine reported incidents of physical and sexual abuse of students by school employees. She/he will review all allegations and determine whether a Level Two referral is warranted. The investigator must notify local law enforcement authorities in cases of proven serious physical and sexual abuse.

The investigator must also give a copy of the report to the employee's superintendent. All proven cases of abuse by certified employees will be reported to the Iowa Professional Teaching Practices Commission. Counseling services for the student will be arranged upon request from the parents or student.

The Six Pillars of Character

These six core ethical values form the foundation of CHARACTER COUNTS!

Trustworthiness

Always pursue victory with honor • Demonstrate Integrity in all things and observe the spirit and letter of the rules • Don't engage in any form of dishonesty, cheating or dishonorable conduct • Always put education first • Strive to develop and demonstrate good character and high ethics as well as athletic ability.

Respect

Be a good sport • Treat the traditions of the sport and other participants with respect • Don't engage in or tolerate disrespectful conduct including verbal abuse of opponents and officials, profane or belligerent "trash talking," taunting or unseemly celebrations • Win with grace and lose with dignity

Responsibility

Be a leader and role model on and off the field • Strive to develop life skills to help you become successful and socially responsible • Maintain a healthy balance between school, social life and sports • Learn and follow basic rules of safety and safeguard your physical and mental well being by avoiding the use of alcohol, tobacco, illegal drugs and unhealthy eating habits • Master the rules, strategies and techniques of your sport

Fairness

Adhere to high standards of fair play • Treat teammates and opponents fairly • Never take unfair advantage • Be open minded

Caring

Play safe-never intentionally injure any player or engage in reckless behavior • Help safeguard the well being of teammates by counseling and encouraging them or if that fails, by reporting unhealthy conduct to coaches

Citizenship

Avoid gamesmanship and demonstrate sportsmanship by honoring the rules and goals of your sport • Abide by the spirit and letter of the rules and codes of conduct, including those concerning eligibility, recruitment, compensation and gifts, gambling, drug use and improper conduct

Athlete Participation

The Dallas Center-Grimes School District recognizes the importance of student participation in athletics as an avenue to enrich skills such as cooperation, teamwork, citizenship and self-esteem. Through participation and enrichment of these skills the student athlete will further enhance the overall learning experience and be better prepared for the challenges of life.

Participation in sports will also yield the following benefits:

1. Student athletes are 25 times less likely to drop out of school
2. Student athletes tend to earn higher grades than the general student population.
3. Student athletes go on to achieve higher grades in college than others who did not participate.
4. Student athletes are half as likely to have disciplinary referrals than the general student population.
5. Student athletes average three fewer absences than the general student population.
6. Student athletes' primary reason for participation is fun.

Athlete Specialization

The Dallas Center-Grimes Athletic Department realizes that student athletes have many choices when it comes to participation in school or non-school sponsored activities. We also recognize the need for students to participate in club or non-school sports to compete at the highest level possible. Research shows that college students rank their top memories and most fun from participation in sports, as those where they had the opportunity to compete the school district they attended.

Athletic Affiliations

Dallas Center-Grimes is a member of the Iowa High School Athletic Association and the Iowa Girls High Athletic Union and adheres to the by-laws of those organizations.

DCG competes in the Little Hawkeye Conference in all sports except for football. Other members of the LHC are Grinnell, Indianola, Newton, Norwalk, Oskaloosa, Pella and Pella Christian

Physicals/Emergency Cards/Concussion Forms

Prior to participating in any athletic activity a student must register online at our Activity Registration site and have on file with the office a valid physical form, State of Iowa Concussion Form and Emergency Card. Register here:
<https://dcgschools.com/activities-registration-rschool/>

An athletic physical is valid for one calendar year and there is a 30 day grace period for renewal. Emergency Health information is to be reviewed and renewed every school year. Emergency info and the Concussion form must be filed online through the school registration process.

School Athletic Trainer

The district has the use of a Certified Athletic Trainer. He/she is not employed by the district, but works under a contract the district has with a private corporation. He/she is available to work with all athletes in grades 7-12 in the district. Contact the Athletic Director or your child's coach should you need the trainer's assistance.

Training Rules/Team Guidelines

Each activity will have its own specific rules and guidelines. Each athlete is expected to follow the guidelines set forth by the coach of that activity in addition to any guidelines in this handbook or the student handbook.

School Issued Computers

Each student at DCG will be issued a computer for educational purposes this school year. Students should make sure these items are secure at all times when on school trips and at practices and events. As much as possible on week nights students will be able to access their lockers when returning from school trips.

Social Media

The use of Social Media is a great communication tool when it is used correctly. Students using Social Media should use it in a positive manner and should use it in a way to promote our school and our programs. Situations where Social Media that cast a negative perception of school programs will be dealt with by the administration.

College Signings

Dallas Center-Grimes recognizes the achievements of our students when they choose to move on to post secondary activities. The school will provide a setting for a National Letter Intent signing, however there should be no loss of class time for the students involved. In the case of multiple students signing on the same day we will provide a larger setting. School Coaches and Administration will make contacts with local media.

Daily Participation

Student Athletes must be in attendance at school the entire day in order to participate in practice or contests. **The only exception to this will be excused professional appointments with documentation of attendance or other extreme circumstances as approved by the principal.** If a student is more than 15 minutes tardy to school, either excused or unexcused he/she will not be allowed to participate in activities that afternoon or evening.

Athletic Injury/Illness Guidelines

There are times when injuries/illness will prevent students from participating in activities they are involved in. Anytime a student is held out of practice/competition due to illness or injury the following procedures will be followed:

- 1) The student will be given the proper medical attention
- 2) If the injury requires the student to miss practice/competition time the parents should be notified.
- 3) Discussion between the parent and the school personnel will determine how the student is transported home.
- 4) Once a student receives professional medical attention they must have a licensed professional supply a note to allow their return to practice or competition.
- 5) It is the responsibility of the student to supply all rehabilitation orders to the coach/trainer and to follow through with them. The coach/trainer will assist with this process and make every effort to return the student to practice/competition as soon as possible.
- 6) All open wounds will be covered during any activity.
- 7) All equipment will be disinfected at proper intervals and any personal equipment should be laundered on a regular basis as recommended by the coach.

Ineligible Athletes

Athletes who are ineligible to compete due to Academic, Good Conduct or Transfer Rules may not dress for competition during their period of ineligibility. The athlete will always be expected to attend and participate in practices and attend contests as assigned by the director of the activity.

Transportation

Participants are expected to travel to and from contests in transportation provided by the DCG School District. There will be few exceptions to this rule. Many coaches ask the athletes ride back to the district with the team as a way to build team unity. In the event that a parent requests other travel arrangements for the return trip to DC-G:

- Students may only ride with his/her parent/adult family member or the parents of another student.
- Parent must make personal contact with the coach and provide permission in writing.
- At no time will a student be allowed to leave the contest site with another student or student(s) without the presence of a parent in the vehicle.
- For a participant to ride home with anyone other than parent, written and personal contact must be made prior to departure for the event.

Students are expected to ride to the event on the school vehicles that are provided. In the event of an unusual family circumstance, arrangements can be made in advance

with the coach/sponsor and the administration for the family to take the student to the activity. Parent must make personal contact as well as provide permission in writing.

Students who miss the departure time of the bus will not be allowed to participate in the contest except in extreme circumstances beyond the control of the student or family.

Any damage on buses or school vehicles will be the responsibility of the student causing it. Any inappropriate behavior on any trip will result in disciplinary action

Non School Participation

All students wishing to participate as an individual or a team member in a non-school event during the season that they are a member of a Dallas Center-Grimes High School team in that activity will be allowed to do so provided:

- ☞ The student, parents, and head coach sign a waiver. This waiver is available from the Activities Director and must be filed prior to any non-school competition taking place.
- ☞ Participation in the non-school event will not result in a loss of practice time or games being missed with the Dallas Center-Grimes High School team. If this does occur, the penalties for such action are on contest of ineligibility for each practice or contest missed. Exceptions may be granted when events have been re-scheduled due to weather or other circumstances.

This does not affect students from participating in another activity during a given season. (Playing basketball during volleyball season) although missing practice or games may result in disciplinary action by the coach.

This only pertains to high school students.

School Issued Equipment

School issued equipment may be worn for its intended purpose only unless authorized by the coach of the activity or the athletic director. Any equipment that is issued must be returned at the completion of the season. Lost equipment must be replaced at replacement value.

Please read all instructions before laundering or cleaning any equipment. Any uniform with screened numbers or lettering should not be placed in a hot clothes dryer. **Any school equipment (uniforms etc) may not be used for participation in non-school events.**

Sportsmanship

All Students and Parents attending an Athletic Event should follow the basic rules of Good Sportsmanship.

As a general rule all spectators should cheer positively for our team and not against the other, treat the coaches, opponents, officials and other spectators with respect and recognize good plays by all participants.

Academic Activity Eligibility Grades 9-12

Each contestant shall be passing all coursework for which credit is given and shall be making adequate progress toward graduation requirements at the end of each semester. This would include Physical Education and Driver Education classes taken at the school.

Subject to the provision below regarding contestants in interscholastic baseball or softball, if at the end of any grading period a contestant is given a failing grade in any course for which credit is awarded, the contestant is ineligible to dress for and compete in the next occurring interscholastic athletic contests and competitions for **30 calendar days** from the first competition date for that sport as established by the governing association. A grading period at DCG is defined as a semester grade. For classes that are "blocked" (const. tech), the grading period would be at the end of each quarter.

Students participating in Music or Speech/Debate activities are subject to the Department of Education/Iowa High School Speech Association and Iowa High School Music Association guidelines at the conclusion of each semester. A student who receives a failing grade at the end of the semester will be ineligible to participate in extra curricular activities which would not affect their classroom marks in the following semester. The period of ineligibility will be **30 calendar days** from the beginning of the next semester. The penalty may or may not be served depending on competitions scheduled and activities involved with.

A student who withdraws from a class during the semester will receive a failing grade in that class as a result of his/her withdrawal will be subject to the above ineligibility. A student who withdraws from a class prior to the guideline established for withdrawal from a class will not be subject to penalty under this policy.

Students who receive incomplete grades at the end of a semester and have documented reasons (i.e. serious health) for the incomplete will have two weeks following the semester to complete the work. This must be determined in advance of the end of the semester and determined by the administration. If the grade is posted as an "F" the student will start their period of ineligibility the next school day. A student who has an incomplete grade without documented reasons (lack of work completion) will be ineligible until the final grade is determined.

A student with a disability who has an individualized education program shall not be denied eligibility on the basis of scholarship if the student is making adequate progress, as determined by school officials, towards the goals and objectives on the student's individualized education program. **This determination will include student effort, work completion and whether the student is seeking needed extra help.**

If a student goes two consecutive semesters with no failing grades any penalty that has not been served will be waived.

If a student transfers from another in from another Iowa school or school district and the student had not yet completed a period of ineligibility, the student will be ineligible at DCG until the penalty is served.

A student must complete the activity season they are in for any ineligibility to count or to be considered a bona fide participant in an activity. Students found in violation of the Academic Policy may not register for a new activity after the state mandated/district-defined start date to avoid a penalty at a later time from another activity. (A sponsor may allow the student to practice, but the activity will not count toward fulfilling the ineligibility.)

Individuals who are ineligible for being in violation of the Good Conduct Code will serve their Academic Penalty first followed by their Good Conduct Penalty.

The first calendar day of ineligibility will be the first day of classes of the second semester and the second weekday following the end of the 2nd semester.

Direct extensions of the curriculum, which are not extra curricular contests or competition, will not be subject to this policy.

Athletic Awards

Below is a listing of awards given by the DCG Athletic Department for participation in athletics.

Participation Certificate

Given to any student athlete completing a season in a 9-12 athletic activity.

Varsity Letter

Given in place of the Participation Certificate to any student athlete meeting the criteria set forth by the program for a Varsity Letter. The student athlete must participate or be a member of the varsity team in order to earn the Varsity Letter. The recipient will receive a Chenille Monogram, Certificate, Sport Pin and Bar for the first letter. For each subsequent letter the student athlete will receive a bar. A Sport Pin will be given for the first letter in a different sport.

Student Athlete Award

Given to student athlete with the highest Grade Point Average in their respective grade for the grading term nearest the season.

Fall-1st Quarter Winter-1st Semester

Spring-3rd 1st Semester Summer-2nd

Semester **The recipient will receive a certificate.**

Sportsmanship Medal

Each activity will award a sportsmanship medal to an athlete who has shown the best sportsmanship/citizenship during practices, contests and away from the field of play.

DCG RED PRIDE AWARD

The "DCG RED PRIDE AWARD" will be the highest honor a DCG Student Athlete or Participant can receive for participation in athletics or the fine arts during high school. The award will go to the student athlete or participant who has met the following criteria:

- 1) Earned six varsity letters during high school
- 2) Participated in three seasons during at least three years of high school.
- 3) Earned a minimum of two letters their senior year.
- 4) Violated the Good Conduct Policy no more than once during high school
- 5) Finished every season they started during their four years in high school

Recipients will receive a customized plaque that will be awarded at the Senior Awards Night.

Student athletes who transfer into DCG will be given credit for awards earned previously providing verification is received from the previous district(s). To earn a "DCG RED PRIDE AWARD" a student athlete must have attended DCG for a minimum of three semesters.

Special consideration will be given to student athletes who suffer injuries that prevent them from competing the last two years of high school. Those athletes must meet criteria 2, 4, and 5 above to and be active in some way during their senior year.

Parent/Athlete/Coach Communication Guide

Our Philosophy

- Athletic achievement requires sincere commitment from all athletes, parents, coaches, and administrators. For all of us to be successful, effective communication must occur.
- The school athletic department and administration believe strongly in being accessible to parents and supportive of the coaching staff
- We are continually attempting to improve communication with the students and parents. For our programs to be truly successful, it is necessary that everyone understand the focus and direction of the program.

Parent Expectations

A. It is reasonable to expect your child's coach to inform you:

1. When and where practices and contests are held.
2. Coaching philosophy.
3. About the expectations he/she has for all athletes on the squad as well as your individual child.
4. What is required to be a part of the team, i.e., fees, special equipment, off-season conditioning, lettering requirements, etc.
5. If your child is injured during participation in a practice or contest.
6. Whenever any disciplinary action results in your son/daughter being denied participation in a practice or contest.

B. Typical concerns of parents that are **appropriate** to discuss with a coach are:

1. Any unhealthy mental or physical strain you detect in your child at home when it affects his/her academic performance.
2. How you can contribute to your child's skill improvement and development.
3. Any dramatic changes you detect in your youngster's behavior.

DCG Coaches & Administration Expectations

A. It is **Inappropriate** to discuss with a coach:

1. Playing time
2. Team strategy or play calling.
3. Other student athletes.

B. Coaches often need parents to tell them:

1. Any specific health concerns about your son/daughter expressed directly and informally to the head coach at a mutually convenient time.
2. Notification of any schedule conflicts well in advance.
3. Your commitment to the program, and how you plan to make a contribution to the program's success. For example, one way is to be sure your youngster is at practice each day on time and to supervise that your child gets enough rest and nutrition at home.
4. Strategies that have worked for you in dealing with your son/ daughter being successful in the past

C. If you have a concern to discuss with a coach, what procedure should you follow?

1. Make an appointment with the coach. Please do not attempt to confront a coach before, during, or following a contest or practice. These can be emotional times for both the parent and the coach and these occasions do not promote objective analysis of the situation.
2. If the coach cannot be reached, call the Athletic Director to set up a meeting.

D. What should you do if the meeting with the coach does not result in a resolution to the problem?

1. Call and set up an appointment with the Athletic Director to discuss the situation.
2. At this meeting the appropriate next step can be determined.

Good Conduct Code

Good Conduct Code (reference Board Policy 502.1)

The Board of Directors of the Dallas Center-Grimes Community School District offers a variety of voluntary activities designed to enhance the classroom education of its students. Students who participate in extra-curricular and co-curricular activities serve as ambassadors of the school (district) throughout the calendar year, whether away from or at school.

Students who wish to exercise the privilege of participating in extracurricular or co-curricular activities must conduct themselves in accordance with board policy and must refrain from activities that are illegal, immoral, unhealthy, or highly inappropriate. Participation in these activities is a privilege, conditioned not only upon meeting the eligibility criteria established by the board, administration, and individual activity coaches and sponsors, but by demonstrating lawful and reasonable conduct. **This policy shall be in effect for the entire calendar year (365 days), both during the regular school year as well as all vacation periods.** The principal Activities Director shall keep records of violations of the Good Conduct Rule.

The following activities are covered by the board's policy and these rules:

Athletics (includes Cheerleaders, Dance Team and Managers), Instrumental and Vocal Music contests, Drama productions, Speech contests, Debate contests, ~~cheerleading~~ and drill-team, Mock Trial, and any other School Activity where the student is representing Dallas Center-Grimes in a contest or event.

Direct extensions of the curriculum that are not extra-curricular contests or competition will not be subject to the Good Conduct Policy.

To retain eligibility for participation in the Dallas Center-Grimes extra-curricular or co-curricular activities, students must conduct themselves as good citizens both in and out of school at all times. Students who represent the school in an activity are expected to serve as good role models to other students and to the members of the community.

A student who has allegedly violated the Good Conduct Code shall be confronted with the allegation, the basis of the allegation, and given an opportunity to tell his/her side. A student who is found to have violated the Good Conduct Code will be deemed ineligible for a period of time, as described below. A student may lose eligibility under the Good Conduct Rule for any of the following behaviors:

- possession, use, sale, manufacture, distribution or purchase of tobacco products. and items recognized as "look-a-likes" (electronic cigarettes, vape pens) regardless of the student's age;
- possession, use, sale, manufacture, distribution or purchase of alcoholic beverages, including beer and wine ("use" includes having the odor of alcohol on one's breath);

- possession, use, sale, manufacture, distribution or purchase of any controlled substance, or a “look alike” substance, unless such substance was prescribed for that student by a valid prescription or order of a licensed medical practitioner while acting in the course of his or her duties;
- possession, use, sale, manufacture, distribution or purchase of any drug paraphernalia or apparatus used to allow the person using it to be involved with a controlled substance;
- engaging in any act that would be grounds for arrest or citation in the criminal or juvenile court system, excluding minor traffic offenses, regardless of whether the student was cited, arrested, convicted, or adjudicated for the act(s).
- In light of each student’s role as a representative of the school both on and off campus, evidence obtained through the student’s use of technology may result in a violation of the Good Conduct Rules and Regulations. Such violations may include, but are not limited to: the inappropriate use of computers, cell phones, texting, emails, social networking sites (Facebook, Instagram, Twitter, Snap Chat, etc) to transmit, post or otherwise communicate speech and/or photos that the school deems as harassing, threatening, lewd or obscene.
- repeated violations of rules and regulations established by the Board.

When the administration believes it is more likely than not that the student violated the Good Conduct Rule, during the school year or summer, the student is subject to a loss of eligibility as follows:

First Offense

The student will be ineligible for 25% of the scheduled contest dates of an athletic season; and/or one major fine arts activity. The student must also perform five hours of approved community service or participate in a minimum four-hour, substance abuse education program. Arrangements are to be made, and fees paid, by the student. The number of contests may be reduced to 15% of the contests of an athletic season if the student admits to the violation to the administration within 48 hours of the occurrence.

Second Offense:

The student will be ineligible for 50% of the scheduled contest dates of an athletic season and/or two major fine arts activities. The student must also perform 10 hours of approved community service to be arranged by the student.

For both offenses, the minimum penalty will be one contest. If a student is in more than one activity at the time of the declaration of ineligibility, the penalties for each will be served concurrently. The ineligibility may involve more than one activity season

Third Offense

The student will be ineligible for 12 calendar months from the date of the violation.

Any Additional Offenses:

The student will be ineligible for the remainder all school activities.

- A **major Fine Arts activity** is a drama production, speech and debate contest, mock trial competition, vocal and instrumental contest
- Percentages that do not divide evenly into the total number of contests will be rounded to the greater number.
- If it has been at least one calendar year since a previous violation and the student had only one previous Good Conduct Code offense, the offense number will drop back one level. For example, if a student has served for a first offense, has another violation at least one calendar year later, he/she will be given the consequences for a first offense again.
- If student transfers in from another Iowa school or school district and the student had not yet completed a period of ineligibility for a violation of a Good Conduct Rule in the previous school or school district, the student shall be ineligible.
- Students must continue to participate in the activity from which they have been suspended for the length of the season or activity. Failure to do so will result in the suspension being carried over to the next activity.
- Students must continue to practice with the team/activity and meet the expectations of the coach/director relative to all other participants during the suspension. Ineligible students may not be in uniform for contests or events, but will be required to attend with the team/activity.
- Students found in violation of the Good Conduct Code may not register for a new activity after the state mandated/district-defined start date to avoid a penalty at a later time from another activity.(A sponsor may allow the student to practice, but the activity will not count toward fulfilling the ineligibility.)
- If a student is in violation of the Good Conduct Rules and Regulations in 7th or 8th grade, the students violations will not carry over to 9th grade (student will begin with a clean Good Conduct record). . A student is considered a 9th grade student, the day they complete their 8th grade school year. This rule also applies to seniors who have graduated and participate in state association or school sponsored activities during the spring and summer months.
- If a student is in both athletics and fine arts at the same time,, the penalty will be served concurrently, otherwise a student will be serve their penalty with their next activity. A student may not be eligible for one activity with eligibility pending for another activity.
- Individuals who are academically ineligible will serve their suspension upon regaining their academic eligibility.

Eligibility Appeal Process

See the Student Handbook for the School Building that you attend.