

Dallas Center-Grimes Community School District  
Board of Directors Meeting  
Monday, August 22, 2022  
Administration Center at 7:00 PM - Board Room  
Grimes, Iowa 50111

Present: President Kathie Hicok attended digitally via Zoom. Directors Ryan Carpenter, Monica Malmberg, Kim Praska, Mark Wills, Brandon McNace, Marco Bejarno, Business Manager Michelle Wearmouth, Associate Superintendent Jill Van Woerkom and Superintendent Scott Grimes were present.

Absent: None

### **Receive Visitors and Read Miscellaneous Communications**

President Hicok called the regular meeting to order at 7:00 p.m. Roll call was taken by the secretary and a quorum was acknowledged.

### **Approval of Agenda**

Director Wills motioned, seconded by Director McNace to approve the agenda as presented.

Vote:	Kathie Hicok	yes
	Monica Malmberg	yes
	Kim Praska	yes
	Marco Bejarno	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Brandon McNace	yes

### **Approve Minutes of Previous Meeting (s)**

Director Carpenter motioned, seconded by Director Wills to approve the minutes from the regular board meeting and board workshop on Monday, July 18, 2022.

Vote:	Kathie Hicok	yes
	Monica Malmberg	yes
	Kim Praska	yes
	Marco Bejarno	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Brandon McNace	yes

### **Presentation of bills for approval**

Director Bejarno motioned, seconded by Director Malmberg to approve the bills as presented.

Vote:	Kathie Hicok	yes
	Monica Malmberg	yes
	Kim Praska	yes
	Marco Bejarno	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Brandon McNace	yes

## Consent Agenda

Director Wills motioned, seconded by Director Bejarno to approve the consent agenda consisting of:

- a. Open enrollment
- b. Contract approvals, resignations, and changes

- i. **Contract approvals**

1. Jennifer Cooley	Study Hall Monitor - HS
2. Victoria Salmon	Associate
3. Carolyn Merical	Associate
4. Megan Hoskinson	Associate
5. Chris Silver	Assist. 9th Gr. Football
6. Meagan Ortiz	Associate
7. Mata Lawson	Associate
8. Zachry Christiansen	Assist. Varsity Football
9. Irene Hernandez	Associate
10. Aaron Stoltz	Bus Driver
11. Rhonda Fletcher	Associate
12. Traci Gafford	Associate
13. Taehun Kim	Associate
14. Jennifer Ohannessian	Associate (resigned and now coming back)
15. Alex Ritter	Custodian
16. Tim Gardner	Bus Driver
17. Jeanette Boderman	Associate
18. Elena Davis	Associate
19. Melissa Dodd	Associate
20. Leslie Banwart	Reading Interventionist MS (.5 FTE)
21. Britney Macha	Library Associate
22. Megan Omvig	Associate
23. Danielle House	Associate
24. Greg Boattenhamer	Asst. 9th Football
25. Jerry Kinder	Co Head Boys Tennis Coach
26. Leslie Shipp	Co Head Boys Tennis Coach
27. Trey Washington	Volunteer Football Coach
28. John Tierney	Sub Bus Driver
29. Diana Hrinek	Associate
30. Kelly Ice	Associate

- ii. **Resignations**

1. George Ashman	Football Coach
2. Ed Heritage	Sub Bus Driver
3. Amy Christensen	Associate
4. Sherry Cimburek	Associate
5. Morgan Carroll	Associate
6. Stephanie Miller	Associate
7. Tina Kinney	Associate
8. Robert Trivette	Associate
9. Eric Voelker	MS Wrestling Coach

- iii. **Changes**

1. Charmalee White	From Route Driver to Sub Driver
2. Elizabeth Reels	From .5 to 1 FTE Reading Interven. MS
3. Amber Sprinkle	From Sub to Route Bus Driver

- c. Tuition Stipend for April Heitland \$1,575
- d. Tuition Agreement Aaron Stoltz - District to pay the training required before taking Bus Driver CDL
- e. 2022/2023 Fall Fundraising Activities
- f. Accept into record the GASB 75 OPEB report 7/20/22
- g. Approve Title 1 Representative - Mary Jane Stites
- h. Approval of District Handbooks
- i. MOU for Teacher/Paraeducator Registered Apprenticeship (TPRA) Grant DMACC and William Penn
- j. Annual Approval of Continued District Plans - Bloodborne Pathogen, and Right to Know/Hazardous Communication Plan, LAU (English Language Learners Service) Plan, Talented and Gifted (TAG) Plan, Section 504 Plan (Protecting the Rights of Individuals with Disabilities), Civil Rights Training for Meals in the Classroom for Teachers as required by the USDA
- k. Student Teaching and Practicum Agreements – Wayne State and Northwestern College
- l. Addendum to Student Assistance Program Agreement (SAP) with Employee & Family Resources (EFR) \$10,000
- m. Project Quote & Agreement with Multivista \$21,625
 

Vote:	Kathie Hicok	yes
	Monica Malmberg	yes
	Kim Praska	yes
	Marco Bejarno	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Brandon McNace	yes

### **Associate Superintendent of School Improvement**

Associate Superintendent Jill Van Woerkom presented information on Back-To-School Meetings and trainings. She also discussed online learning with Edmentum, and the Teacher Paraeducator Registered Apprenticeship Grant. She also presented information on state reporting.

### **Superintendent**

Superintendent Scott Grimes reviewed building permits filed within the district. He also reviewed the staffing information for the 22-23 school year. Mr. Grimes reviewed progress on construction at our various facilities noting that the turf field is done and the August 19 game was held on that field. He reviewed the enrollment update noting an increase of 95 students, and discussed the IASB convention to be held November 16-18 and accompanying delegate assembly meeting.

### **Business Manager**

Business Manager Michelle Wearmouth reviewed the fiscal audit for FY22 and end of fiscal year processes.

**OLD BUSINESS** - none

## **NEW BUSINESS**

### **Contract Change Order No. 1 for High School Turf Conversion**

Director Carpenter motioned, seconded by Director Wills to approve Contract Change Order No. 1 for High School Turf Conversion.

Vote:	Kathie Hicok	yes
	Monica Malmberg	yes
	Kim Praska	yes
	Marco Bejarno	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Brandon McNace	yes

### **Change order No. 6 for Middle School Renovation**

Director Bejarno motioned, seconded by Director McNace to approve Contract Change Order No. 6 for Middle School Renovation.

Vote:	Kathie Hicok	yes
	Monica Malmberg	yes
	Kim Praska	yes
	Marco Bejarno	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Brandon McNace	yes

### **District / DCGEA MOU for Changes to Lane Advancement in Master Contract 22-23**

Director Wills motioned, seconded by Director Carpenter to approve District / DCGEA MOU for Changes to Lane Advancement in Master Contract 22-23.

Vote:	Kathie Hicok	yes
	Monica Malmberg	yes
	Kim Praska	yes
	Marco Bejarno	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Brandon McNace	yes

### **2022-23 goals of Superintendent.**

Director Carpenter motioned, seconded by Director Malmberg to approve 2022-23 goals of Superintendent.

Vote:	Kathie Hicok	yes
	Monica Malmberg	yes
	Kim Praska	yes
	Marco Bejarno	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Brandon McNace	yes

### **A la Carte Choices and Prices for the 22-23 school year**

Director Bejarno motioned, seconded by Director Carpenter to approve A la Carte Choices and prices for 22-23 school year.

Vote:	Kathie Hicok	yes
	Monica Malmberg	yes
	Kim Praska	yes
	Marco Bejarno	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Brandon McNace	yes

### **Sale of items on GovDeals**

Director Malmberg motioned, seconded by Director Wills to approve the sale of the listed items on GovDeals.

Vote:	Kathie Hicok	yes
	Monica Malmberg	yes
	Kim Praska	yes
	Marco Bejarno	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Brandon McNace	yes

### **Financial Statements**

Director Bejarno motioned, seconded by Director Carpenter to approve the financial statements as presented for July 2022.

Vote:	Kathie Hicok	yes
	Monica Malmberg	yes
	Kim Praska	yes
	Marco Bejarno	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Brandon McNace	yes

### **Board Commendations**

Director Malmberg motioned, seconded by Director Bejarno to approve the commendations consisting of:

- i. A huge shout out to Joel Eiteman and our entire custodial crew for everything they did to get our high school building looking amazing!! A ton of hours have been put in to create the best environment for our students and staff! Outstanding work from this team! - Scott Blum
- ii. Thank you to Betsy Grove, Brenda Smith, Janette Friesen and Shauna Pertsch for holding down the fort this summer and keeping us on the right track as we prepare for a new school year. We appreciate all of their hard work and great attitudes each and every day! - Scott Blum
- iii. Our IT crew has been incredible! I am grateful for all of their efforts as their plates are extremely full! - Scott Blum
- iv. Thank you to Brent Buttjer, Madison Melchert, and Connor LaGrone for all the activities that took place during the summer, as well as preparing for our fall activity season. - Scott Blum

- v. Ben Twigg, Danie Clancy, and Lisa Rinehart have been working all summer to prepare 1,000+ student schedules. The hours they put in to make this all happen is unreal! - Scott Blum
- vi. Travis Donahue continues to be nothing short of amazing this summer. He also has put in countless hours to get this building ready to rock and roll for our students and staff on August 23! - Scott Blum
- vii. Jolie Morgan and Lindsay Kasperbauer have been hard at work this summer as they will continue to help lead our building through our teaching and learning focus. Jolie and Lindsay are a fantastic team to move mountains for our kids and teachers! - Scott Blum
- viii. Thank you to Darla VanKooten, Cody Milburn, and Kevin Lull for all of their hard work this summer to complete all of the cleaning and repairs at North Ridge. We do not know what we would do without you! - April Heitland
- ix. Thank you to Amanda Rosemeyer for her work this summer to stay up to date with all of the enrollments, class lists, communication to families and items that we need for day one. Her attention to detail is beyond amazing! - April Heitland
- x. Thank you to Deanna Sandegren and DeEtta Rosa for their support and communication throughout the summer! You are both such an asset to our district! - April Heitland
- xi. Thank you to Chris Thomas for always helping with any question I may have! I don't know what I would do without you! - April Heitland
- xii. I would like to commend Amanda Rosemeyer on all of her hard work and efforts with organizing the school supply box ordering and delivery for each of the elementary buildings. This is a time commitment on her part and she always does a fantastic job with the entire process. Thank you, Amanda! - Amy Maxfield
- xiii. Theresa, Joe, and Chris have worked hard all summer getting our building all clean and ready to go. We appreciate how diligent they work to keep things nice at South Prairie. - Patty Morris
- xiv. Ashley Zimmerman is a life saver! She is instrumental in the professional development for all our staff as we come back to school. She also stepped in and helped with our new teachers. She has been there supporting the PLC leaders and helping to have everything ready as we prepare to start school this fall. I couldn't do it without her. - Patty Morris
- xv. Sarah Schock is amazing at making sure things are ready to go for us in the fall. She makes sure to come in at various times throughout the summer just to keep up on things so we are ready to roll and our families have what they need. - Patty Morris
- xvi. DeEtta Rosa and Deanna Sandegren have been tremendous help all summer with support for enrollment and infinite campus. I appreciate their knowledge and help with so many things. - Patty Morris
- xvii. Steven Hopper and his team have really done a fabulous job of making sure we have all we need as we get ready to start the year. They have been very responsive to all the technology needs of our building and I so appreciate their support and help throughout the summer. - Patty Morris
- xviii. Paul and his team have done some small projects around South Prairie to enhance and improve our building and grounds. Our new pathway in the back of the building is especially appreciated and looks amazing, but that is only one of the things they have done. - Patty Morris
- xix. The DCG Varsity Dance team recently attended an NDA (National Dance Alliance) camp and had 3 dancers that were selected as All American Dancers! All- American nominations are earned by dancers who exemplify all the qualities of the Merit

Ribbons such as technical excellence, superior showmanship and spirit with the additional characteristics of a LEADER. This honor was given to 3 DCG dancers.

1. Senior - Katie Harryman
  2. Junior - Abbie Reis
  3. Sophomore - Alexis Groenenboom
- xx. I want to thank our North Ridge custodial crew: Darla, Kevin and Cody for all their work this summer getting our classrooms and building ready for a new year! - Sarah Irlmeier
- xxi. THANK YOU Steve Klehn, Clint Reynolds, and Jerry Friesen for making Heritage look clean and shiny for our first day of learning! We appreciate how you keep our building just as clean throughout the year. - Heritage Staff
- xxii. THANK YOU Amy Maxfield for stopping by Heritage throughout the summer to help us manage orders and communication! This creates an organized environment for us. - Heritage Staff
- xxiii. THANK YOU Abby Crannell for being willing to engage in conversation and planning throughout the summer! Your knowledge and creativity is appreciated! - Diann Williamson
- xxiv. Talia Monroe, Emily Drey, Emilie Bassett and Nicole Jespersen have embraced changes throughout the summer with an open mind! They are collaborative and willing to do whatever it takes to create a successful learning environment for kids. I am honored to have them as special education teachers on our Heritage team! -Diann Williamson
- xxv. THANK YOU Lisa Shaffer for making sure our Heritage students arrive safely home each night! Your attention to detail and communication are a great asset to us all. I appreciate the time and effort it takes to build spreadsheets and communicate with teachers and families! - Diann Williamson
- xxvi. I would like to nominate Lisa Shafer for a DCG school board accommodation. Lisa is a great example of someone that looks for opportunities to use her skills and talents to make her school run smoothly for the benefit of kids. On the first day of school, I am sure you will find Lisa at the north entrance of Heritage Elementary wearing a bright yellow reflective vest assertively directing traffic. Over the last couple of weeks before the first day of school, Lisa made sure she understood which school bus all Heritage kids were using. Lisa is a school teacher that saw a way she could use her organizational skills to help her school. Every school needs a "Lisa" who are the leaders behind the scenes that make the school run well for the good of kids and the entire school team. - Jeff Wolfe, Transportation Director
- xxvii. Thank you, Sarah Jenkins, for the time and effort you put into the benefits presentation and supporting all of our new staff in getting their employment paperwork completed in a timely fashion. You highlighted many of the wonderful benefits that DCG offers to staff that is a part of their employment package and were available every morning during new teacher orientation to answer questions as they arose. You are so appreciated! - Lisa Clayberg & Jill Van Woerkom
- xxviii. It is much appreciated that Steven Hopper spent the first two mornings of new teacher orientation available to trouble shoot technology needs for our new staff. By being present, Steven was able to solve issues as they arose with devices and helped get staff logged in to different systems and curricular resources to start their year off right. This prevented our new staff from having to enter a help desk ticket and feel supported right off the bat. Thank you, Steven, for your service to our new staff! - Lisa Clayberg & Jill Van Woerkom
- xxix. A huge shout out to Jeff Wolfe for being the chauffeur for our new staff bus tour around the district. Jeff takes great pride in his work and the service that he provides

for DCG. When the new teachers came out to get on the bus, Jeff was adding some extra touches with some detail cleaning to provide a great first impression for our new staff and happily greeted them as they boarded the bus. Jeff, you are appreciated for all you do. Thank you! - Lisa Clayberg & Jill Van Woerkom

- xxx. Elyse Webb, Melinda Bryan and Kelli Hutt have put in hours of time this summer preparing for getting our new staff off on the right foot with curricular materials and resources. These individuals provided breakout sessions that were differentiated based on need. New staff walked away knowing a big picture overview of the materials provided by the district as well as the technological supports that accompany them. This was a terrific way to introduce our Curriculum Facilitators to our new staff and give them a little taste of their role and how they support teachers throughout the district. Elyse, Melinda and Kelli...thank you! - Lisa Clayberg & Jill Van Woerkom
- xxxi. Julie Lundy is a treasure! Julie has been working so hard behind the scenes to put all of the finishing touches on our new teacher orientation as well as our staff well-being day. From making name tags, table tents, schedules, and so much more, Julie was an integral part of the success of all of this. She definitely deserves praise for her organization and ensuring that all pieces of the puzzle are in place for staff to get the most out of these days. Thank you, Julie, for all you've done and the smile you always have on your face! - Lisa Clayberg, Jill Van Woerkom & Mary Jane Stites
- xxxii. We so appreciated the custodial staff at Oak View for graciously accepting us in the building for three days of New Teacher Orientation. We understand that having a large group take over the commons and classroom spaces while you are trying to prepare rooms for the upcoming school year isn't ideal! Thank you for having the doors unlocked early and the tables and commons area clean and ready to go for us each morning. Your willingness to help us with last minute needs or unexpected requests throughout those three days was greatly appreciated! - Jill Van Woerkom & Lisa Clayberg
- xxxiii. Once again, Taher provided an amazing service of food for our new teacher orientation. Donna Sevenich was very gracious in helping to plan the breakfast and lunch menus that provided a variety of delicious options for new staff to choose from. Chef Jozsef and Leona provided fresh food that was presented beautifully and accommodated any dietary needs staff had. Many of our new staff commented on how impressed they were by the food service provided during this time. Of course Donna added a special touch to each of the tables with bouquets of fresh flowers to brighten the room and provide a welcoming atmosphere. Thank you Taher staff for all you do! - Jill Van Woerkom & Lisa Clayberg
- xxxiv. I would like to extend a warm welcome and thanks to Madison Lanza, our new preschool teacher. She has so much positive and upbeat energy that will greatly benefit our students, family, and staff. A BIG welcome to Madison! Deb Cale
- xxxv. I would like to thank Stephanie Birmingham, our new preschool administrative assistant. She has stepped into a challenging role and has really hit the ground running. She is so positive and calm! We are so grateful to have her on our team!! Welcome to the team, Stephanie. And thank you for keeping me grounded these past few weeks!! Deb Cale
- xxxvi. A BIG thanks to my colleagues, Scott Blum, Diann Williamson, Patty Morris, April Heitland, Joan Cundiff, and Jerry Hlas. I appreciate the support and encouragement as we strive to obtain the necessary associate support in our



buildings. Their empathy, encouragement, and collaboration are greatly appreciated. Deb Cale

xxxvii. I would like to extend a warm welcome and thanks to Amber Birkett, our new DCE special education teacher. She has dug right in and has such a positive outlook! She is a great addition to our amazing DCE team!!! A BIG welcome to Amber! Deb Cale

xxxviii. I would like to thank the full administration, Michelle Wearmouth, Jill Van Woerkom, Lisa Clayberg, Mary Jane Stites, AJ Ellingson, Paul Nutting, Jeff Wolfe, Steven Hopper, Brent Buttjer, April Heitland, Diann Williamson, Patty Morris, Debra Cale, Jerry Hlas, Travis Donahue and Scott Blum for the many hours for all that they do every day to help our staff and students! Without their dedication DCG would not be where it is today!

**Written and oral communications** -Next regular board meeting, Monday, September 26, 2022

#### **ADJOURNMENT**

Director Bejarno motioned, seconded by Director Carpenter to adjourn. Time: 7:54 p.m.

Vote:	Kathie Hicok	yes
	Monica Malmberg	yes
	Kim Praska	yes
	Marco Bejarno	yes
	Mark Wills	yes
	Ryan Carpenter	yes
	Brandon McNace	yes

Respectfully submitted,

Michelle R. Wearmouth  
Secretary to the Board

Approved in the meeting of: August 22, 2022

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Kathie Hicok, Board President